

# VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

## Citizens Oversight Committee (Bond Measure S)

### MINUTES January 13, 2003

**Committee Participants:** Randy Churchill (chair), Jack Dickenson, Don Facciano, Mary Howard, Bob Huber, Lee Ingraham, Rex Laird, Albert Mendez, Jere Robings, Sandra Rosales, Jane Rozanski, Connie Tushla, Michael Wesner, Kay Wilson-Bolton, Handel Evans, Jim Walker

Mr. Churchill called the meeting to order at 3:10 p.m..

#### **I. Roll Call**

Roll call was taken and a quorum was established.

#### **II. Chairman's Comments**

Mr. Churchill introduced Dr. Lydia Ledesma-Reese and thanked her for hosting the meeting. Dr. Ledesma-Reese welcomed the committee and introduced Trustees Art Hernandez and Mary Anne Rooney and others from the college. Both trustees briefly spoke, thanking the committee for their commitment to the students.

#### **III. Interim Chancellor's Comments**

Dr. Walker welcomed the committee and thanked them for their participation.

#### **IV. Adoption of Bylaws**

A. Each proposed change to the Bylaws was separately discussed and approved; there were no objections to any of the changes. It was moved, seconded and passed to adopt the Bylaws as revised.

#### **V. JCM Group Presentation**

A. Mr. Les Dickey from The JCM Group reported on the architectural selections that have taken place to date for the Ventura College master plan, the Oxnard College master plan, parking lot redesigns at Moorpark and Oxnard Colleges, the Ventura College Student Services Center, athletic facilities at all three colleges, the Fire/Sheriff's Academy Complex and quick start projects. He also reported that Rincon Consultants have been hired as the district's environmental consulting firm.

## **VI. Review of College Projects and Allocations**

### **A. Architectural Selections/Other Selections/RFQs**

Mr. Evans reviewed the process for selecting architects and others, from the publishing of the RFQ to the final approval by the Board of Trustees. Currently, there is an RFQ posted for a district-wide comprehensive infrastructure study. The importance of the selection of the environmental firm, Rincon Consultants, for district-wide services was noted.

### **B. Project Labor Agreement**

This agreement, negotiated between the District and the local labor unions, was discussed. It will allow general contractors to be a party to the agreement on a project-by-project . There were no objections to this Project Labor Agreement. It is being presented for approval at the next Board of Trustees meeting.

### **C. Owner-Controlled Insurance Program**

There are significant advantages to the District of utilizing an owner-controlled insurance program or “wrap-up” insurance. This type of program will allow the smaller, local contractors to bid competitively and will allow the District to prequalify contractors and subcontractors according to certain criteria, i.e., safety. The committee endorsed pursuing this program. A resolution to enter into an owner-controlled insurance program is being presented for approval at the next Board of Trustees meeting.

## **VII. Old Business**

### **A. Web pages**

The Measure S information on the District’s website has been revised and improved. There is now a direct link from the District’s home page to Measure S. The Construction projects will soon be expanded to include pictures of each project as construction progresses. Mr. Evans encouraged the committee to take a look at the website; further suggestions are welcome.

## **II. New Business**

### **A. Financial Oversight and Audit Responsibilities (Sue Johnson)**

Ms. Johnson discussed the financial accounting of the bond funds, giving an overview of what funds have been spent or committed to date. She explained the defeasement of the COPs.

The committee’s role in auditing the bond funds was discussed. It is the Board’s responsibility to contract for an auditor, and the Citizens Oversight Committee’s responsibility to receive and review the final audit. It was suggested that the committee may wish to assist with the selection of the auditor and discussion of the audit scope. It was moved, seconded and passed that a subcommittee be established to work with the Board on

such an audit. The following committee members volunteered to serve on the subcommittee: Michael Wesner, Ted Martens, Don Facciano and Albert Mendez. An RFQ will be published to begin the process of selecting a firm for the audit.

**B. Measure S Athletic Facilities Language**

The full text of Measure S contains inconsistencies in the language for physical education facilities at the three campuses. The committee was asked to endorse the P.E. language used for Ventura College as the language which was intended for Oxnard and Moorpark Colleges also. The committee agreed that this was a reasonable and necessary change.

**C. Inclusion of State-supported Scheduled Maintenance Projects in Bond Program**

The scheduled maintenance projects were discussed as part of the total campus infrastructure. Renovation and refurbishments of buildings and facilities is part of the bond language. The committee agreed that using bond funds for scheduled maintenance projects is an appropriate expense.

**D. Oxnard College Student Services Building**

Reimbursement resolution allows the bond to reimburse the district for costs incurred in a bond project. In this circumstance, as presented, a reimbursement will be made from Measure S bond proceeds to the District for the Oxnard College Student Services Building.

**E. Approval of Minutes**

The minutes of the October 7, 2002, meeting were approved as submitted.

**IX. Public Speakers**

**A.** Trustee Hernandez stated that the Board would support the audit and welcomed the participation of the Citizens Oversight Committee. The Conejo Ctr. and SP Center are being discussed in the context of the new budget environment.

**B.** Dr. Ledesma-Reese offered a tour of the campus.

**C.** Jane Rozanski raised the issue of conflict of interest issues in membership on specific subcommittees, asking for professional proposals. It was pointed out that standing policies and state law answered such concerns.

**X. Adjournment**

The meeting adjourned at 4:45 p.m.

**NEXT MEETING: Monday, April 21, 3 p.m., Campus Center Conference Room at Ventura College**