

# VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

## Board of Trustees

### Rules, Operations & Procedures Ad hoc Committee

(Ad hoc committee Members: Trustees Cheryl Heitmann and Art Hernández)

April 8, 2005

#### Meeting Notes

Present: Trustees Cheryl Heitmann, Art Hernández, James Meznik, and Laura Brower

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#### 1. Board Policy Manual

##### ❖ Section A.g. Student Trustee Policy

There was discussion regarding the current units required for Student Trustee. The Rules, Operations & Procedures ad hoc committee will review Section A.g. of the Student Trustee Policy to address concerns regarding benefits and the unit requirement.

The subcommittee recommended that the Board amend the item on the April 12, 2005, agenda to reaffirm the Student Trustee's powers. It was decided to delete "to receive compensation." The subcommittee directed the chancellor to make a recommendation to the Board regarding student trustee benefits and compensation, and to ensure that it was cost effective and fair.

Because there were no students qualified to run for student trustee, it was recommended that the subcommittee review the Student Trustee Policy for possible strengthening.

It was also decided that the college Presidents would provide names of interested student trustee candidates for review by the committee and appointment in June.

##### ❖ Section D.15 a – Naming of Buildings

There was a discussion of the Draft Library and Learning Resources Center fundraising brochure.

It was decided that a copy of the draft policy would be given to the foundation presidents.

#### 2. Discretionary Purchases for Local, Small, Emerging Businesses

This item was reviewed and that the Community College League Policies and Procedures would be used for the Board Policy and that a standard operating practice will be developed. This item will be discussed at a Board Retreat.

**3. Recognition of Employees**

The following items were suggested:

- ❖ Districtwide Recognition Program
- ❖ Recognition of Employees at Board Meetings
- ❖ Press Releases Acknowledging Recognition
- ❖ Scheduling Tours of College Programs Prior to Board Meetings on Campus
- ❖ Recognition of Programs