

# Board of Trustees Ventura County Community College District

**Robert O. Huber**  
Chair

**Cheryl Heitmann**  
Vice Chair

**Stephen P. Blum, Esq.**  
Trustee

**Arturo D. Hernández**  
Trustee

**Larry O. Miller**  
Trustee

**Nick Turner**  
Student Member

**James M. Meznik**  
Chancellor/Secretary to the Board



## MINUTES FOR THE MEETING OF Tuesday, May 11, 2010

*Ventura County Community College District  
255 West Stanley Avenue, Suite 150  
Ventura, CA 93001*

### *District Mission*

The Ventura County Community College District (VCCCD) is committed to assisting students in the attainment of its primary mission as a system of state supported two-year colleges.

The primary mission of the District is to produce student learning in lower division level academic transfer and career/vocational degree and certificate programs. Effective, efficient student support services are offered to assist in the accomplishment of the District's primary mission based on need and available resources.

Ventura County Community College District works to enhance state, regional, and local economic growth and global competitiveness within the pursuit of its primary mission. Additionally, workforce and economic development activities and services are offered based on need and available resources.

English as a Second Language instruction, remedial, adult education, and supplemental learning services that contribute to student success are offered and operated based on need and available resources.

Ventura County Community College District improves the quality of community life by offering non-credit, recreational, vocational, cultural, and civic programming based on community demand and available resources.

All District programs, services, and activities operate within a framework of integrated planning and budgeting. Ongoing, student learning outcome assessment and systematic program review are used to ensure District-wide excellence through sustainable, continuous quality improvement in compliance with its mission.

### **Board Members Present:**

Robert O. Huber, Chair  
Cheryl Heitmann, Vice Chair  
Stephen P. Blum, Esq., Trustee  
Arturo D. Hernández, Trustee  
Larry O. Miller, Trustee  
Nick Turner, Student Trustee

### **Management Present:**

James Meznik, Chancellor  
Robin Calote, President, Ventura College  
Richard Durán, President, Oxnard College  
Pam Eddinger, President, Moorpark College  
Patricia Parham, Vice Chancellor, Human Resources  
Dave Fuhrmann, Associate Vice Chancellor, Information Technology  
Edward Knudson, Executive Vice President, Student Learning

Ramiro Sanchez, Executive Vice President, Student Learning  
Iris Ingram, Vice President, Business Services  
David Keebler, Vice President, Business Services  
Erika Endrijonas, Executive Vice President  
John al-Amin, Vice President, Business Services  
Richard DeLaO, Chief of Police  
Michael Arnoldus, Director  
Lori Bennett, Dean  
Kay Boger, Dean  
Terry Cobos, Director  
Will Deits, Director  
Sharon Dwyer, Director  
Karen Engelsen, Dean  
Patricia Ewins, Dean  
Clare Geisen, Director  
Karen Gorback, Assistant Dean  
Carmen Guerrero, Dean  
Tim Harrison, Dean  
Carolyn Inouye, Dean  
Victoria Lugo, Dean  
Floyd Martin, Dean  
Mary Anne McNeil, Director  
Jerry Mortensen, Assistant Dean  
Inajane Nicklas, Dean  
David Oliver, Dean  
Kathy Scott, Dean  
John Sinutko, Director  
Robert Taylor, Dean  
Jay Wysard, Director

**Faculty/Staff/Student Representatives**

Robert Cabral, Academic Senate President, Oxnard College  
Peter Sezzi, Academic Senate President, Ventura College  
Jeff Baker, Academic Senate President, Moorpark College  
Riley Dwyer, Academic Senate President-Elect, Moorpark College  
Barbara Cogert, Classified Senate President, Ventura College  
Trevor Zierhut, Associated Students Representative, Ventura College  
Kathleen Sage, AFT Executive Director  
John Wagner, AFT President  
Dan Casey, SEIU Chief Steward  
Lori Annala, SEIU Representative  
Handel Evans, Bond Measure S Program Director  
Patti Blair, Executive Assistant to the Chancellor

**A. CALL TO ORDER**

Chair Huber called the meeting to order at 5:30 p.m.

**B. PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA ITEMS**

Steve Hall, AFT President

**C. RECESS TO CLOSED SESSION**

Chair Huber recessed to closed session at 5:35 p.m.

- **CONFERENCE WITH LABOR NEGOTIATOR**
  - AFT/SEIU (*Gov. Code, § 54957.8, subd. (g)*)
- **CONFERENCE WITH LEGAL COUNSEL**
  - ANTICIPATED LITIGATION (*Gov. Code, § 54956.9, subd. (b)(one case)*)
- **CONFERENCE WITH LEGAL COUNSEL**
  - EXISTING LITIGATION (*Gov. Code, § 54956.9, subd. (a)*)  
*Larry Guevara v. Ventura County Community College District, et al.; Ventura County Superior Court Case No. 56-2007-00285673-CU-WM-VTA*
  - EXISTING LITIGATION (*Gov. Code, § 54956.9, subd. (a)*)  
*Theiler v. Ventura County Community College District; Ventura County Superior Court Case No. 56-2008-00333969-CU-WM-VTA*
- **CONFERENCE WITH LEGAL COUNSEL**
  - STUDENT DISCIPLINARY MATTER (*Ed. Code, § 72122*)

**D. RECONVENE IN OPEN SESSION**

Chair Huber reconvened the meeting to order at 7:02 p.m.

**E. CLOSED SESSION REPORT**

- **CONFERENCE WITH LEGAL COUNSEL**
  - ANTICIPATED LITIGATION (*Gov. Code, § 54956.9, subd. (b)(one case)*)

Pursuant to Government Code section 54957.1(a)(3), on a motion by Trustee Miller, seconded by Trustee Blum and carried on a 5-0 vote, the Board of Trustees approved a written settlement offer made by Howard S. Wright Constructors (“HSWC”) concerning the Ventura College ATC-GPC-HSC Measure S project for payment of the amount of \$438,658 to HSWC to settle all issues pertaining to the structural steel corrective work made to the project as between the District and HSWC, the terms and conditions of which offer are set forth in the Settlement Agreement dated May 11, 2010 signed and presented to the District by HSWC. Having so approved the settlement offer, the Chancellor is hereby authorized and directed to execute the Settlement Agreement in the form presented.

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Bob Huber	x	—	—
Cheryl Heitmann	x	—	—
Steve Blum	x	—	—
Art Hernandez	x	—	—
Larry Miller	x	—	—

- **CONFERENCE WITH LEGAL COUNSEL**
  - STUDENT DISCIPLINARY MATTER (*Ed. Code, § 72122*)

It was moved by Trustee Miller and seconded by Trustee Blum and carried on a 5-0 vote, that the Board uphold the administrative determination regarding a student complaint.

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Bob Huber	x	—	—
Cheryl Heitmann	x	—	—
Steve Blum	x	—	—
Art Hernandez	x	—	—
Larry Miller	x	—	—

**F. PLEDGE TO THE FLAG**

Student Trustee Turner led the Pledge to the Flag.

**G. ACKNOWLEDGEMENT OF GUESTS AND SPECIAL RECOGNITIONS**

**O.1 Resolution Honoring Ventura College Women’s Basketball Team [Page 50]** was moved by Vice Chair Heitmann, seconded by Trustee Miller and carried on a unanimous vote to approve the adoption of the Resolution honoring the Ventura College Women's Basketball Team as CCCAA State Champions.

**Certificate of Appreciation for Student Trustee Nick Turner**

Chair Huber presented Student Trustee Turner with a Certificate of Appreciation for his Student Trustee service during the past year.

**H. PUBLIC COMMENTS**

The following persons spoke during general public comments:

- Sal Roman
- David Watson

**I. REPORTS**

- **Student Representatives**
  - Nick Turner, Student Trustee, thanked the Board for the opportunity to serve as Student Trustee and commented on student elections and finals.
  - Trevor Zierhut, Ventura College Associated Students Director of External Affairs, commented on various student activities.
- **Chancellor**
  - Dr. Meznik thanked John Wagner, retiring AFT President, for his many years of dedicated service and commitment to serving students. Dr. Meznik also thanked faculty and staff for their dedication to serving students and acknowledged outgoing Academic Senate President Dr. Jeff Baker.
- **Academic Senates**
  - Peter Sezzi, Ventura College Academic Senate President, acknowledged Jeff Baker and John Wagner for their dedicated service, acknowledged the 30-year anniversary at East Campus, commented on graduation, congratulated the Ventura Women’s Basketball Team, and discussed the Ventura College faculty survey.
  - Robert Cabral, Oxnard College Academic Senate President, commented on Dr. Jeff Baker’s professional service as Academic Senate President, thanked outgoing Senate executive team, acknowledged incoming senate team, congratulated Oxnard College baseball team, and commented on graduation activities.
  - Jeff Baker, Moorpark College Academic Senate President, introduced Riley Dwyer,

Moorpark College Academic Senate President-Elect, thanked the Board, faculty, and staff for their continued dedication to serving students, and congratulated the Moorpark College Men's Volleyball team for winning the state championship.

- **Classified Senates**
  - There were no reports.
  
- **Trustees**
  - Trustees thanked Dr. Baker for his academic president service, congratulated and thanked John Wagner for his dedication and well-deserved retirement, and thanked faculty and staff for their continued support and service.
  - Chair Huber thanked Moorpark College for hosting a Simi Valley Rotary event and thanked everyone for their service.
  
- **Committees:**
  - Policy Committee – April 14, 2010. Trustee Blum indicated the Policy Committee met and recommended the item brought forward.
  - Capital Planning: April 21, 2010. Trustee Hernandez indicated the Capital Planning Committee met and recommended the items brought forward.

**J. CHANGES TO AGENDA**

Chair Huber read the following changes to the agenda:

***ACTION ITEM***

- O.1 Resolution Honoring Ventura College Women's Basketball Team will be moved under Acknowledgement of Guests and Special Recognition section.

***HUMAN RESOURCES***

- Q.3 Approval of Granting Sick Leave Days from Established Sick Leave Pool for Academic Employees. The location of Employee #900000369 should read OC.

**ACTION ITEMS**

***Human Resources***

- K.1 **Approval of Abolishment of a Position [Page 8]** was moved by Trustee Hernandez, seconded by Trustee Blum, and carried on a unanimous vote to approve the abolishment and establishment of positions.

***Business Services***

- L. **There are no items.**

***Capital Planning***

- M. **There are no items.**

### *Student Learning*

- N.1 Course Approvals: New/Revised Courses, New/Revised Programs at Moorpark, Oxnard, and Ventura Colleges [Page 9]** was moved by Trustee Miller, seconded by Trustee Blum, and carried on a unanimous vote to approve the new/revised courses and new/revised programs at Moorpark, Oxnard, and Ventura Colleges.

### *Trustees/Chancellor*

- O.1** Resolution Honoring Ventura College Women's Basketball Team moved to Acknowledgement of Guests and Special Recognition section.
- O.2** **Action to Approve Board Policies BP 2436, BP 3503, and BP 3504 [Page 52]** was moved by Trustee Miller, seconded by Trustee Hernandez, and carried on a unanimous vote to approve Board Policies: BP 2436: *Chancellor's Endorsement of Political Candidates and/or Measures*, BP 3503: *Animals on Campus*; and BP 3504: *Children on Campus*.
- O.3** **Action to Approve Governing Board Member Absence [Page 56].** There was no action taken.

### **CONSENT CALENDAR ITEMS**

It was moved by Vice Chair Heitmann, seconded by Trustee Blum, and carried on a unanimous vote, to approve the Consent Calendar Items.

### *Approval of Minutes*

- P.1** **Action to Approve the Minutes of the Regular Meeting of the Board of Trustees for April 13, 2010 [Page 57]** was approved.

### *Human Resources*

- Q.1** **Employment and Position Control [Page 66]**  
**Approval of a Reclassification of a Position and New Classification Specification** was approved.
- Q.2** **Employment and Position Control [Page 71]**  
**Approval of Abolishment and Establishment of Positions and Related Classification Specifications** was approved.
- Q.3** **Changes in Personnel/Employment Status [Page 78]**  
**Approval of Granting Sick Leave Days from Established Sick Leave Pool for Academic Employees** was approved.
- Q.4** **Changes in Personnel/Employment Status [Page 80]**  
**Approval/Ratification of Separation from Employment** was approved.

*Business Services*

- R.1 **Ratification of Accounts Payable and Payroll for the Period of March 19, 2010 to April 20, 2010 [Page 81]** was approved.
- R.2 **Approval/Ratification of Board Purchase Order Report #12 for FY 2009-10 [Page 82]** was approved.
- R.3 **Acceptance of Gifts [Page 96]** was approved.
- R.4 **Surplus/Disposal of Equipment [Page 98]** was approved.
- R.5 **Approval of Bid #356, Applied Arts Ceramic Studio [Page 99]** was approved.
- R.6 **Approval of Bid #382, Moorpark College Center Entry Refinishing [Page 100]** was approved.
- R.7 **Approval of Bid #385, Parking and Roadway Maintenance [Page 101]** was approved.
- R.8 **Approval of Bid #388, Classroom White Boards and Chalk Boards for Ventura County Community College District [Page 102]** was approved.
- R.9 **Approval of Contract with OmniUpdate for OU Web Content Management Software, License and Technical Support [Page 104]** was approved.
- R.10 **Approval of Contract Renewal with Fickewirth and Associates for Insurance Broker Services [Page 105]** was approved.
- R.11 **Approval of Contract with Walter Johnson & Associates, Inc., for Investigative Services [Page 107]** was approved.
- R.12 **Approval of Contract with Strata Information Group to Provide Project Management Services for Banner and Luminis Administrative Services [Page 108]** was approved.
- R.13 **Quarterly Financial Status Report, General Fund-Unrestricted (CCFS-311Q) [Page 111]** was approved.
- R.14 **Monthly Budget Transfer [Page 115]** was approved.
- R.15 **Approval of New Contracts for 2010-11 [Page 117]** was approved.

*Capital Planning and Facilities*

- S.1 **Amendment to Measure S Bond Program Priorities [Page 117]** was approved.
- S.2 **Acceptance of Completion of Contract with Taft Electric for the Oxnard College Track & Field Softball Field Score Board, Project #29110 [Page 122]** was approved.

- S.3 Approval of Subcontractor Substitution for Landscaping Work for the Oxnard College Learning Resources Center/New Construction, Project #29124 [Page 129] was approved.
- S.4 Approval of Subcontractor Substitution for Audio-Visual Work for the Ventura College G (Theater) Building, Project #39117 [Page 130] was approved.
- S.5 Acceptance of Change Order Summary Report for Capital Projects [Page 131] was approved.

*Student Learning*

- T.1 Spring 2010 Candidates for Graduation and Certificates at Moorpark, Oxnard, and Ventura Colleges [Page 149] was approved.

*Trustees/Chancellor*

- U.1 There were no items.

*Informational Items*

- V.1 INFORMATION ITEM [Page 194]

The following procedure was presented for information only. There was no action taken.

- AP 3504: Children on Campus

**W. ADJOURNMENT**

Chair Huber adjourned the meeting at 8:20 p.m.