

Board of Trustees

Ventura County Community College District

Larry O. Miller

Chair

Robert O. Huber

Vice Chair

Stephen P. Blum

Trustee

Cheryl Heitmann

Trustee

Arturo D. Hernández

Trustee

Lorraine Hawes

Student Trustee



James M. Meznik

Chancellor/Secretary to the Board

MINUTES FOR THE MEETING OF TUESDAY, FEBRUARY 12, 2008

The regular meeting of the Board of Trustees of the Ventura County Community College District was held on Tuesday, February 12, 2008, at Oxnard Community College, Oxnard, California.

ROLL CALL

Board Members Present:

Larry O. Miller, Chair

Robert O. Huber, Vice Chair

Stephen P. Blum, Trustee

Cheryl Heitmann, Trustee

Arturo D. Hernández, Trustee

Lorraine Hawes, Student Trustee

Management Present:

William Studt, Interim Chancellor

Robin Calote, Ventura College President

Eva Conrad, Moorpark College President

Richard Durán, Oxnard College President

Sue Johnson, Vice Chancellor, Business Services

Pam Eddinger, Executive Vice President, Student Learning

Lyn MacConnaire, Executive Vice President, Student Learning

Ramiro Sanchez, Executive Vice President, Student Learning

Patricia Parham, Associate Vice Chancellor, Human Resources

Clare Geisen, Director of Administrative Relations

Michael Arnoldus, Director of Human Resources

Richard DeLaO, Acting Police Chief

Faculty/Staff/Student Representatives:

P. Scott Corbett, Oxnard College Academic Senate President

Margaret Tennant, Moorpark College Academic Senate President

Kathryn Schoenrock, Ventura College Academic Senate President
Sergio Lagunas, President, Oxnard College Associated Student Government
Juliana Hernández, President, Ventura College Associated Student Government
Sarah Yakhi, Director of External Affairs, Moorpark College Associated Student Government
Donna Valle, Director of Public Relations, Moorpark College Associated Student Government
Mary Anne McNeil, Grants/Contracts
Les Dickey, Heery International
Dave Fuhrmann, Chief Technology Officer
John Wagner, AFT President
Lynn-Marie Glaze, Executive Assistant to the Interim Chancellor

CALL TO ORDER

Chair Miller called the meeting to order at 5:30 p.m.

PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA ITEMS

There were no Public Comments.

RECESS TO CLOSED SESSION

At 5:35 p.m. the meeting was recessed to Closed Session.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
{Government Code §54956.9(a)} (3 Cases)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
{Government Code §54956.9(b)}(3 cases)

RECONVENE IN OPEN SESSION

Chair Miller called the meeting to order at 7:10 p.m.

PLEDGE TO THE FLAG

Sara Yakhi led the Pledge to the Flag.

PUBLIC COMMENTS

Maria Parker read a letter to the Board from Mark Bates in support of granting tenure to Marlene Dean.

John Wagner addressed the Board regarding tenure review and current financial issues.

Reports

- **Student Representatives**
 - Juliana Hernández gave a brief update on Ventura College Associated Student Government and campus activities.
 - Sergio Lagunas updated the Board on recent campus activities of the Oxnard College Associated Student Government.
 - Sara Yakhi provided a report on Moorpark College Associated Student Government campus activities, and Donna Valle reported on Outreach Committee activities to contact local high school students and the design of a website
- **Chancellor**
 - **Update on State Budget** – Sue Johnson provided a brief update on the state budget.
 - **Ventura College East Campus Plan** - Robin Calote provided an overview of the proposed East Campus plan (report provided to the Board)
 - **Acceptance of Student Election Procedures** - Clare Geisen reported on Student Election Procedures for the April 2008 elections, and the Board accepted the procedures.
 - **Feedback on WASC Campus Accreditation Visits** - Bill Studt provided a brief update on the results of the WASC Campus Accreditation Visits to the campuses.
- **Academic Senates**
 - Kathryn Schoenrock reported on Ventura College campus activities.
 - P. Scott Corbett commented on the results of the Oxnard College accreditation report.
 - Margaret Tennant reported on activities at Moorpark College. She acknowledged Karen Dubois for her efforts on Job Shadow Career Day and invited attendance at the Academic Center groundbreaking ceremony on February 13, 2008.
- **Trustees**
 - **Subcommittees**
 - **Capital Planning, Design and Construction.** Trustee Blum reported that all capital improvement items were approved by the committee.
 - **Trustee Reports/Announcements/Correspondence**
 - Trustees Blum and Heitmann reported on their attendance at the groundbreaking for El Camino High School at Ventura College.
 - Trustee Heitmann invited attendance to the Ventura Music Festival.
 - Trustees Heitmann and Blum acknowledged President Conrad for her participation in the California Lutheran University Corporate Leaders' Breakfast.
 - Vice Chair Huber congratulated Dr. Conrad for the commendation she received from the Moorpark Chamber of Commerce.
 - Trustee Hernández reported on his attendance at the Oxnard College Bea/Links/Amgen Sponsor Youth Conference event and congratulated personnel on increased enrollment.
 - Chair Miller gave an account of his attendance at a foster youth conference in Sacramento.

CHANGES TO THE AGENDA

There were no changes to the agenda.

Consent Calendar Items

It was moved by Vice Chair Huber, seconded by Trustee Blum, and carried on a unanimous vote, to approve the Consent Calendar Items with the exception of Item C-6, which is to be discussed separately.

Approval of Minutes

C-1.A,

C-1.B Meeting Minutes Action to Approve the Minutes of the Regular Meeting of the Board of Trustees for January 8, 2008 and the Special Meeting of the Board of Trustees for January 22, 2008 were approved.

Human Resources

C-2 Employment and Position Management was approved as listed.

- A. Approval/Ratification of Abolishment and Establishment of Positions**
- B. Approval/Ratification of Change in Position**
- C. Approval/Ratification of Establishment of Positions**
- D. Approval/Ratification of Equivalency**
- E. Approval/Ratification of Personnel**
- F. Approval/Ratification of Limited Term/Provisional Assignments**

C-3 Changes in Personnel/Employment Status were approved as listed.

- A. Approval/Ratification of Separation from Employment - Academic and Classified Employees**
- B. Approval/Ratification of Probationary to Permanent Personnel**
- C. Approval/Ratification of Changes in Positions and Assignments**
- D. Approval of Extension of Sick Leave Days from Sick Leave Pool for full-time Academic Employee**

C-4 Approval of Tenure Track 2nd Contract Recommendations was granted.

C-5 Approval of Tenure Track 3rd Contract Recommendations was granted.

C-6 Approval of Tenure Recommendations was pulled for discussion.

Business Services

- C-7 Ratification of Accounts Payable and Payroll for the Period of December 7, 2007 – January 17, 2008** was approved.
- C-8 Approval/Ratification of Board Purchase Order Report #9 for FY 2007-2008** was granted.
- C-9 Acceptance of Gifts** was approved.
- C-10 Approval of New Grant Funds for Fiscal Year 2007-2008** was granted.
- C-11 Approval of Amendments Categorical Programs for Fiscal Year 2007-08** was granted.
- C-12 Monthly Budget Transfer Summary** was ratified.
- C-13 Quarterly Financial Status Report, General Fund – Unrestricted (CCFS-311Q)** was accepted.
- C-14 Approval of Contract with Oracle Corporation for Software Maintenance** was granted for an annual costs of \$72,503.
- C-15 Contract Amendment with Canon Business Solutions** was approved for a monthly rate of \$10,107.
- C-16 Acceptance of Completion of Bid 311, Ventura County Community College District Concrete Walkway Renovation and Replacement Project** was approved in the amount of \$123,096 for Oxnard College, and \$106,387 for Ventura College.
- C-17 Acceptance of Completion of Bid 314, Monument Sign at Ventura College** was approved for \$58,530.

Capital Planning, Design and Construction

- C-18 Capital Planning, Design and Construction**
 - A. Approval of Subcontractor Substitution for Project #19119, Academic Center at Moorpark College** was granted.
 - B. Approval to Contract with JPL Electric for the Gymnasium Emergency Lighting at Moorpark College, Project #19123** was granted in the amount of \$127,444.00.
 - C. Acceptance of Completion of Contract with XL specialties for Project #39068: Buildings D & CR Remodel at Ventura College** was approved.
 - D. Award of Bid 324, PE Annex at Moorpark College** was approved in the amount of \$497,700.

- E. **Acceptance of Change Order Summary Report for Capital Projects** was approved.

*Action Item Listed on the
Consent Calendar but Pulled to be Considered Individually.*

C-6 Approval of Tenure Recommendations was moved by Trustee Hernández, seconded by Trustee Heitmann, and carried on a 4-1 vote (Huber - no) (Hawes - yes).

First Reading

*First Reading Item Listed on the
Agenda but Pulled to be Considered in the Rules, Operations, and Procedures
Subcommittee meeting.*

- **First Reading (Second Review): Addition to Chapter 6 of the Board Policy Manual: Business and Fiscal Affairs**
Trustee Heitmann requested referral of this item to the Rules Subcommittee.

Action Items/Second Reading Items

- A-1 Second Reading: Course Approvals: New and Revised Courses, at Moorpark, Oxnard and Ventura Colleges** was moved by Trustee Heitmann, seconded by Trustee Blum, and carried on an unanimous vote (Hawes - yes).
- A-2 Moorpark College Study Abroad Program: Spanish in Oaxaca, Mexico** was moved by Trustee Hernández, seconded by Trustee Blum and carried on an unanimous vote (Hawes - yes).
- A-3 Ventura College Study Abroad Program: Psychological Factors in Eastern European Transition (The Psychology Underlying the Downfall of Communism)** was moved by Trustee Huber, seconded by Trustee Blum and carried on an unanimous vote (Hawes - yes).
- A-4 Approval of Civic Center Facilities Usage Fee Schedule** was moved by Trustee Huber, seconded by Trustee Blum and carried on an unanimous vote (Hawes - yes).

Human Resources

It was moved by Trustee Hernández, seconded by Trustee Heitmann and denied on a 3-2 vote, with Trustee Blum, Vice Chair Huber, and Chair Miller voting no, to accept the presidents' recommendations for tenure .

A -5 Consideration of Contract/Tenure Status Recommendations

The Board decided to discuss the tenure recommendations individually.

Moorpark College

It was moved by Vice Chair Huber, seconded by Trustee Blum, and carried on a 3-2 vote, with Chair Miller, Vice Chair Huber, and Trustee Blum voting yes, and Trustees Heitmann and Hernández voting no, to approve the recommendation from the Committee for faculty at Moorpark College as indicated on the matrix below.

	Third-Year Faculty Member	Areas of Assignment	Committee Recommends	President Recommends	Committee / President Agree?
1	Dwyer, Riley	Humanities/Film Studies	Advance to Tenure	Continue in 3rd Contract	No

Oxnard College

It was moved by Trustee Blum to grant tenure to the following faculty members, seconded by Chair Miller, and denied on a 2-3 vote, with Trustee Blum and Chair Miller voting yes, and Vice Chair Huber, Trustees Heitmann and Hernández voting no.

	Third-Year Faculty Member	Areas of Assignment	Committee Recommends	President Recommends	Committee / President Agree?
2	Cawelti, Andrew	Auto Technology	Advance to Tenure	Continue in 3rd Contract	Yes
3	Dean, Marlene	Math	Advance to Tenure	Continue in 3rd Contract	Yes
4	Goiochea, Daniel	Counseling	Advance to Tenure	Continue in 3rd Contract	Yes

It was moved by Vice Chair Huber, seconded by Trustee Blum, and carried on a 3-2 vote with Chair Miller, Vice Chair Huber, and Trustee Blum voting yes, and Trustees Heitmann and Hernández voting no, to grant tenure to the following faculty members.

	Third-Year Faculty Member	Areas of Assignment	Committee Recommends	President Recommends	Committee / President Agree?
5	Newby, Shannon	Science	Advance to Tenure	Continue in 3rd Contract	No
6	Peterson, James	Fire Academy	Advance to Tenure	Continue in 3rd Contract	No

Trustees/Chancellor

A-6 Action to Approve Governing Board Member Absence. No members of the Board of Trustees were absent.

End of Board Actions

ADJOURNMENT

The meeting was adjourned at 9:25 p.m.