

Board of Trustees

Ventura County Community College District

Mary Anne Rooney

Chair

Larry O. Miller

Vice-Chair

Cheryl Heitmann

Trustee

Arturo D. Hernández

Trustee

Robert O. Huber

Trustee

Tanya Pulley

Student Trustee



James M. Meznik

Chancellor/Secretary to the Board

MINUTES FOR THE MEETING OF

TUESDAY, SEPTEMBER 12, 2006

**255 W. Stanley Avenue, Suite 150
Ventura, CA 93001**

The regular meeting of the Board of Trustees of the Ventura County Community College District was held on Tuesday, September 12, 2006, in Ventura, California.

ROLL CALL

Board Members Present:

Mary Anne Rooney, Chair

Larry O. Miller, Vice-Chair

Cheryl Heitmann

Robert O. Huber

Tanya Pulley, Student Trustee

Management Present:

James M. Meznik, Chancellor

Eva Conrad, President, Moorpark College

Robert Jensen, Interim President, Oxnard College

Sue Johnson, Vice Chancellor, Business Services

Patricia Parham, Associate Vice Chancellor, Human Resources

Pam Eddinger, Executive Vice President, Student Learning

Ramiro Sanchez, Executive Vice President, Student Learning

Joan Smith, Executive Vice President, Student Learning

Ken Bailey, Vice President, Business Services

Ray Di Giulio, Vice President, Business Services

Tom Kimberling, Vice President, Business Services

Carolyn Inouye, Director of Institutional Research

Jim Botting, Police Chief

Faculty/Staff/Student Representatives:

Jeff Baker, Moorpark College Academic Senate President

Jeannette Redding, Oxnard College Academic Senate President

Absent:

Arturo D. Hernández

Kathryn Schoenrock, Ventura College Academic Senate President
Richard Debnan, Moorpark College Student Representative
Mary Anne McNeil, Grants/Contracts
Duane Cable, Information Technology
Handel Evans, Bond Measure S Program Director
Harry Korn, AFT
Eileen Welsler, Executive Assistant to the Chancellor

CALL TO ORDER

Chair Rooney called the meeting to order at 5:37 p.m., with Trustee Hernández absent.

PUBLIC NOTICES OF CHANGES TO THE AGENDA

CLOSED SESSION ITEMS

The following was removed from the Closed Session agenda:

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

- Ratification of Disciplinary Action – Employee No. 900355767

RECESS TO CLOSED SESSION

At 5:40 p.m., the meeting was recessed to Closed Session.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION {*Gov't Code §54956.9(b)*}. (3 Cases)

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

- Review of Hearing Officer's Recommendation – Employee No. 900400233

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

- Chancellor

RECONVENE IN OPEN SESSION

At 7:10 p.m., the meeting reconvened in Open Session, with Trustee Hernández absent.

PLEDGE TO THE FLAG

Joan Smith led the pledge to the flag.

CLOSED SESSION REPORT

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION {*Gov't Code §54956.9(b)*}.

It was moved, seconded, and carried on a 3-0-1 vote, with Trustee Hernández absent, to deny the claim for damages of Ronald Boots against the Ventura County Community College District.

PUBLIC COMMENTS

Kimberling Oleksik commented on the need for a swimming pool at Moorpark College. Trustee Candidates Stephen Blum and Louise Franco addressed the Board.

Reports

- **Chancellor**
 - **Accreditation.** James Meznek announced that the response to the Western Association of Schools and Colleges was complete and that the 2006 Oxnard College and Ventura College Accreditation Progress Reports would be sent to the accrediting commission. Dr. Meznek thanked Ventura and Oxnard Colleges for their efforts.
 - **Student Trustee.** James Meznek announced that Tanya Pulley resigned as Student Trustee and acknowledged her hard work. Dr. Meznek explained the process that would be used to appoint a new student trustee.
 - **Planning Process.** Chancellor Meznek reported that the Vision and Mission statements were being developed by the Consultation Council. He indicated that he would update the Board in October.

- **Student Representatives**
 - Richard Debnan updated the Board on activities at Moorpark College.

 - Tanya Pulley thanked the Board for the opportunity to serve as the District's student trustee. Trustee Huber acknowledged Student Trustee Pulley.

- **Trustees**
 - **Subcommittees**
 - **Trustee Reports/Announcements/Correspondence**
 - Trustee Heitmann asked for additional information on grievances in the District. The Chancellor will provide a written summary to the Board.

 - Trustee Huber reported on the Construction Projects Subcommittee meeting. He invited the Board to the Moorpark College Foundation Dinner on October 27 and announced that Congressman Gallegly would be honored at the event.

- Chair Rooney announced that the Oxnard College Performing Arts Classroom and Auditorium received an Award of Honor in the Project in Design Phase category of the 2006 Community College Facility Coalition Professional Design Awards Program. Trustee Huber acknowledged those who worked on the project.
- Trustee Miller commented on the District Administrative Center in Ventura and Trustee Heitmann acknowledged the efforts of the employees during the recent move.
- Chair Rooney announced that Oxnard College was awarded a United States Department of Education – Title V Developing Hispanic–Serving Institutions Program Grant and invited the Board to a press conference at Oxnard College.

PUBLIC NOTICES OF CHANGES TO THE AGENDA

Human Resources

Consent Items

- C-2 E Approval of Personnel** was revised to correct the spelling of Sumita Lall.
- C-3A Approval of Separation from Employment – Academic & Classified Employees** was revised to include Diana Harvey, Human Resources/Personnel Assistant, submitted a resignation form effective as of September 21, 2006.
- C-17 Approval of Contract with Pat McCarthy Construction for Project # 39068: Installation of A/C Piping for Building ‘D’ at Ventura College** was revised to include reimbursable in the amount of \$1,674,400.

Consent Calendar Items

It was moved by Trustee Huber, seconded by Trustee Miller, and carried on a 4-0 vote, with Trustee Hernández absent, to approve the Consent Calendar Items, with the exception of the following items considered individually: C-10 and C-20. (Pulley – yes)

Approval of Minutes

- C-1 Meeting Minutes [1]**
- A. Action to Approve the Minutes of the Regular Meeting of the Board of Trustees for August 8, 2006** was approved.

Human Resources

- C-2 Employment & Position Management.** The following items were approved:
- A. Approval of Abolishment and Establishment of Positions [10]**
 - B. Approval of Change in Position [12]**
 - C. Approval of Establishment of Positions [13]**
 - D. Approval of Equivalency [14]**
 - E. Approval of Personnel [15]**
 - F. Approval/Ratification of Limited Term/Provisional Assignments [19]**
- C-3 Changes in Personnel/Employment Status.** The following items were approved.
- A. Approval of Separation from Employment - Academic & Classified Employees [21]**
 - B. Approval of Probationary to Permanent Personnel [23]**
 - C. Approval of Change in Assignments of Classified Employees [24]**
 - D. Approval of Request for Family and Medical Leave [26]**

Business Services

- C-4 Ratification of Accounts Payable and Payroll for the Period of July 21, 2006 – August 28, 2006 [27]** was approved for the period of July 21, 2006 – August 28, 2006.
- C-5 Approval/Ratification of Board Purchase Order Report #5 for FY 2006/2007 [28]** was granted from July 24, 2006 to August 31, 2006.
- C-6 Surplus/Disposal of Equipment and Materials [46]** was approved.
- C-7 Approval of Microsoft Software License Renewal for Fiscal Year 2006-2007 [47]** was granted to Computerland of Silicon Valley for FY 2006-2007.
- C-8 Establishment of 2006-2007 Gann Appropriation Limit as Required by the California Constitution [49]** was approved.
- C-9 Quarterly Financial Status Report, General Fund – Combined (CCFS-311Q) [53]** was accepted.
- C-10 Approval of Master Agreement Between VCCCD and Oxnard College Foundation, Moorpark College Foundation, and Ventura College Foundation [56]** was pulled to be considered individually.
- C-11 Acceptance of Completion of Bid 280, Electric Upgrade at District Administration Center [68]** was approved.
- C-12 Acceptance of Completion of Bid 277, Renovation of District Administration Center [69]** was approved.

- C-13 **Authority to Execute A Contract with IBM Corporation/Sirius Computer Solutions for Data Center Computer Systems Annual Maintenance Contract [70]** was approved.
- C-14 **Approval of New Contracts and Grants for Fiscal Year 2006-2007 [71]** was granted.

Capital Planning, Design and Construction

- C-15 **Approval to Issue a Contract Addendum to Prism Technology Group for Increased Scope of Professional Services Related to the District-wide Infrastructure Upgrade [73]** was granted in the amount of \$270,000 to Prism Technology Group related to the district-wide PBX replacement and infrastructure upgrade projects.
- C-16 **Approval to Issue a Contract Addendum to Carrier Johnson Architects for Project # 89106: Fire & Sheriff Training Academy at Camarillo Airport Site [75]** was granted in the amount of \$69,050 for additional professional services involving Schematic Design revisions for the Fire & Sheriff Training Academy at the Camarillo Airport Site.
- C-17 **Approval of Contract with Pat McCarthy Construction for Project # 39068: Installation of A/C Piping for Building ‘D’ at Ventura College [77]** was granted in the amount of \$298,146 for the installation of A/C Piping at Building ‘D’ (Student Services Center) at Ventura College.
- C-18 **Acceptance of Completion for Project # 39457: Building ‘G’ Storm Drainage Upgrade at Ventura College [78]** was approved.
- C-19 **Acceptance of Change Order Summary Report for Capital Projects [79]** was approved.

*Action on Items Listed on the
Consent Calendar but Pulled to be Considered Individually*

Business Services

- C-10 **Approval of Master Agreement Between VCCCD and Oxnard College Foundation, Moorpark College Foundation, and Ventura College Foundation [56]** was moved by Trustee Heitmann, seconded by Trustee Miller, and carried on a 4-0 vote, with Trustee Hernández absent. (Pulley – yes)

Trustee Heitmann acknowledged the college Foundations for their efforts in developing this agreement and suggested that representatives from the Foundations be invited to a future meeting to acknowledge their work.

Student Learning

- C-20 Acceptance of the 2006 Oxnard College and Ventura College Accreditation Progress Reports [103]** was moved by Trustee Heitmann, seconded by Trustee Miller, and carried on a 4-0 vote, with Trustee Hernández absent, to accept the Progress Reports for submission to the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges by Oxnard and Ventura Colleges.

Action Items/Second Reading Items

Human Resources

- A-2 Approval of Rescission of Sabbatical Leave, Establishment of Temporary Position and Temporary Re-assignment of Faculty Member [170]** was moved by Trustee Miller, seconded by Trustee Huber, and carried on a 4-0 vote, with Trustee Hernández absent, to rescind the one-year sabbatical leave granted to Dr. Betsy Lindbergh, to establish a temporary position of Program Specialist, 10 mos., at Oxnard College and to temporarily reassign Dr. Lindbergh as Program Specialist, effective August 15, 2006. (Pulley – yes)

Robert Jensen updated the Board on the Dental Hygiene Program and commented on funding.

Trustees/Chancellor

- A-3 Action to Approve Governing Board Member Absence [171]** was moved by Trustee Miller, seconded by Trustee Huber, and carried on a 4-0 vote, with Trustee Hernández absent, to approve the absence of Trustee Hernández. (Pulley – yes)
- A-4 Appointment of an Alternate to Serve on the Ventura County Regional Energy Alliance Board of Directors [172]** was moved by Chair Rooney, seconded by Trustee Heitmann and carried on a 3-0-1 vote, with Trustee Miller abstaining, and Trustee Hernández absent, to elect Trustee Miller as the alternate to serve on the Ventura County Regional Energy Alliance Board of Directors. (Pulley – yes)

There was a brief discussion regarding the duties of the Ventura County Regional Energy Alliance Board. Handel Evans explained energy saving efforts in the District.

DISCUSSION

- **Discussion of an RFP for Legal Services [173]** The Board discussed the current legal services and it was decided to release a Request for Proposal for Legal Services. It was suggested that professional contracts be reviewed periodically.

At 8:00 p.m. the meeting was recessed and reconvened at 8:15 p.m.

OPEN PUBLIC HEARING

At 8:15 p.m., Chair Rooney opened the Public Hearing.

Akym Rinkovsky addressed the Board regarding Ventura College and Connie Jenkins commented on the Ventura County Community College District Budget.

- **Proposed Budget for the Ventura County Community College District for Fiscal Year 2006-2007**

CLOSE PUBLIC HEARING

At 8:20 p.m. Chair Rooney closed the Public Hearing.

Business Services

A-1 Adoption of 2006-2007 Adoption Budget [169] was moved by Trustee Miller, seconded by Trustee Huber, and carried on a unanimous vote, with Trustee Hernández absent, to approve the 2006-2007 Adoption Budget for all funds of the Ventura County Community College District.

Sue Johnson distributed and reviewed the Executive Summary 2006-2007 Adoption Budget. There was a brief discussion regarding COLA, the Allocation Model, and GASB. The Board asked for a report on health benefit costs.

End of Board Actions

ADJOURNMENT

The meeting was adjourned at 9:45 p.m.