

Board of Trustees

Ventura County Community College District

Mary Anne Rooney

Chair

Larry O. Miller

Vice-Chair

Cheryl Heitmann

Trustee

Arturo D. Hernández

Trustee

Robert O. Huber

Trustee

Tanya Pulley

Student Trustee



James M. Meznik

Chancellor/Secretary to the Board

MINUTES FOR THE MEETING OF TUESDAY, AUGUST 8, 2006

The regular meeting of the Board of Trustees of the Ventura County Community College District was held on Tuesday, August 8, 2006, at Oxnard College, Oxnard, California.

ROLL CALL

Board Members Present:

Mary Anne Rooney, Chair

Larry O. Miller, Vice-Chair

Cheryl Heitmann

Arturo D. Hernández

Robert O. Huber

Tanya Pulley, Student Trustee

Management Present:

James M. Meznik, Chancellor

Eva Conrad, President, Moorpark College

Robin Calote, President, Ventura College

Robert Jensen, Interim President, Oxnard College

Sue Johnson, Vice Chancellor, Business Services

Pam Eddinger, Executive Vice President, Student Learning

Ramiro Sanchez, Executive Vice President, Student Learning

Ken Bailey, Vice President, Business Services

Ray Di Guilio, Vice President, Business Services

Tom Kimberling, Vice President, Business Services

Leo Orange, Dean

Jim Botting, Police Chief

Faculty/Staff/Student Representatives:

Kathryn Schoenrock, Ventura College Academic Senate President

Jeff Baker, Moorpark College Academic Senate President

Jeannette Redding, Oxnard College Academic Senate President

Jose Cornelio, Oxnard Classified Senate President

Andrew Anazalone, Moorpark College Student Representative

Mary Anne McNeil, Grants/Contracts

Les Dickey, JCM Group
Harry Korn, AFT
Eileen Welsler, Executive Assistant to the Chancellor

CALL TO ORDER

Chair Rooney called the meeting to order at 6:30 p.m.

PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA ITEMS

There were no Public Comments

RECESS TO CLOSED SESSION

At 6:31 p.m., the meeting recessed to Closed Session.

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION {Gov't Code §54956.9(a)}

- *City of Moorpark vs. VCCCD, et al.* (Ventura County Superior Court Case No. SCO46582)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION {*Gov't Code §54956.9(b)*}. The existing facts and circumstances that might result in litigation against the District arises from the following: (One Case – County of Ventura)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION AND NEGOTIATION

- President, Moorpark College

At 7:00 p.m., the meeting reconvened in Open Session.

PLEDGE TO THE FLAG

Robert Jensen led the pledge to the flag.

Chair Rooney welcomed Dr. Jensen to Oxnard College.

CLOSED SESSION REPORT

It was moved by Trustee Miller, seconded by Trustee Huber, and carried on a unanimous vote, to approve the Tolling and Standstill Agreement between Ventura County Community College District and the County of Ventura tolling the filling of an action against the District through January 31, 2007, and authorize the Board President to sign such Agreement.

PUBLIC COMMENTS

Andrew Anazalone addressed the Board regarding legislation and Richard Flowers commented on the agriculture program at Ventura College.

Reports

- **Chancellor**
 - Chancellor Meznek gave an update on the Oxnard College presidential search.
- **Academic Senates**
 - Jeff Baker commented on the Curriculum Institute.
 - Jeanette Redding reported on the Great Teachers Seminar and distributed the statewide strategic plan.
 - Katheryn Schoenrock commented on the Leadership Institute and the Curriculum Institute.
- **Classified Senates**
 - Jose Cornelio welcomed the Board and Dr. Jensen to Oxnard College.
- **Student Representatives**
 - Andrew Anazalone reported on Freshman Orientation, *Welcome Back Week*, and the Lending Library Program at Moorpark College.
 - Trustee Pulley reported on her meeting with Ramiro Sanchez.
- **Trustees**
 - **Subcommittees**
 - Trustee Huber announced that the Construction Subcommittee was not held and said his questions were addressed by staff.
 - **Trustee Reports/Announcements/Correspondence**
 - Trustee Heitmann reported on the following items and made the following requests:
 - Campaign for College Opportunity meeting
 - Administrative Assistant Program at Oxnard and Ventura Colleges
 - Elected Chair of the Community College League of California Legislative Committee
 - VCREA Board meeting
 - Trustee Heitmann requested that an item be placed on the next agenda to designate an alternate.
 - Trustee Heitmann requested information on the number of grievances and how they are being resolved.
 - Chair Rooney asked the Board members with requests to complete their Meeting Assessment Forms in their packets.
 - Trustee Miller welcomed Dr. Robert Jensen and commented on the Affordable Housing Commission.
 - Trustee Hernández apologized for leaving the meeting early. He welcomed Dr. Jensen, acknowledged the academic senates, recognized Tom Greer for his work on the Retreat, and congratulated Moorpark College's EATM Program.
- **Middle High School at Ventura College**

Robin Calote gave a brief overview of the Middle College High School Model. The Board voiced their support for the program.

PUBLIC NOTICES OF CHANGES TO THE AGENDA

Business Services

- C-12 Approval of Master Agreement Between VCCCD and Oxnard College Foundation, Moorpark College Foundation, and Ventura College Foundation [68]** was pulled from the agenda.

Trustee Heitmann expressed her concerns regarding pulling this item and asked that it be placed on the next agenda.

- C-13 Acceptance of Completion of Bid 271, Oxnard College Occupational Education Building Server Room HVAC Upgrade [70]** was revised to exclude the statement that it was reviewed by the Board Construction Subcommittee.

Capital Planning, Design and Construction

- C-22 Approval of Contract with Pat McCarthy for Construction of a Restroom Building to be located in North Parking Lot “H” at Oxnard College** was pulled from the agenda.

- C-24 Approval to Issue a Contract with Z Pipeline Construction, Inc. for Athletic Field Events, Phase III – Project # 39105: Athletic Renovation at Ventura College** was revised to include the approval of a contract with Z Pipeline Construction, Inc. - Athletic Field Events, Phase III for Project # 39105: Athletic Renovation at Ventura College.

- C-26 Approval of Contract for Installation of A/C Piping – Project # 39302: Piped Utility Systems at Ventura College** was pulled from the agenda.

Consent Calendar Items

It was moved by Trustee Heitmann, seconded by Trustee Miller, and carried on a unanimous, to approve the Consent Calendar Items, with the exception of the following items pulled: C-1B and C-2B. (Pulley – yes)

Approval of Minutes

- C-1 Meeting Minutes**
- A. Action to Approve the Minutes of the Regular Meeting of the Board of Trustees for July 11, 2006 [1]** was approved.
 - B. Action to Approve the Minutes of the Regular Meeting of the Board of Trustees for July 15, 2006 [11]** was pulled for discussion.

Human Resources**C-2 Employment & Position Management**

- A. Approval of Abolishment and Change of Positions [15]** was granted.
- B. Approval of Abolishment and Establishment of Positions [16]** was pulled for discussion.
- C. Approval of Change in Position at Ventura, Oxnard and Moorpark Colleges [22]** was granted.
- D. Approval of Establishment of Classified Positions at Ventura College [25]** was granted.
- E. Approval of Equivalency to Part-Time Instructors at Moorpark and Oxnard Colleges [30]** was granted.
- F. Approval of Academic and Classified Personnel at Moorpark, Oxnard and Ventura Colleges and the District Administrative Center [31]** was granted.
- G. Approval/Ratification of Limited Term/Provisional Assignments [34]** was granted.

C-3 Changes in Personnel/Employment Status

- A. Approval of Separation from Employment - Academic & Classified Employees [36]** was granted.
- B. Approval of Probationary to Permanent Personnel [38]** was granted.

Business Services

- C-4 Ratification of Accounts Payable and Payroll for the Period of June 22, 2006 – July 20, 2006 [40]** was approved.
- C-5 Approval/Ratification of Board Purchase Order Report #15 for FY 2005/2006 [41]** was granted from June 26, 2006 to July 24, 2006.
- C-6 Approval/Ratification of Board Purchase Order Report #4 for FY 2006/2007 [45]** was granted from June 26, 2006 to July 24, 2006.
- C-7 Surplus/Disposal of Equipment and Materials [61]** was approved.
- C-8 Acceptance of Gifts [62]** was approved to accept the following donation:
Cash donation in the amount of \$4,991.00 and miscellaneous equipment to be used by various departments/programs at Ventura College.
*Donated by: Various businesses and individuals through the
The Ventura College Foundation*

- C-9 Acceptance of Change Order Summary for Bid 277, Renovation of District Administration Office [63]** was approved.
- C-10 Acceptance of Change Order Summary for Bid 280, electrical upgrade at District Administration Office [65]** was approved.
- C-11 Approval of a Revised Contract with Strata Information Group to Include Chief Technology Officer Consulting Services [66]** was granted.
- C-12 Approval of Master Agreement Between VCCCD and Oxnard College Foundation, Moorpark College Foundation, and Ventura College Foundation [68]** was pulled from the agenda.
- C-13 Acceptance of Completion of Bid 271, Oxnard College Occupational Education Building Server Room HVAC Upgrade [70]** was approved.
- C-14 Fiscal Year-End Budget Transfers [71]** were approved for 2005-2006 fiscal year-end closing budget transfers between major expenditure classifications in accordance with Education Code Section 70902 and Title 5, California Code of Regulations, Section 58307.
- C-15 Approval of New Contract for Fiscal Year 2006-2007 [73]** was granted.

Capital Planning, Design and Construction

- C-16 Acceptance of Completion of Contract for Project # 19111: Warehouse Mezzanine at Moorpark College [75]** was approved.
- C-17 Approval of Contract Increase with Rincon Consultants for Project # 19112: Master Plan/EIR at Moorpark College [76]** was granted in the amount of \$10,000 due to litigation with the City of Moorpark regarding the Master Plan/EIR.
- C-18 Approval to Issue a Revised Contract to Steven Ehrlich Architects for Project # 19116: EATM Complex at Moorpark College [77]** was granted in the amount of \$739,000 to provide the remaining architectural services for the EATM Complex at Moorpark College. This amount includes \$15,000 for reimbursable expenses.
- C-19 Approval to Issue a Contract Addendum to Carde Ten Architects for Project # 19118: Library Reconstruction at Moorpark College [78]** was granted in the amount of \$51,372 to Carde Ten Architects for the Library reconstruction at Moorpark College.
- C-20 Approval of Contract with BTC/US Laboratories to Provide Testing and Special Inspections for Project # 19118: Library Reconstruction at Moorpark College [79]** was granted in the amount of \$40,000 for Project # 19118: Library reconstruction at Moorpark College.

- C-21 Acceptance of Completion of Contract for Project # 19122: Telephone Dataswitch at Moorpark College [81]** was approved for the Administration Building 'IT' room upgrade at Moorpark College.
- C-22 Approval of Contract with Pat McCarthy for Construction of a Restroom Building to be located in North Parking Lot "H" at Oxnard College [82]** was pulled from the agenda.
- C-23 Acceptance of Completion of Project # 39096: Waste Piping Replacement at Math and Science Buildings at Ventura College [83]** was approved.
- C-24 Approval of Contract for Athletic Field Events, Phase III – Project # 39105: Athletic Renovation at Ventura College [84]** was granted to approve a contract with Z Pipeline Construction, Inc. - Athletic Field Events, Phase III for Project # 39105: Athletic Renovation at Ventura College.
- C-25 Acceptance of Completion of Contract for Project # 39105: Athletic Field Lighting at Ventura College [85]** was approved.
- C-26 Approval of Contract for Installation of A/C Piping-Project # 39302: Piped Utility Systems at Ventura College [86]** was pulled from the agenda.
- C-27 Acceptance of Change Order Summary Report for Capital Projects [87]** was approved.

Student Learning

- C-28 Summer 2006 Candidates for Graduation and Certificates at Moorpark, Oxnard, and Ventura Colleges [106]** were accepted.

Action on Items Listed on the Consent Calendar but Pulled to be Considered Individually

Trustees/Chancellor

- C-1 Meeting Minutes**
- B. Action to Approve the Minutes of the Regular Meeting of the Board of Trustees for July 15, 2006 [11]** was moved by Trustee Heitmann, seconded by Trustee Miller, and carried on a 4-0 vote, with Trustee Huber abstaining. (Pulley – yes)

Human Resources

- C-2 Employment & Position Management**
- B. Approval of Abolishment and Establishment of Positions [16]** was moved by Trustee Heitmann, seconded by Trustee Huber, and carried on a unanimous vote.
- Trustee Heitmann asked for an update on this item.

Action Items/Second Reading Items

Trustees/Chancellor

A-1 Action to Approve Governing Board Member Absence [126] was moved by Trustee Miller, seconded by Trustee Heitmann, and carried on a 4-0 vote, with Trustee Huber abstaining, to approve the July 15, 2006, absence of Trustee Robert Huber. (Pulley – yes)

At 7:55 p.m. the meeting was recessed and Trustee Hernández left the meeting.

OPEN STUDY SESSION

Chair Rooney opened the Study Session at 8:07 p.m., with Trustee Hernández absent.

Board Planning

- **Strategic Plan**

Tom Greer reviewed the next stage in the development of the planning document.

CLOSE STUDY SESSION

At 8:20 p.m. the Study Session was closed.

Trustees/Chancellor

A-2 Adoption of the Draft Trustees District Vision, Mission, and Planning Goals [127] was moved by Trustee Miller and died for a lack of a second.

It was moved by Trustee Miller, seconded by Trustee Huber, and carried on a 4-0 vote, with Trustee Hernández absent, to direct the Chancellor to develop a strategic plan utilizing a broad community and collegial consultation and to provide the Board with a monthly update. (Pulley – yes)

Trustee Heitmann asked that the document be reviewed by the Community Advisory Councils. It was suggested that the document be developed in 90 days.

End of Board Actions

ADJOURNMENT

At 8:20 p.m. the meeting was adjourned.