

# Board of Trustees Ventura County Community College District

**Cheryl Heitmann**  
*President*  
**Mary Anne Rooney**  
*Vice-President*  
**Arturo D. Hernández**  
*Trustee*  
**Robert O. Huber**  
*Trustee*  
**Larry O. Miller**  
*Trustee*  
**Brian Lovatt**  
*Student Trustee*



**James M. Meznik**  
*Chancellor/Secretary to the Board*

## MINUTES FOR THE MEETING OF SEPTEMBER 13, 2005

The regular meeting of the Board of Trustees of the Ventura County Community College District was held on Tuesday, September 15, 2005, in the Moorpark College Campus Center Conference Room.

### **Roll Call**

#### **Board Members Present:**

Cheryl Heitmann, President  
Mary Anne Rooney, Vice-President  
Arturo D. Hernández  
Robert O. Huber  
Larry O. Miller  
Brian Lovatt, Student Trustee

#### **Management Present:**

James M. Meznik, Chancellor  
Lydia Ledesma-Reese, President, Oxnard College  
Eva Conrad, President, Moorpark College  
Robin Calote, President, Ventura College  
Vic Belinski, Associate Vice Chancellor, Information Technology  
Sue Johnson, Associate Vice Chancellor, Business Services  
Patricia Parham, Associate Vice Chancellor, Human Resources  
Pam Eddinger, Executive Vice President, Student Learning  
Ramiro Sanchez, Executive Vice President, Student Learning  
Carolyn Inouye, Director of Institutional Research  
Jim Botting, Chief of Police

#### **Faculty/Staff/Student Representatives:**

Jeff Baker, Moorpark College Academic Senate President  
Jeannette Redding, Oxnard College Academic Senate President  
Kathryn Schoenrock, Ventura College Academic Senate President  
Max Reyes, Moorpark College Associated Students Director of External Affairs  
Harry Korn, AFT  
Eileen Welser, Executive Assistant to the Chancellor

CALL TO ORDER

Vice-President Rooney called the meeting to order at 5:10 p.m. Trustee Hernández arrived at 5:20 p.m.

RECESS TO CLOSED SESSION

At 5:10 p.m., Vice-President Rooney recessed the meeting to Closed Session.

CONFERENCE WITH LEGAL COUNSEL -- ANTICIPATED LITIGATION [*Gov't Code* § 54956.9(b)] The existing facts and circumstances that might result in litigation against the District arose from the following:

1. The Board convened into Closed Session to consider the claim of Pamela Snyder.
2. Anticipated litigation, namely, FTR International, general contractors for the Learning Resource Center at Ventura College.

EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

- Employee #900000905

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

- Chancellor

RECONVENE IN OPEN SESSION

Vice-President Rooney reconvened the meeting in Open Session at 7:15 p.m.

PLEDGE TO THE FLAG

Trustee Hernández led the Pledge to the Flag.

CLOSED SESSION REPORT

Vice President Rooney read the following Closed Session Report.

1. The Board of Trustees voted 4 ayes and 0 noes, with Trustee Hernández absent, to approve settlement of the claims between the District and FTR pertaining to the District's Ventura College Learning Resource Center as follows: The District agrees to pay to FTR within 30 days of the date of execution of a written settlement agreement in a form acceptable to District staff and legal counsel, the sum of \$650,000. The settlement agreement shall provide for full mutual releases between the District and FTR with the exception of unexpired warranties and guarantees, latent defects and indemnities in favor of the District, and shall contain a provision pursuant to which FTR agrees that it will not bid or seek to bid any further contracts or projects of the District.
2. It was moved by Trustee Huber, seconded by Trustee Heitmann, and carried on a 4-0 vote, with Trustee Hernández absent, to suspend Employee #900000905, without pay, pursuant to Education Code section 87736.

## *Trustees/Chancellor*

**A-1 Public Swearing in and Seating of Student Trustee** was approved to swear in and seat Student Trustee Lovatt to serve for the term from September 13, 2004, to May 31, 2006.

- **Oath of Office Administered to and Seating of New Student Trustee:**
  - **Student Trustee.** Vice-President Rooney administered the Oath of Office to Brian Lovatt. Student Trustee Lovatt introduced his family.

## ACKNOWLEDGEMENT OF GUESTS & SPECIAL RECOGNITIONS

### *Resolutions*

**A-2 Adoption of Resolution to Acknowledge Chief Robert S. Gonzales** was moved by Trustee Hernández, seconded by Trustee Huber, and carried on a unanimous vote, to adopt the *Resolution to Acknowledge Chief Robert S. Gonzales*. Trustee Heitmann will present the Resolution to Chief Gonzales. (Lovatt – yes)

## PUBLIC COMMENTS

Janet Wall, June Behar, and Michael Inaba addressed the Board regarding the Horticulture Program.

## Reports

- **Reports**
  - **Chancellor's Report**
    - **Update on Bonds.** Sue Johnson gave a brief overview on bonds. A Board request was made for an update on the cost of future bond projects.
  - **Campus Update from College Presidents**
    - Lydia Ledesma-Reese reported on the Oxnard College Dental Hygiene Program and introduced the coordinator, Betsy Lindbergh. Dr. Ledesma-Reese gave a brief update on the following items:
      - Oxnard College's 30<sup>th</sup> Anniversary
      - AA/AS Certificates Awarded
      - Constitution Day
    - Robin Calote commented on campus cleanup activities at Ventura College and the Ventura College Foundation textbook bank.
    - Eva Conrad reported on the ribbon cutting ceremony for the Library/Learning Resources building. Dr. Conrad introduced Pam Eddinger, Executive Vice President, Student Learning at Moorpark College.

- **Student Government Representatives' Reports**
  - Max Reyes reported on the ribbon cutting ceremony for the Moorpark College Library/Learning Resources building. He commented on activities at the college and the student government retreat and conference.
  - Student Trustee Lovatt commented on student government at Moorpark College.
  - Lydia Ledesma-Reese read a report from Gladys Rodriguez, Oxnard College Student Representative, regarding student government activities.
- **Academic Senates' Reports**
  - Kathryn Schoenrock reported on planning activities, student learning outcomes, *One Book, One Campus*, and campus cleanup. She invited the Board to the reception for Robin Calote at Ventura College.
  - Jeanette Redding acknowledged the academic senate's participation in the board policy development and the new Board Imperatives.
  - Jeff Baker welcomed the Board to Moorpark College campus.
- **Trustees**
  - **Subcommittees**
    - Trustee Huber reported on the August 30<sup>th</sup> Construction Subcommittee meeting. He distributed copies of an advertisement that featured the Ventura County Community College District. He said that it would be in the Thousand Oaks Civic Arts Plaza brochure and acknowledged Jeanne Brown for the artwork.
    - Trustee Hernández reported on the Budget/Audit Subcommittee meeting.
    - The following requests for information were made by members of the Board:
      - Update on the college cafeterias
      - Report on technology
    - Trustee Hernández reported on the Rules, Operations & Procedures subcommittee meeting. Trustee Heitmann explained Action Item A-12: Rescission of Board Policy Manual Section D-15A: Naming of Buildings.
    - Vice-President Rooney commented on the Groundbreaking Ceremony for the athletic field at Ventura College.
    - Trustee Huber invited the Board to the Moorpark College Foundation Tailgate fundraising party.

- **Trustee Development**
  - **Role of the Governing Board**
  - **Trusteeship**
    - Vice-President Rooney gave a PowerPoint presentation on the Role of the Governing Board and Trusteeship. She thanked Lydia Ledesma-Reese and her staff for preparing the presentation.

#### OPEN PUBLIC HEARING

At 8:21 p.m., Vice-President Rooney opened the Public Hearing.

**Proposed Budget for the Ventura County Community College District for Fiscal Year 2005-2006.** The Proposed Budget became available for public inspection on September 8, at 333 Skyway Drive, Camarillo, CA 93010, during normal business hours. Sue Johnson distributed and reviewed the *Executive Summary 2005-2006 Adoption Budget – September 13, 2005*.

Members of the Board made the following requests for information:

- Update on enrollment management
- Feasibility of Student Ambassador Program/Student Outreach
- Letter in Support of Assembly Bill 982 – Student Health Center
- Report on collection of GASB funds from categorical programs
- Plan for consistent hiring practices.

#### CLOSE PUBLIC HEARING

At 9:32 p.m., Vice-President Rooney closed the Public Hearing.

### *Business Services*

**A-3 Adoption of 2005-2006 Adoption Budget** was moved by Trustee Huber, seconded by Trustee Hernández, and carried on a unanimous vote, to adopt the 2005-2006 Adoption Budget for all funds of the Ventura County Community College District.

#### OPEN STUDY SESSION

At 9:45 p.m., Vice-President Rooney opened the Study Session.

- **Discussion Regarding Oxnard College Program Review Results (Item C-20)**

Lydia Ledesma-Reese gave a brief overview of the Program Review results. The Board discussed the results and Dr. Ledesma-Reese explained the process that was used for reviewing programs.

- **Update and Discussion on Accrediting Commission Recommendations**

- **Moorpark College**

Chancellor Meznek distributed and reviewed the accreditation information. He gave a brief overview of the accreditation process. Eva Conrad updated the Board on recommendations from the accreditation team.

The following updates were postponed until the October Board meeting:

- **Oxnard College**
- **Ventura College**
- **District Administrative Center**

Chancellor Meznek indicated that written reports would be provided to the Trustees in their Board packets.

#### CLOSE STUDY SESSION

At 10:23 p.m., Vice-President Rooney closed the Study Session.

#### PUBLIC NOTICES OF CHANGES TO THE AGENDA

##### *Human Resources*

#### **C-2 Revision to Human Resources- Employment Position Management**

**C. Approval of Personnel:** This item was revised to change the position number of Risk Management Specialist from DCC051 to DCU115.

**A-7 Second Reading – Deletion of Board Policy Manual Section A.g. (1-12): Student Representative to the Governing Board and Addition of Board Policy Manual Chapter 2 - BP 2015: Student Member** was revised to change the minimum number of units from 18 to 12.

**A-5 Approval of Memorandum of Understanding between Ventura County Community College District and North Park Village** was revised to change the background and analysis to incorporate a more detailed description of the MOU and includes a restatement of the VCCCD Board of Trustees neutrality in the development of the North Park Village Project.

#### *Consent Calendar Items*

It was moved by Trustee Hernández, seconded by Trustee Huber, and carried on a unanimous vote, to approve the Consent Calendar Items. (Lovatt – yes)

#### *Approval of Minutes*

**C-1 Action to Approve Minutes of the Regular Meeting of the Board of Trustees for August 9, 2005** was approved.

### *Human Resources*

#### **C-2 Employment & Position Management**

- A. Approval/Ratification of Limited Term/Provisional Assignments** was granted.
- B. Approval of Equivalency, Ratification, and Approval of Part-time Faculty** was pulled for discussion.
- C. Approval of Personnel** was pulled for discussion.
- D. Approval of Establishment of Positions** was granted to establish positions at Ventura College and the District Administrative Center as listed.
- E. Approval of Abolishment of Positions** was granted to abolish positions at all three colleges as listed.
- F. Approval of Changes in Positions** was granted to approve the changes in VCU466, Business Office Assistant I, from 10 month, 80% to 12 month, 80% and adding a bilingual differential to WCU005, CC Police Officer I, effective September 14, 2005.
- G. Approval of Changes in Salary Ranges** was pulled for discussion.
- H. Approval of Establishment of Management Intern Position** was pulled for discussion.

#### **C-3 Changes in Personnel/Employment Status**

- A. Approval of Resignation/Retirement of Academic & Classified Employees** was granted as listed.
- B. Approval of Probationary to Permanent Personnel** was granted as listed.
- C. Lay-off of Permanent Classified Personnel** was approved to lay-off a classified employee effective September 30, 2005, as listed.
- D. Approval of Request for Family Medical Leave** was granted to Tracy Tennenhouse, full-time Instructor of English at Moorpark College for Family Medical Leave.
- E. Approval of Voluntary Transfer** was granted as listed.
- F. Approval of Extension of Temporary Full-time Management Personnel** was granted to extend the temporary full-time management assignment of David Bransky as Assistant Dean, Student Services (VMZ003) at Ventura College effective October 1, 2005, until such time as the position can be filled through the recruitment process.

### *Business Services*

**C-4 Ratification of Accounts Payable and Payroll for the period of July 19, 2005 – August 22, 2005** was approved for the period of July 19, 2005 – August 22, 2005.

**C-5 Approval/Ratification of Board Purchase Order Report #4** was granted for FY 2005/06 from July 18, 2005 to August 22, 2005.

**C-6 Quarterly Financial Status Report, General Fund – Combined (CCFS-311Q)** was approved.

**C-7 Establishment of 2005-2006 GANN Appropriation Limit as Required by the California Constitution** was granted to establish the 2005-2006 Gann Appropriations Limit as required by Article XIII B of the California Constitution and Government Code Section 7910.

- C-8 Approval of New Contracts & Grants for Fiscal Year 2005-2006** was granted to accept new contracts and grants for FY 2005-2006.
- C-9 Surplus/Disposal of Equipment** was approved as listed.
- C-10 Acceptance of Gifts** was approved as listed.
- C-11 Award of RFP 253, Management of Golf Driving Range at Moorpark College** was approved to authorize management to award a contract for Request for Proposal 253, management of the Moorpark College Golf Driving Range, to WK Enterprises Inc.
- C-12 Rejection of Bid 266, Exterior Guard Railing for Ventura College Learning Resource Center** was approved to reject Bid 266, Exterior Guard Railing for Ventura College Learning Resource Center.
- C-13 Approval of Microsoft Software License Renewal For Fiscal Year 2005-2006** was granted to Computerland of Silicon Valley for FY 2005-2006.
- C-14 Authority to Execute a Contract with IBM Corporation/Sirius Computer Solutions For Data Center Computer Systems Annual Maintenance Contract** was approved to authorize management to execute a contract with IBM Corporation/Sirius Computer Solutions (an IBM Premier Business Partner) to provide maintenance for all Data Center servers and computer systems.
- C-15 Award of Bid 267, Oxnard College Painting Project** was approved to the lowest responsible bidder.
- C-16 Approval of an Agreement between the Ventura County Archaeological Society and Ventura County Community College District, Moorpark College** was granted for storage and use of archaeological/historical artifacts and archives.
- C-17 Agreement between Macromedia and Ventura County Community College District, Ventura College, for Software License** was approved for Breeze Software Licensing and Maintenance.
- C-18 Capital Planning, Design and Construction**
- A. Approval of Contract with MVE Institutional to Provide Architectural and Engineering Design Services for the Performing Arts Classroom/Auditorium at Oxnard College** was granted in the amount of \$1,207,668 to provide architectural and engineering design services for the construction of the Performing Arts Classroom/Auditorium building at Oxnard College.
  - B. Approval of Schematic Design Drawings for the Oxnard College Public Restrooms/Office/General Storage Facility at Oxnard College** was granted.
  - C. Approval of Contract with Nye & Nelson Construction Company for the Construction of a New Parking Area and Drop-Off Zone for the Child Development Center at Oxnard College** was granted in the amount of \$72,138 for the construction of a new parking area and children's drop-off zone to be located on the South side of the Child Development Center at Oxnard College.



- D. **Approval of Contract with Rincon Consultants to Provide Environmental Services for the Design and Implementation of the Plan to Remove Hazardous Materials at Oxnard College** was granted in the amount of \$40,612 to provide environmental services for the design and implementation of the plan to remove hazardous materials originating from the Maintenance and Operations area at Oxnard College.
- E. **Approval of Contract with BTC Labs to Provide DSA Inspector Services for Renovation of Buildings D and CR, Building F, Food Services and the Athletic Fields at Ventura College** was granted.
- F. **Acceptance of Change Order Summary Report for Capital Projects** was approved.

### *Student Learning*

- C-19 **Authorization for Destruction of Records – Ventura College** was approved for the destruction of the listed records at Ventura College pursuant to provisions of “Regulations for Destruction of Records” (Title V, Division 6, Chapter 10, Subchapter 2.5, Sections 59020-59041), approved by the Board of Governors on September 23, 1976.
- C-20 **Acceptance and Adoption of Results from the Oxnard College Program Review Process for 2004-2005** was approved. The following programs were reviewed:
  - o Accounting
  - o Biology
  - o Child Development Center
  - o Matriculation
  - o Sociology
  - o Art
  - o Business
  - o History
  - o PACE
  - o Spanish
  - o Auto Body
  - o Child Development
  - o Learning Center
  - o Philosophy

### *Action on Items Listed on the Consent Calendar but Pulled to be considered Individually*

### *Human Resources*

- C-2 **Employment & Position Management**
  - B. **Approval of Equivalency, Ratification, and Approval of Part-time Faculty** was moved by Trustee Miller, seconded by Trustee Hernández, and carried on a 4-0 vote, with Trustee Huber abstaining, to grant equivalency, ratification, and approval of part-time hourly faculty employees for the Fall of 2005 as listed. (Lovatt – yes)
  - C. **Approval of Personnel** was moved by Trustee Huber, seconded, and carried on a unanimous vote. (Lovatt – yes)
  - G. **Approval of Changes in Salary Ranges** was moved by Trustee Huber, seconded by Trustee Heitmann, and carried on a 4-1 vote, with Trustee Hernández voting no, to approve the changes of the salary ranges of the CC Police Officer I, CC Police Officer II-Sergeant, CC Police Lieutenant and CC Administrative Lieutenant classifications. (Lovatt – yes)

It was suggested that all campus police should be POST certified.

- H. Approval of Establishment of Management Intern Position** was moved by Trustee Heitmann, seconded by Trustee Rooney, and denied, without prejudice, on a 2-3 vote, with Trustees Hernández, Huber, and Miller voting no. (Lovatt – yes)

The Board indicated that this item may be placed on the next Board agenda with additional information. A Board request was made for a hiring plan. Chancellor Meznek will provide an update on accreditation standards and strategic planning.

### *Business Services*

#### **C-18 Capital Planning, Design and Construction**

- B.** Approval of Schematic Design Drawings for the Oxnard College Public Restrooms/Office/General Storage Facility at Oxnard College was moved by Trustee Rooney, seconded by Trustee Huber, and carried on a unanimous vote, to approve the schematic design drawings for the new public restrooms/Office/General Storage Facility at Oxnard College. (Lovatt – yes)

Handel Evans indicated that the schematics would reflect that the restrooms would be handed (switched).

### *Student Learning*

- C-19 Authorization for Destruction of Records – Ventura College** was moved by Trustee Huber, seconded by Trustee Hernández, and carried on a unanimous vote, to approve the destruction of records at Ventura College pursuant to provisions of “Regulations for Destruction of Records” (Title V, Division 6, Chapter 10, Subchapter 2.5, Sections 59020-59041), approved by the Board of Governors on September 23, 1976. (Lovatt – yes)

## **First Reading Items**

- **First Reading – Deletion of Board Policy Manual Section A: Governing Board and Addition of Board Policy Manual Chapter 2: Board of Trustees** was accepted for Second Reading with the following recommended changes:
  - Change President and Vice-President to Chair and Vice-Chair
  - Under BP 2430 include “. . .inform the Board of such action *as soon as practicable* and to recommend written board policy if one is required.”
  - Include a reference to Roberts Rules of Order

Trustee Heitmann explained the revision made by the Rules, Operations & Procedures AdHoc Committee. The Board asked for clarification on First and Second Reading items.

## **Action Items/Second Reading Items**

### *Business Services*

- A-4 Surplus and Sale of Donated Real Property Located in San Diego County** was moved by Trustee Heitmann, seconded by Trustee Huber, and carried on a unanimous vote. The Board

authorized management to execute a contract with a real estate agent for the sale of such property. (Lovatt – yes)

Sue Johnson provided an update on the property.

- A-5 Approval of Memorandum of Understanding between Ventura County Community College District and North Park Village** was tabled by a motion from Trustee Heitmann.

### *Student Learning*

- A-6 Second Reading – Course Approvals: New and Revised Courses – Moorpark College** was moved by Trustee Hernández, seconded by Trustee Miller, and carried on a unanimous vote. (Lovatt – yes)
- A-7 Second Reading – Deletion of Board Policy Manual Section A.g. (1-12): Student Representative to the Governing Board and Addition of Board Policy Manual Chapter 2 - BP 2015: Student Member** was moved by Trustee Hernández, seconded by Trustee Miller, and carried on a unanimous vote. (Lovatt – yes)

### *Trustees/Chancellor*

- A-9 Approval of the Ventura County Community College District Board of Trustees' District Imperatives** was moved by Trustee Hernández, seconded by Trustee Heitmann, and carried on a unanimous vote, to approve the following Imperatives, as amended. (Lovatt – yes)

#### *Board of Trustees District Imperatives*

Having reviewed our Mission Statements, and the global, national, state, and local developments impacting our district, the Board of Trustees recognizes the need for continual organizational strengthening and change. This will assure program and service excellence in our increasingly complex environment.

Trustees, in fulfilling their policy-level district responsibility to the general public, have adopted a set of five organizational imperatives. Trustees, administrators, faculty, and staff respect and observe these imperatives to make the Ventura County Community College District California's Finest Community College System.

- **Student Success**

Student learning is the primary focus of the colleges within the Ventura County Community College District. The Board and all employees will ensure that all students are provided with effective programs and services that successfully meet the varied educational goals of those we serve. District students shall receive outstanding assistance in clarifying their educational objectives, obtaining financial aid, enrolling in college, and upgrading their pre-collegiate skills. They shall be provided efficient transfer and vocational programs as well as high-quality counseling, tutorial, college transfer, and job placement services.

- **Community Needs**

The District will research and further develop collaborative service area linkages with public and private schools, governments, agencies, organizations, businesses, and industries. Its business practices will support local enterprise within the provisions of law. The District will serve both traditional and non-traditional learners, via a broad variety of innovative instructional methods. In addition to its college transfer curriculum, it will maintain short-term job training and school-to-

work programs. Occupational, vocational, career, and job training activities will reflect contemporary skills articulated by private sector advisory committees. The District will develop engaged student citizenship responding to community needs via employment internships, service learning, student life programs, and volunteerism.

- **Diversity**

The Ventura County Community College District respects diversity as a basic principle to effective participation in our democratic nation. Sensitivity to diversity assists citizens in strengthening their intellectual awareness from basic knowledge to real understanding and complex reasoning in a global society. The District is committed to providing outreach and access to all Ventura County students with a focus on those who have traditionally experienced barriers to higher education. It models appreciation for diversity in its hiring, staff development training, curriculum, community outreach, student activities, and communications. The District provides excellent educational programs and services that enhance student success regardless of learning styles, age, socioeconomic status, disability, race, gender, lifestyle, cultural, or educational differences.

- **Organizational Dynamics and Communication**

The District expects excellence from its personnel and their programs and services. It maintains high personal and professional standards of competence and conduct for trustees, employees, and students. The District fosters positive, open communication, and cooperative, respectful, and accountable working and learning relationships within a participatory governance environment. It maintains organizational structures, personnel assignments, staff development, and policies and practices which effectively serve our missions. It promotes efficient use of resources, reflects equitable and open budgeting, and provides funding and accountability for planned accomplishments.

- **Fiscal Integrity**

The District is committed to cost-effective, excellent operations, programs, and services. It will continue to seek equitable funding from the state of California while employing rigorous cost containment and accountability measures for its varied activities. The District will establish and maintain outstanding student marketing, outreach, and retention programs as part of its enrollment management and planning processes. Fiscal integrity will be ensured by transparent balanced budgeting, accounting, and personnel practices which support District planning objectives, academic excellence, physical plant operations, technology, and prudent reserves.

**A-10 Addition to 2005 Board of Trustee Subcommittees and AdHoc Committees** was moved by Trustee Miller, seconded by Trustee Huber, and carried on a unanimous vote, to approve the addition of the Academic Affairs Subcommittee and Personnel Commission Ad Hoc Committee to the 2005 list of subcommittees and adhoc committees and to appoint two Board members to each committee. (Lovatt – yes)

There was discussion regarding the academic affairs subcommittee. It was decided that the Board members would submit their request to the Board Chair, who will make the appointments.

**A-11 Revision to Board of Trustees 2005 Schedule of Meetings** was moved by Trustee Huber, seconded by Trustee Miller, and carried on a 4-0 vote, with Trustee Heitmann abstaining. (Lovatt – yes)

There was discussion regarding the time constraints on the Ventura County Superintendent of Schools Office – Conejo Room and it was decided that the Chancellor's Office would research scheduling the meetings at another location.

- A-12 Rescission of Board Policy Manual Section D-15A: Naming of Buildings** was moved by Trustee Hernández, seconded by Trustee Miller, and carried on a unanimous vote. (Lovatt – yes)
- A-13 Approval of Proposal for Naming of the Ventura College Library Area** was moved by Trustee Hernández, seconded by Trustee Heitmann, and carried on a unanimous vote, to name the Ventura College Library area located on the second floor of the Ventura College Resources Center the “Evelyn and Howard Boroughs Library.” An acknowledgement from the Board of Trustees will be sent to the donor by Ventura College. (Lovatt – yes)
- A-14 Approval of Proposal for Naming of the Ventura College Theater Auditorium Area** was moved by Trustee Huber, seconded by Trustee Heitmann, and carried on a unanimous vote, to approve the naming of the Ventura College Theater Auditorium area the “Helen Yunker Auditorium.” An acknowledgement from the Board of Trustees will be sent to the donor by Ventura College. (Lovatt – yes)

**End of Board Actions**

ADJOURNMENT

At 11:33 p.m., the meeting was adjourned.