

# Board of Trustees Ventura County Community College District

**Arturo D. Hernández**

*President*

**Cheryl Heitmann**

*Vice-President*

**Robert S. Gonzales**

*Trustee*

**Allan W. Jacobs**

*Trustee*

**Mary Anne Rooney**

*Trustee*

**Elizabeth Wolfel**

*Student Trustee*



**William Studt**

*Interim Chancellor/*

*Secretary to the Board*

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## MINUTES FOR THE STUDY SESSION OF OCTOBER 2, 2003

The Study Session of the Board of Trustees of the Ventura County Community College District was held on October 2, 2003, in the District Service Center Conference Room, Camarillo, California.

### Roll Call

#### Board Members Present:

Arturo D. Hernández, President  
Cheryl Heitmann, Vice-President  
Allan W. Jacobs  
Mary Anne Rooney  
Elizabeth Wolfel, Student Trustee

#### Absent:

Robert S. Gonzales

#### Management Present:

William Studt, Interim Chancellor  
Eva Conrad, President, Moorpark College  
Larry Calderón, President, Ventura College  
Ramiro Sanchez for Lydia Ledesma-Reese, President, Oxnard College  
Patricia Parham, Interim Vice-Chancellor, Human Resources

### CALL TO ORDER

President Hernández called the meeting to order in the District Service Center conference room at 3:13 p.m., with Trustee Gonzales absent.

PUBLIC COMMENTS

There were no public comments.

AGENDA ITEM:

- **Discussion with Legal Counsel:** Howard Friedman, General Counsel; Sofie C. Agopian, attorney, and Joshua Stevens introduced themselves and gave a brief overview of the Law Firm of Lozano Smith. Mr. Friedman explained the procedures that would be used to keep down expenses.

It was requested that staff draft procedures for legal services for discussion at the next legal adhoc committee meeting. There was a brief discussion regarding the duties of the Board President.

The following items were discussed:

- Summary analysis
- Communication
- Meeting with the Personnel Commission
- Point of contact
- Training
- Relationship with JPA
- Attending Meetings

Trustee Rooney asked about conflict of interest as board members and Mr. Friedman said that he would send the Board a letter explaining conflict of interest according to code sections. Mr. Friedman updated the Board on his District activities.

ADJOURNMENT

At 4:45 p.m., the meeting was adjourned.