

Board of Trustees

Ventura County Community College District

<p>MINUTES FOR THE MEETING OF APRIL 8, 2003</p>

The regular meeting of the Board of Trustees of the Ventura County Community College District was held on Tuesday, April 8, 2003, in the Cowan Conference Center – Ventura Room, Camarillo, California.

Roll Call

Board Members Present:

Arturo D. Hernández, President
Cheryl Heitmann, Vice-President
Robert S. Gonzales
Allan W. Jacobs
Mary Anne Rooney
Holly McRoberts, Student Trustee

Management Present:

James Walker, Interim Chancellor
Mike Gregoryk, Deputy Chancellor
Eva Conrad, President, Moorpark College
Lydia Ledesma-Reese, President, Oxnard College
Larry Calderón, President, Ventura College
Jack Lipton, General Counsel
William Studt, Vice-Chancellor, Human Resources
Vic Belinski, Associate Vice-Chancellor, Information Technology
Ruth Hemming, Executive Vice President, Student Learning, Moorpark College
Ramiro Sanchez, Executive Vice President, Student Learning, Oxnard College
Sue Johnson, Assistant Vice Chancellor, Business Services
Patricia Parham, Director of Personnel, Office of Personnel Commission and CMA President
Patricia Kistler, Director of Governmental and Public Affairs
Carolyn Inouye, Director of Institutional Research

Faculty/Staff/Student Representatives:

Mary Jones, Oxnard College Academic Senate President
Richard Goff, Ventura College Academic Senate President
Jack Miller, Moorpark College Academic Senate President
Brandy Huffer, Moorpark College Student Representative
Larry Miller, AFT
Elena Nua, SEIU

CALL TO ORDER

President Hernández called the meeting to order in the Cowan Conference Center – Ventura Room at 4:13 p.m.

PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA ITEMS

There were no requests to speak.

RECESS TO CLOSED SESSION

At 4:17 p.m. President Hernández recessed the meeting to Closed Session in the Cowan Conference Center, Ojai Room to consider the following items:

CONFERENCE WITH LABOR NEGOTIATOR [*Gov't Code* § 54957.6] The District's negotiator is Vice-Chancellor of Human Resources William Studt and the employee organizations are AFT and SEIU.

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE [*Gov't Code* § 54957]

CONFERENCE WITH LEGAL COUNSEL -- EXISTING LITIGATION [*Gov't Code* § 54956.9(a)].

- *AFT vs. VCCCD* (Paula Muñoz union discrimination/AFT Grievance)
- *AFT vs. VCCCD* (Paula Muñoz evaluation/AFT Grievance)
- *AFT vs. VCCCD* (Paula Muñoz summer 2000 assignment/AFT Grievance)
- *AFT vs. VCCCD* (Ventura College Sheriff Academy/PERB Case No. LACE4082)
- *Paula Muñoz vs. VCCCD, Philip Westin, and Larry Calderón* (Ventura County Superior Court Case No. CIV206043)
- *Robert Reeves vs. VCCCD* (DFEH Case No. E200102L0055)
- *William Mandras vs. VCCCD* (DFEH Case No. E200203L0007)
- *William Mandras vs. VCCCD* (DFEH Case No. E200203L0435)
- *William Mandras vs. VCCCD* (Ventura County Superior Court Case No. MS171523)
- *Peter Holmes vs. VCCCD* (DFEH Case No. E200203L0118)
- *Ronald Segovia Dyste vs. VCCCD, Philip Westin, and Larry Calderón* (Ventura County Superior Court Case No. CIV214921)
- *Valerius Lindsey vs. Oxnard College* (Los Angeles County Superior Court Case No. BC279207)
- *Javier Garcia Cervantes vs. VCCCD* (Ventura County Superior Court Case No. CIV215502)
- *Wood & Bender, LLP vs. VCCCD* (Ventura County Superior Court Case No. CIV216408)
- *Marian A. Carrasco vs. VCCCD, Board of Trustees, Philip Westin, Larry Calderón, Becky Hull, and Guadalupe Guillén* (Ventura County Superior Court Case No. CIV217710)
- *Timothy Suel vs. VCCCD, Board of Trustees, Philip Westin, Larry Calderón, Becky Hull, and Guadalupe Guillén* (Ventura County Superior Court Case No. CIV217711)
- *Sandra Driscoll v. VCCCD* (DFEH Case No. E200203L0553)

- *AFT vs. VCCCD* (Office of Administrative Hearings Case No. 2003-04-0031)

CONFERENCE WITH LEGAL COUNSEL -- ANTICIPATED LITIGATION [*Gov't Code* § 54956.9(b)]. The existing facts and circumstances that might result in litigation against the District arise from the following:

1. Beatriz Herrera, a counselor at Ventura College, filed a Complaint of Discrimination against the District on September 17, 2002, with the California Department of Fair Employment and Housing which issued a Right-to-Sue Notice on September 19, 2002. Ms. Herrera has not yet filed a lawsuit against the District. Copies of the Right-to-Sue Notice are available from Pat Kistler.
2. A Claim was filed against the District on January 29, 2003. Because the claim involves an allegation of tortious sexual conduct, the name of the claimant is not being released pursuant to the *Brown Act*, Section 54961(b) of the *Government Code*. Redacted copies of the Claim are available from Pat Kistler.

PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS [*Gov't Code* § 54957]. The Board will consider all academic administrators.

RECONVENE IN OPEN SESSION

President Hernández reconvened the meeting in Open Session at 6:36 p.m. in the Cowan Conference Center, Ventura Room.

CLOSED SESSION REPORT

President Hernández read the following Closed Session Report:

In the case of *Marian A. Carrasco vs. VCCCD, Board of Trustees, Philip Westin, Larry Calderón, Becky Hull, and Guadalupe Guillén* (Ventura County Superior Court Case No. CIV217710), the Board unanimously voted to respond to the Complaint on behalf of the Defendants.

In the case of *Timothy Suel vs. VCCCD, Board of Trustees, Philip Westin, Larry Calderón, Becky Hull, and Guadalupe Guillén* (Ventura County Superior Court Case No. CIV217711), the Board unanimously voted to respond to the Complaint on behalf of the Defendants.

PLEDGE TO THE FLAG

Larry Calderón led the pledge to the flag.

Reports

REPORTS

- **Moorpark College**
 - **President** – Eva Conrad reported on student success and acknowledged the Moorpark College Transfer Center and Scholarship Office. Dr. Conrad announced that Holly McRoberts received a scholarship for Syracuse University.
 - **Student Government representative** – During Brandy Huffer's report on student success, she highlighted Eric Beck, Associated Student (AS) Vice-President, and Ben Bergstrom, AS President. She announced that this was her last meeting and that Renee Navarro would be replacing her as the Director of External Affairs.
 - **Academic Senate representative** – Jack Miller reported on Sam Alavi, Honors Program; Franseca Smith, Forensics Team; and Chelsea McKenna, Volleyball Team.

Arturo Hernández acknowledged Ms. Huffer for her work as the Director of External Affairs at Moorpark College.

- **Reports from Other Colleges (Optional)**
 - Richard Goff read a resolution regarding budget cuts.
- **Chancellor**
 - **Deputy Chancellor**

Michael Gregoryk distributed a spreadsheet titled, *Use of Bond Proceeds - \$85M First Issuance, As of April 8, 2003* to update the Board on Measure S capital projects. Handel Evans gave a brief overview of the projects.

 - **Banner Update** – Vic Belinski made the following Power Point presentation: *The DSK Replacement Project Banner Implementation Project – A Brief Historical Perspective and Current Update*. The Board asked the colleges to encourage faculty to utilize the Banner system to post grades.
- **Trustees**

Trustee Rooney reported on the March 25th Construction Projects Subcommittee meeting. She indicated that the subcommittee recommended approval of all items on the agenda and stressed the hiring of local firms.

Trustee Rooney gave a brief overview of the following:

- Assemblyman Tony Strickland's Open House
- Discussion with the Mayor of Ventura

- EATM Spring Spectacular
- Ventura College Assistive Technology Open House
- Art Auction.

Trustee Heitmann commented on the art auction. Ms. Heitmann updated the Board on the review of the RFPs for legal services and indicated that two attorneys had volunteered to assist in the screening.

Student Trustee McRoberts announced that Elizabeth Wolfel was elected as the new student trustee and congratulated the newly elected student government officers on the campuses. She expressed the concerns raised by students regarding the possible elimination of the Oxnard College student newspaper due to budget cuts.

CHANGES TO THE AGENDA

Approval of Minutes

- 2.1 Action to Approve Minutes of the Regular Meeting of the Board of Trustees for March 13, 2003** was revised on page 15 under *Trustee Reports/Announcements/Correspondence* to indicate that Trustee Rooney asked staff to survey similar campus police programs to determine if they employ officers or contract out, and if they allow them to carry guns.

Human Resources

Consent Calendar

5.1 Classified Actions

- 5.1.2 Retirement of Permanent Personnel** was revised to change Jan Schutte's retirement date to July 28, 2003 (instead of June 30), and to add to the list of retirees: Barbara Smith, Administrative Assistant II at Oxnard College, effective June 30, 2003.

Action Items

- 1. Elimination and Reduction of Classified Positions (5.3)** was revised in the 12 to 11 months section to add PCN #MCU125 – Student Services Assistant II.

2. **Revised Resolution Regarding the Elimination of Faculty Positions (5.4)** was pulled from the agenda.

Business Services

6.8 Other

6.8.1 Acceptance of Gifts was revised to place it on the Action portion of the agenda.

PUBLIC COMMENTS

Candace Peyton, Elena Nua, Ed Robings, Yvonne Ackerman, Christine Krieger, Guadalupe Villalpando, and Marie Panec expressed their concerns about budget cuts.

Dr. Gary Morgan, Toni Allen, Carol Weinstock, Ray Aspuria, and Kari Barnum addressed the Board in support of the journalism program at Oxnard College. Rich Cameron, Cerritos College, representing the Journalism Association, commented on the possible elimination of the journalism program and volunteered his services to help to find ways of increasing enrollment in the program.

David Weinstein, Larry Miller, and Beatriz Herrera commented on negotiations. Dr. Miller pointed out that he was the only authorized spokesperson for the union. Beatriz Herrera distributed a document titled, *Turning Over the Rocks in the VCCCD Budget*.

The meeting was recessed at 8:22 p.m. and reconvened at 8:40 p.m.

Consent Calendar Items

It was moved by Trustee Jacobs, seconded by Trustee Gonzales, and carried on a unanimous vote, to approve the following Consent Calendar Items: (McRoberts – yes)

Approval of Minutes

- 2.1 Action to Approve Minutes of the Regular Meeting of the Board of Trustees for March 13, 2003** was approved.
- 2.2 Action to Approve Minutes of the Special Meeting of the Board of Trustees for March 26, 2003** was approved.

Student Learning

- 4.1 Annual Partnership for Excellence Local Investment Survey 2002 – Moorpark, Oxnard and Ventura Colleges** was approved.
- 4.2 Destruction of Student Records – Ventura College** was approved to destroy unneeded records from student counseling folders, including external transcripts, dated 1995 and prior, at Ventura College.

Human Resources

5.1 Classified Actions

5.1.1 Probationary to Permanent Personnel was approved for the following probationary to permanent personnel:

Moorpark College

David Stone, Food Services Assistant I (75%)

Myhanh Tu, Instructional Lab Technician II/Chemistry

Oxnard College

Carlos Hernandez, Food Services Assistant I (45%)

Ventura College

Micaela Aguilar, Child Development Assistant (47.5%)

Linda Lehman, Disabled Student Services Specialist, Interpreter

District Service Center

James Botting, Chief of Police

5.1.2 Retirement of Permanent Personnel was approved as listed.

5.1.4 Temporary Change of Assignment was approved for Antonia Arias, Student Services Assistant II/Bil. for a temporary increase of assignment from 10 months – 100% to 12 months – 80%, effective March 1 – March 31, 2003.

5.1.5 Establishment of Position – Ventura College was approved to establish the classified position of Instructional Assistant/Nursing, Health Sciences, PCN #VCU458, Ventura College, effective April 9, 2003.

5.1.6 Decrease of Position – Ventura College was approved to decrease the vacant classified position of Administrative Assistant II, PCN #VCU019, Ventura College, from 12 months to 11 months, effective May 1, 2003.

5.1.7 Decrease of Position – Ventura College was approved to decrease the vacant classified position of Instructional Laboratory Technician I/Office Technology, PCN #VCU093, Ventura College, from 12 months to 11 months, effective June 1, 2003.

5.2 Academic Actions

5.2.1 Granting of Sick Leave Days from Established Sick Leave Pool for Full-time Academic Employee – Oxnard College was approved to grant 41 days of half-pay sick leave from the sick leave pool per the VCCCD/AFT Agreement, Article 8.9(C), to Ron Jackson, full-time counselor at Oxnard College, for the time period February 1, 2003 – March 31, 2003.

5.2.3 Employment of Full-time Non-tenure track Academic Personnel – Oxnard College was approved to employ Everado Rivera as a full-time non-tenure track CalWORKS Counselor (Bilingual-Spanish) at Oxnard College, effective April 9, 2003.

5.2.4 Certification of Academic Faculty Seniority Roster was approved.

5.2.5 Certification of Faculty Service Areas (FSA) List was approved.

Business Services

6.2 Checks

6.2.1 Ratification of Accounts Payable and Payroll for the Period of February 24, 2003 – March 21, 2003 was approved.

6.3 Purchase Orders

6.3.1 Approval/Ratification of Board Purchase Order Report #11 was approved for February 22, 2003 – March 24, 2003.

6.5 Budget Amendments

6.5.1 Approval of Restricted & Unrestricted Programs Budget Amendments – General Fund Restricted & General Fund Unrestricted-Designated was granted to accept budget amendments to existing restricted and unrestricted General Fund programs for FY 2002-2003.

6.6 Budget Transfers

6.6.1 Monthly Budget Transfer Summary was approved to ratify the monthly budget transfer summary for the month ending February 28, 2003 for the General Fund-Unrestricted and General Fund-Restricted.

6.7 Contracts

6.7.1 Approval of New Contracts and Grants – General Fund Restricted was granted to accept new contracts and grants for FY 2002-2003.

6.8 Other

6.8.3 Surplus/Disposal of Equipment was approved as listed:

Items less than a \$2,500 value to be surplus/disposed per Ed Code 81452

1979 Scotsman Manufacturing Trailer, Mfg #90025, Serial Number 7943S10745

Located at: Oxnard College

Mac Laptop Docking Station

Mac Keyboard

Apple CD 600e SCSI

HP LaserJet 6MP

Logitech Wireless Optical Mouse

Mac PowerBooks duo 2300c

1 Redundant SCSI Disk Array

Apple Direct Drive

HP DeskJet 640c

1AS400 Tape Subsystem

*Action on Items Listed on the
Consent Calendar but Pulled to be Considered Individually*

Student Learning

- 3.1 Second Reading: Course Approvals: New and Revised Courses – Moorpark, Oxnard and Ventura Colleges** was moved by Trustee Jacobs, seconded by Trustee Heitmann, and carried on a 4-1 vote, with Trustee Gonzales voting no. (McRoberts – Yes)

There was discussion regarding the new courses and it was emphasized that the courses should ensure student success.

Human Resources

5.1 Classified Actions

- 5.1.3 Provisional Assignments** was moved by Trustee Jacobs, seconded by Student Trustee McRoberts, and carried on a unanimous vote, to approve the following assignments: (McRoberts – yes)

Oxnard College

Steve Barton, Fire Technician Assistant – 1/6/03-6/30/03

Nathan Bordofsky, Fire Technician Assistant – 3/1/03-6/30/03

Ventura College

David Arroyo, Events Assistant – 3/1/03 – 5/14/03

Hannah Brewer, Accompanist – 3/10/03 – 6/30/03

Margie Ann Massar, Interpreter – 2/13/03 – 6/18/03

Gary Poirot, Accompanist – 2/13/03 – 5/30/03

5.2 Academic Actions

- 5.2.2 Ratification of Manager's Contract – Ventura College** was moved by Trustee Jacobs, seconded by Student Trustee McRoberts, and carried on a unanimous vote, to ratify the contract of Sandra Curiel, Assistant Dean, Ventura College, effective March 3, 2003 through June 30, 2004. (McRoberts – yes)

The Board expressed their concerns about the ratification of the contract. It was pointed out that a process was now in place to ensure that the Board, prior to renewal, approves employee contracts.

Elena Nua expressed her concerns about the extension of the contract.

6.8 Other

- 6.8.2 Resolution: Issuance of 2003-2004 Tax and Revenue Anticipation Notes (TRANS) and Participation in the Community College League of California**

(CCLC) **Pooled Tran Program** was moved by Trustee Rooney, seconded by Trustee Jacobs, and carried on a unanimous vote, to issue 2003-2004 Tax and Revenue Anticipation Notes (TRANS) through participation in the Community College League of California (CCLC) pooled TRAN program in an amount not to exceed \$12,000,000 and to designate bond counsel and financial advisory services required in connection with this program. (McRoberts – yes)

Trustees/Chancellor

- 7.1 Reconfirmation of Student Trustee's Powers** was moved by Trustee Gonzales, seconded by Trustee Jacobs, and carried on a unanimous vote, to reconfirm the Student Trustee's powers to make and second motions and to receive compensation per Section A.g.8 of the Board Policy Manual. (McRoberts – yes)

Trustee Heitmann commented on a survey regarding the benefits for student trustees at other community colleges.

The Board asked for the following information on the student trustee position.

- Student trustee powers
- *Education Code* requirements
- Community College League of California recommendation

Larry Miller expressed his concerns about Item 5.2.4 – FSA List. James Walker indicated that he would ensure that the list was correct.

First Reading Items

- **First Reading: Course Approvals: New and Revised Courses – Moorpark and Ventura Colleges**

There was a brief discussion regarding the policy on overseas programs.

Action Items/Second Reading Items

Human Resources

1. **Elimination and Reduction of Classified Positions (5.3)** was moved by Trustee Jacobs, seconded by Trustee Gonzales and denied on a 1-4 vote, with Trustee Jacobs

voting yes, and President Hernández, Trustees Gonzales, Heitmann, and Rooney voting no. (McRoberts – no)

There was a discussion regarding the budget and the Board asked for additional information on budget cuts. Michael Gregoryk listed the items that needed to be negotiated.

Business Services

6.9 Other

6.8.1 Acceptance of Gifts was moved by Trustee Rooney, seconded by Trustee Heitmann, and carried on a unanimous vote, to accept the following gift:

(McRoberts – yes)

To be used by the Moorpark College Maintenance and Operations Grounds Department.

Hewlett-Packard Draft master Plotter, Model 7595A, Serial Number 2910A23553

Donated by: Calcs Unlimited
 248 Stow Street
 Simi Valley, CA 93065

Trustee Rooney acknowledged the gift from Calcs Unlimited.

3. **Budget Amendment General Fund – Unrestricted and Bookstore (6.5.2)** was moved by Trustee Heitmann, seconded by Trustee Gonzales, and carried on a unanimous vote, to amend Revenue and Expenditure accounts. (McRoberts – yes)
4. **Authority to Execute an Agreement with Systems and Computer Technology Corporation for Software Maintenance Services (6.7.2)** was moved by Trustee Jacobs, seconded by Student Trustee McRoberts, and carried on a unanimous vote, to approve a five (5) year contract for software maintenance and technical support services with Systems and Computer Technology (SCT). (McRoberts – yes)

Trustee Rooney challenged the faculty to increase the percentage that uses Banner.

5. **Approval of Subcontractor Substitution For Project #19058: Learning Resource/Telecommunications Center at Moorpark College (6.9.1)** was moved by Trustee Rooney, seconded by Trustee Heitmann, and carried on a unanimous vote, to approve the substitution of subcontractors Universal Precast Concrete, Inc. and J&E Wrought Iron with Willis Construction Co., Inc. for fabrication and installation work of concrete panels for Project #19058: Learning Resource/Telecommunication Center at Moorpark College. (McRoberts – yes)
6. **Approval of Final Payments to HB&A Architects, CM West, and BTC Labs for Project #29026: Community/Student Services Center at Oxnard College (6.9.2)** was moved by Trustee Rooney, seconded by Trustee Heitmann, and carried on a unanimous vote, to approve payments, not to exceed \$72,000, to HB&A Architects, Inc., CM West, and BTC Labs as the final accounting for professional services for the Community/Student Services Center at Oxnard College. (McRoberts – yes)

7. **Approval of Increase to KBZ Contract for Extra Services in Relation to the Learning Resource Center at Ventura College (6.9.3)** was moved by Trustee Rooney, seconded by Trustee Gonzales, and carried on a unanimous vote, to approve an increase to the existing contract of KBZ Architects in the amount of \$67,300 for extra services required for the Learning Resource Center at Ventura College. (McRoberts – yes)
8. **Approval of Boyle Engineering to Design Storm Drainage System for EATM at Moorpark College (6.9.4)** was moved by Trustee Rooney, seconded by Trustee Heitmann, and carried on a unanimous vote, to authorize management to enter into a contract with Boyle Engineering of Ventura to design a storm drainage system at the Exotic Animal Training Management (EATM) program area at Moorpark College, for a fee not to exceed \$24,000, excluding reimbursable costs. (McRoberts – yes)
9. **Approval of Contract with Gonzalez/Goodale/Martinez Architects for Physical Education Facilities at Ventura College (6.9.5)** was moved by Trustee Rooney, seconded by Trustee Gonzales, and carried on a unanimous vote, to approve the authorization for management to enter into a contract with Gonzalez/Goodale/Martinez Architects in the amount of \$502,400 for physical education facilities at Ventura College. These fees may be subject to change depending on the evolution of the conceptual design process, or if additional specialty sub-consultants are required. (McRoberts – yes)
10. **Approval of Contract for AC Martin Partners for Master Plan Services at Oxnard College (6.9.6)** was moved by Trustee Rooney, seconded by Trustee Heitmann, and carried on a unanimous vote, to authorize management to enter into a contract with AC Martin Partners in the amount of \$631,950 for Master Plan Services at Oxnard College. These fees may be subject to change depending on the evolution of the Master Plan process or if additional specialty sub-consultants are required. (McRoberts – yes)
11. **Approval to Execute a Contract with Leo A Daly for Master Plan Services at Ventura College (6.9.7)** was moved by Trustee Rooney, seconded by Trustee Heitmann, and carried on a unanimous vote, to authorize management to execute a contract with Leo A Daly in the amount of \$602,450 for Master Plan Services at Ventura College. These fees may be subject to change depending on the evolution of the Master Plan process or if additional specialty sub-consultants are required. (McRoberts – yes)
12. **Approval to Execute a Contract with Carrier Johnson Architects for the Fire Simulation and Fire/Sheriff's Academy Training Center at the Camarillo Airport Site (6.9.8)** was moved by Trustee Rooney, seconded by Trustee Gonzales,

and carried on a unanimous vote, to authorize management to execute a contract with Carrier Johnson Architects in the amount of \$2,119,400 for the design of the Fire Simulation and Fire/Sheriff's Academy Training Center at the Camarillo Airport site. These fees may be subject to change depending on the evolution of the conceptual design process, or if additional specialty sub-consultants are required. (McRoberts – yes)

Larry Calderón and Lydia Ledesma-Reese gave a brief presentation on the Master Plan for the Fire/Sheriff's Academy Training Center at the Camarillo Airport Site. Trustee Gonzales acknowledged the colleges and their staff for their efforts in the project.

13. **Approval to Execute a Contract with J & H Engineering for Project #19105: Parking Lots AA-E Renovation at Moorpark College (6.9.9)** was moved by Trustee Rooney, seconded by Trustee Heitmann, and carried on a unanimous vote, to authorize management to execute a contract with J & H Engineering in the amount of \$1,835,381.65. J & H Engineering is the apparent low bidder for Project #19105: Parking Lots AA-E Renovation at Moorpark College. (McRoberts – yes)

Trustees/Chancellor

15. **Addition to the Board of Trustees' Subcommittees and Ad Hoc Committees for 2003 (7.3)** was moved by Trustee Gonzales, seconded by Trustee Heitmann, and carried on a unanimous vote, to approve the following addition to the Board of Trustees' subcommittees and ad hoc committees for 2003. (McRoberts – yes)
- **Accreditation Ad Hoc Committee**
 - President Hernández
 - Vice-President Heitmann

16. **Approval of Board of Trustees Self Evaluation Form (7.4)** was moved by Trustee Gonzales, seconded by Trustee Heitmann, and carried on a unanimous vote, to approve the self-evaluation form for the Board of Trustees. (McRoberts – yes)

Trustee Heitmann indicated that the Rules, Operations, and Procedures adhoc committee reviewed several self-evaluation forms.

End of Board Actions

Trustee Issues

- **Governing Board Subcommittee Reports**
 - Trustee Heitmann reported on the April 1st Rules, Operations, and Procedures adhoc

committee meeting.

- James Walker asked the Board for direction on administering the self-evaluation form and it was decided that Dr. Walker would send to the Board members the self-evaluation forms to fill out and return to the Chancellor's Office and that he would report on the Board's responses at the June meeting. Dr. Walker indicated that he would distribute the draft Board goals.

- **Trustee Reports/Announcements/Correspondence**

Trustee Heitmann commented on the Multi-Cultural Day at Moorpark College. Ms. Heitmann asked for information on the following budget items:

- Student Hourly
 - Other Hourly
 - Professional Experts
 - Management Consultants
 - Technical Assistance
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RECESS TO CLOSED SESSION

At 10:30 p.m. the Board recessed to Closed Session.

ADJOURNMENT

At 1:15 a.m., the meeting was adjourned.