

# Board of Trustees Ventura County Community College District

## MINUTES FOR THE MEETING OF JUNE 27, 2000

The regular meeting of the Board of Trustees of the Ventura County Community College District was held on Tuesday, June 27, 2000, in the Cowan Conference Center – Ventura Room, Camarillo, California.

### **Roll Call**

#### **Board Members Present:**

Allan W. Jacobs, President  
Pete E. Tafoya, Vice-President  
Norman J. Nagel  
Robert S. Gonzales  
John D. Tallman  
Becky Lawson, Student Trustee

#### **Management Present:**

Philip Westin, Chancellor  
Michael Gregoryk, Deputy Chancellor  
Marion Boenheim, Vice Chancellor, Human Resources  
Steven Arvizu, President, Oxnard College  
James Walker, President, Moorpark College  
Larry Calderón, President, Ventura College  
Brian Pierik, Burke, Williams & Sorensen, for Jack Lipton, General Counsel  
Anthony Tricoli, Associate Vice Chancellor, Student Learning  
Vic Belinski, Associate Vice Chancellor, Information Technology  
Eva Conrad, Executive Vice President, Student Learning  
Ruth Hemming, Vice President of College Services, Moorpark College  
Sue Johnson, Assistant Vice Chancellor, Business Services  
Harry Culotta, Director, College Budgets, Oxnard College  
Patricia Kistler, Director of Governmental and Public Affairs  
Michael Johnson, Police Chief

#### **Faculty/Staff/Student Representatives:**

Charlene Arnold, Moorpark College Academic Senate President  
Carmen Guerrero-Calderón, Oxnard College Academic Senate President  
Jack Miller, AFT President  
Floyd Martin, CMA President  
Rebekah Dannucci, Ventura College Associated Students Representative

CALL TO ORDER

President Jacobs called the meeting to order in the Cowan Conference Center – Ventura Room at 5:06 p.m.

PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA ITEMS

There were no requests to speak.

RECESS TO CLOSED SESSION

The Board of Trustees recessed to Closed Session at 5:08 p.m. in the Cowan Conference Center – Ojai Room, to address the following items: Trustee Tafoya arrived at 5:12 p.m.

**Chancellor's Report on Public Employee Performance Discipline/Evaluation**

**Pending Litigation [Gov't. Code §54956(a)]**

- *Castillo vs. VCCCD*
- *Herrera vs. VCCCD*
- *Dow vs. VCCCD*
- *Matsui vs. VCCCD*
- *AFT vs. VCCCD* (Miguel del Aguila)
- *AFT vs. VCCCD* (Carol Howe)
- *AFT vs. VCCCD* ("previous assigned load" grievance)
- *AFT vs. VCCCD* (Paula Muñoz reassignment)
- *AFT vs. VCCCD* (Paula Muñoz evaluation)
- *AFT vs. VCCCD* (Paula Muñoz summer assignment)
- *AFT vs. VCCCD* (Paula Muñoz discrimination)
- *AFT vs. VCCCD* (Paula Muñoz tenure review participation)
- *AFT vs. VCCCD* (PERB Case No. LA-CE4170) (Paula Muñoz)
- *AFT vs. VCCCD* (PERB Case No. LA-CE4082) (Ventura College Sheriff Academy)
- *AFT vs. VCCCD* (PERB Case No. LA-CE4185) (selection of arbitrators)
- *Muñoz vs. VCCCD* (EEOC Charge)

**Threatened Litigation [Gov't. Code §54956(b)]**

**Possible Initiation of Litigation [Gov't. Code §54956.9(c)]**

RECONVENE IN OPEN SESSION

President Jacobs reconvened the meeting in Open Session at 7:01 p.m. in the Cowan Conference Center, Ventura Room.

President Jacobs asked for a moment of silence for Frank Salazar, a Ventura College retiree, in recognition of his passing.

**PLEDGE TO THE FLAG**

Trustee Tafoya led the pledge to the flag.

- **Oath of Office Administered to and Seating of Student Trustee:**
  - **Becky Lawson.** President Jacobs administered the Oath of Office to Student Trustee Lawson. Student Trustee Lawson said that she was looking forward to serving another year as student trustee.

***Trustees/Chancellor***

**7.1 Public Swearing in and Seating of Student Trustee** was moved by Trustee Nagel, seconded by Trustee Tafoya, and carried on a unanimous vote, to approve the swearing in and seating of Becky Lawson as Student Trustee to serve for the term from June 1, 2000, to May 31, 2001. (Lawson - yes)

- **Presentation of Retirement Plaque**
  - **Pete E. Tafoya.** President Jacobs acknowledged Trustee Tafoya for his efforts as Trustee of the Ventura County Community College District and presented him with a plaque. The members of the Board, College Presidents, and Chancellor acknowledged Trustee Tafoya for his commitment to the Board of Trustees. Trustee Tafoya acknowledged the Board for their support and professionalism and thanked the Chancellor, staff, and faculty.

**Recognition of Retirees**

James Walker presented a plaque to Sid Adler, Moorpark College. Dr. Adler addressed the Board and thanked them for the opportunity to work at the Ventura County Community College District.

Steven Arvizu acknowledged Rachel Santoya for her commitment to Oxnard College. Ms. Santoyo thanked the Board for their support. She asked the members of the Board to consider supporting an employee assistance program for classified employees.

Larry Calderón acknowledged Dee Konczal for her work at Ventura College. Ms. Konczal acknowledged the support she received from the management, staff, and faculty at Ventura College.

President Jacobs acknowledged Sid Adler, Rachel Santoya, and Dee Konczal and congratulated them on their retirement.

The Board recognized the following retirees from the Ventura County Community College District:

Sidney Adler	Norman Mallory
Shirley Baskin	Michael Mc Gann
Bert Fickerson	Klarene Merry
Ruby Filar	Thomas B. O'Neill
Eva Flores	James Patterson
Charles Hewson	Joanne Root
Dolores "Dee" Konczal	Doris (Betty) Sahota
Helen Larmon	Rachel Santoyo

At 7:34 p.m. a brief reception was held to honor Pete E. Tafoya, the retirees, and to recognize Becky Lawson.

The meeting reconvened at 7:43 p.m.

President Jacobs introduced Brian Pierik from Burke, Williams & Sorensen.

#### CLOSED SESSION REPORT

Chancellor Westin read the following Closed Session Report:

- In the case of *Armando Castillo vs. Ventura County Community College District*, Department of Fair Employment and Housing Case No. E199899L0630-00, the case was dismissed on the basis of no probable cause.
- In the case *Beatriz Herrera vs. Ventura County Community College District*, EEOC Charge No. 340A01391, the Board unanimously voted to respond to the Charge of Discrimination.
- In the case of *AFT vs. Ventura County Community College District* involving part-time Ventura College music instructor Miguel del Aguila, the case proceeded to binding arbitration, and on June 9, 2000, Arbitrator William E. Riker issued his decision which was to deny the AFT's grievance in its entirety. With respect to the AFT's position that the Board does not have discretion to increase the compensation of part-time faculty, the Arbitrator stated as follows:

"It simply doesn't make sense that the parties intend to exclude those teachers who are not full-time employees from seeking a higher rate of pay based on legitimate and verifiable evidence. Depriving the non-contract teacher by not allowing them to have a process in which to appeal is illogical and contrary to the premise that the [AFT's] objective is to afford to all employees under the [Collective Bargaining Agreement] the right to pursue legitimate interests.... In the opinion of this arbitrator, [the AFT's] narrow interpretation

of the [collective bargaining agreement] is short-sighted and contrary to the intent of the primary mission, which is to give the student body an opportunity to obtain the very best experience possible and to learn from those who have reached a level of eminence in the forum and who can share their expertise with young minds."

Copies of the Arbitrator's written decision are available from the Chancellor's Office.

- In the case of *AFT vs. Ventura County Community College District* involving former full-time Ventura College mathematics instructor Carol Howe, the case proceeded to binding arbitration, and on June 12, 2000, Arbitrator Sara Adler issued her decision which was to deny the AFT's grievance. A copy of the Arbitrator's written decision is available from the Chancellor's Office.
- With respect to the grievance filed by the AFT regarding "previous assigned load," the Board unanimously voted to defend the District at arbitration.
- With respect to the grievance filed by the AFT pertaining to the reassignment of Paula Muñoz, the Board unanimously voted to defend the district at arbitration.
- With respect to the grievance filed by the AFT pertaining to the evaluation of Paula Muñoz, the Board unanimously voted to defend the District at arbitration.
- With respect to the grievance filed by the AFT pertaining to the participation of Paula Muñoz on a tenure review committee, the Board unanimously voted to reject the AFT's settlement proposal and unanimously voted to defend the District at arbitration.
- In the case of *AFT vs. Ventura County Community College District*, Public Employment Relations Board Case No. LA-CE--4185, after the District filed its Position Statement asking that the Unfair Practice Charge be dismissed, the AFT withdrew the Charge.
- In the case of *Paula Muñoz vs. Ventura County Community College District*, Equal Employment Opportunity Commission Case No. 340A00952, the EEOC dismissed the Charge of Discrimination on the grounds that based on the EEOC's investigation, it was unable to conclude that there was any unlawful discrimination.

## PUBLIC NOTICE OF CHANGES TO THE AGENDA

### *Human Resources*

- 5.2.2 Acceptance of Retirement – Full-time Academic Personnel – Moorpark College** was revised to rescind the retirement of Judy Alexander, a full-time Instructor in Nutritional Science at Moorpark College.

- 5.5 Action to Rescind Item 5.4 from the May 16, 2000, Board meeting: Duties/Responsibilities of the Personnel Commission and Board of Trustees** was revised to read as follows:

Paragraph 3 under Background/Analysis is changed to read, "Both Board President Allan Jacobs and Trustee Norman Nagel request consideration by the Board to rescind this action."

### *Business Services*

**6.3 Purchase Orders**

- 6.3.1 Approval/Ratification of Purchase Order Report #11 (FY 1999-2000)** was revised to include additional purchase orders.

It was moved by Trustee Nagel, seconded by Trustee Tallman, and carried on a unanimous vote, to revise the agenda to move the Board Construction Subcommittee report and the Ventura College presentation on the development of the Public Education Government Access Management Organization to prior to the Public Comments Regarding Agendized Items.

Trustee Nagel reported on the June 20 Board Construction Subcommittee meeting. He commented on the Learning Resources Centers at Ventura and Moorpark Colleges. Dr. Nagel gave a brief report on the projects at the colleges and commented on the minutes. He asked Dr. Calderón to report on the Community Media Center. Dr. Calderón introduced Jenise Wagar, Manager for Marketing and Public Affairs and Laura Chalkey, Marketing Specialist for the City of Ventura. Ms. Wagar gave a brief PowerPoint presentation on behalf of the City of Ventura regarding the development of the Public Education Government Access in the Community Media Center.

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## *Consent Calendar Items*

It was moved by Trustee Gonzales, seconded by Trustee Tafoya, and carried on a unanimous vote, to approve the following Consent Calendar Items: (Lawson - yes)

### *Human Resources*

- 5.1.1 Title Change and Increase of Assignment of Classified Position - Personnel Commission** was approved to change the title from Director, Human Resources to Director of Personnel, Office of the Personnel Commission, and to increase the assignment from 50% to 100%, effective July 1, 2000.
- 5.1.2 Establishment/Elimination of Classified Positions - Personnel Commission** was approved to establish an Executive Assistant, Office of the Personnel Commission, confidential position and to eliminate an Administrative Assistant II/Confidential, 50% position, Office of the Personnel Commission (See Item 5.1.3), effective July 1, 2000.
- 5.1.3 Establishment/Elimination of Classified Positions – District Office** was approved to establish an Administrative Assistant III/Confidential position and to eliminate an Administrative Assistant II/Confidential 50% position (See Item 5.1.2) effective July 1, 2000.
- 5.1.4 Establishment of Classified Position – Ventura College** was approved to establish a Braille Formatter/Tactile Graphics Designer position at Ventura College, effective July 1, 2000.
- 5.1.5 Establishment of Classified Position – Ventura College** was approved to establish a Braille Transcription Center Supervisor position at Ventura College, effective July 1, 2000.
- 5.1.6 Establishment of Classified Position – Moorpark College** was approved to establish a Campus Data Specialist position at Moorpark College, effective July 1, 2000.
- 5.1.7 Establishment of Classified Position – Moorpark College** was approved to establish a Computer Maintenance Technician position at Moorpark College, effective July 1, 2000.
- 5.1.8 Establishment/Elimination of Classified Positions – Moorpark College** was granted to establish a Food Services Assistant I, 9-mos. position, and to eliminate a Seasonal Food Services Assistant I position at Moorpark College, effective July 1, 2000.
- 5.1.9 Establishment of Classified Position – Moorpark College** was approved to establish a College Trainer position at Moorpark College, effective July 1, 2000.
- 5.1.10 Establishment of Classified Position – Moorpark College** was approved to establish a Student Services Assistant II position at Moorpark College, effective July 1, 2000.
- 5.1.11 Establishment of Classified Position – Oxnard College** was approved to establish a Counselor Assistant/Bilingual 48.75% position at Oxnard College, effective July 1, 2000.
- 5.1.12 Establishment/Elimination of Classified Position – Ventura College** was approved to establish a Student Services Assistant II position and to eliminate an Admissions & Records Technician position at Ventura College, effective July 1, 2000.

**5.1.13 Establishment/Elimination of Classified Positions – Moorpark College** was approved to establish a Matriculation Specialist II position and to eliminate a Matriculation Specialist I position at Moorpark College, effective July 1, 2000.

**5.1.14 Establishment of Academic Position – Oxnard College** was approved to establish an Instructor in American Sign Language and American Sign Language Interpretation position at Oxnard College, effective July 1, 2000.

**5.1.15 Establishment/Elimination of Positions – Oxnard College** was approved to establish an Instructor in Child Development position and to eliminate a Director of Child Development Center position at Oxnard College, effective July 1, 2000.

## **5.2 Academic Actions**

**5.2.1 Acceptance of Retirement – Full-time Academic Personnel – Moorpark College** was granted to accept the retirement of James Patterson, a full-time Instructor in Exotic Animal Training & Management Program (EATM) at Moorpark College, effective May 18, 2000.

**5.2.2 Acceptance of Retirement – Full-time Academic Personnel – Oxnard College** was granted to accept the retirement of Doris E. (Betty) Sahota, a full-time Counselor/Coordinator – CalWorks at Oxnard College, effective June 1, 2000.

**5.2.4 Declination of Sabbatical Leave for 2000-2001 – Moorpark College** was granted to accept the declination of a sabbatical leave for the Spring semester 2001 from Patti Ross, an instructor in English at Moorpark College.

**5.2.5 Acceptance of Resignation - Full-time Academic Personnel — Oxnard College** was granted to accept the resignation of Betsy Hawk-Cassriel, a full-time Instructor in English/ESL at Oxnard College, effective May 17, 2000.

## **5.3 Classified Actions**

**5.3.1 Increase of Assignment – Oxnard College** was approved for an increase of assignment from 11 months to 12 months for Robert Balderrama, an Instructional Lab Technician I/Automotive, at Oxnard College, effective July 1, 2000.

**5.3.2 Increase of Assignment – Oxnard College** was approved for an increase of assignment from 11 months to 12 months for Jeffrey Hiben, an Instructional Assistant/Technology, at Oxnard College, effective July 1, 2000.

**5.3.3 Increase of Assignment – Oxnard College** was approved for an increase of assignment from 11 months to 12 months for Ernie Villa, an Instructional Lab Technician I/Automotive-Bilingual, at Oxnard College, effective July 1, 2000.

**5.3.4 Increase of Assignment – Oxnard College** was approved for an increase of assignment from 47.5% to 50% for Connie Owens, a Community Development and Institutional Advancement Specialist position at Oxnard College, effective July 1, 2000.

**5.3.5 Increase of Assignment – Oxnard College** was approved for an increase of assignment from 70% to 100 % for a vacant Child Development Associate position at Oxnard College, effective July 1, 2000.



*Business Services***6.2 Checks**

**6.2.1 Ratification of Accounts Payable and Payroll for the Period of April 18, 2000 – June 7, 2000** was approved.

**6.3 Purchase Orders**

**6.3.1 Approval/Ratification of Purchase Order Report #11 (FY 1999-2000)** was granted for the period April 19, 2000 - June 12, 2000.

**6.4 Award of Bids**

**6.4.1 Delegation of Authority to Chancellor or Designee to Award Bids and Approve Purchase Orders Between June 28 and July 31, 2000** was approved to delegate authority to the Chancellor or designee to award bids and approve purchase orders over \$25,000 as needed between June 28 and July 31, 2000.

**6.4.2 Amendment of Board Item No. 6.4.1 (May 9, 2000) Award of Bid to the Lowest Responsible Bidder for Project #29357 – Diesel Leak at the Maintenance Yard at Oxnard College** was approved to amend board item 6.4.1 (May 9, 2000) Award of Bid to the Lowest Responsible Bidder for Project #29357 – Diesel Leak at the Maintenance Yard at Oxnard College.

**6.4.3 Award of Bid to Best Roofing & Waterproofing, Inc. for Project #39358: Re-roof ‘A’ Building at Ventura College** was approved to authorize management to execute the contract with Best Roofing & Waterproofing, Inc. who was the lowest responsible bidder for Project #39358: Re-roof of ‘A’ Building at Ventura College.

**6.4.4 Award of Bid to Best Roofing & Waterproofing, Inc. for Project #39360: Re-roof ‘D’ Building at Ventura College** was approved to authorize management to execute the contract with Best Roofing & Waterproofing, Inc. who was the lowest responsible bidder for Project #39360: Re-roof of ‘D’ Building at Ventura College.

**6.4.5 Award of Bid to Best Roofing & Waterproofing, Inc. for Project #39359: Re-roof ‘Q’ Building at Ventura College** was approved to authorize management to execute the contract with Best Roofing & Waterproofing, Inc. who was the lowest responsible bidder for Project #39359: Re-roof of ‘Q’ Building at Ventura College.

**6.4.6 Award of Bid to the Lowest Responsible Bidder for Project #19080: HSS (Humanities / Social Sciences) Building Renovation (FEMA Project)** was approved to authorize management to execute the contract with the lowest responsible bidder for Project #19080: HSS Building Renovation at Moorpark College.

**6.7 Contracts**

- 6.7.3 Acceptance of Completion for the Campus Road Reconstruction Project at Moorpark College** was granted to accept completion for the Campus Road Reconstruction project at Moorpark College.
- 6.7.4 Approval of Contract for Mike McCracken for Inspection Services for the Oxnard College – Community/Student Services Center** was approved to authorize management to negotiate and execute a contract with Mike McCracken for the inspection of record services for the Oxnard College – Community/Student Services Center in the amount not to exceed \$57,600.
- 6.7.5 Approval of Contract with CM West Construction Management for the Moorpark College – Learning Resource/Telecommunication Center (Preliminary and Working Drawing Phases)** was granted to approve the authorization for management to negotiate and execute a contract with CM West Construction Management in the amount not to exceed \$30,000 for the construction management services for the Moorpark College – Learning Resource/ Telecommunication Center (Preliminary and Working Drawings phases).
- 6.7.6 Approval of Contract with CM West Construction Management for the Ventura College – Learning Resource Center (Preliminary and Working Drawing Phases)** was granted to authorize management to negotiate and execute a contract with CM West Construction Management in the amount not to exceed \$40,000 for construction management services for the Ventura College – Learning Resource Center (Preliminary and Working Drawings phases).
- 6.7.7 Acceptance of Completion for the Oxnard College - Fire Technology Building at Camarillo Airport** was granted to approve the acceptance of completion for the Fire Technology Classroom Building at Camarillo Airport.

**6.8 Other**

- 6.8.1 Quarterly Report of Investments for Ventura County Community College District** was approved to accept the Quarterly Report of investments for the Ventura County Community College District.

*Trustees/Chancellor*

- 7.2 Action to Approve Board of Trustees Absence** was granted to approve the absence of Student Trustee Lawson on May 9, 2000.

There were no absences reported on June 27, 2000.

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## Action Items

### *Student Learning*

- 4.1 Destruction of Student Records at Ventura College** was moved by Trustee Nagel, seconded by Trustee Tafoya, and carried on a unanimous vote to destroy unneeded records from student counseling folders, including external transcripts, dated 1993 and prior, at Ventura College.

### *Resolution*

1. **Resolution Recognizing Oxnard College's 25<sup>th</sup> Anniversary (1.1)** was moved by Trustee Tafoya, seconded by Trustee Nagel, and carried on a unanimous vote, to approve the Resolution Recognizing Oxnard College's 25<sup>th</sup> Anniversary. (Lawson - yes)

Trustee Tafoya read the Resolution Recognizing Oxnard College's 25<sup>th</sup> Anniversary and presented it to Dr. Arvizu.

### *Human Resources*

2. **Proposed Education Code Amendment - (5.4)** died for lack of action.

Floyd Martin provided input to the Board regarding the proposed revision to Section 88091 of the Education Code. Chancellor Westin pointed out that the Los Angeles Community College District Personnel Commission and their Board of Trustees were seeking support for this revision. Trustee Tafoya indicated that he was unable to reach Bonnie Slosson, Director of the Legislative Office at the Community College League of California to get her interpretation. Trustees Tafoya and Tallman expressed their concerns regarding this item.

3. **Action to Rescind Item 5.4 from the May 16, 2000, Board meeting: Duties/Responsibilities of the Personnel Commission and Board of Trustees (5.5)** It was moved to table Item 5.5 - *Action to Rescind Item 5.4 from the May 16, 2000, Board meeting*, by Trustee Tafoya, seconded by Trustee Tallman, and denied on a 2-3 vote, with Trustees Tafoya and Tallman voting yes, and President Jacobs and Trustees Gonzales and Nagel voting no. (Lawson - no)

**Action to Rescind Item 5.4 from the May 16, 2000, Board meeting: Duties/Responsibilities of the Personnel Commission and Board of Trustees (5.5)** was moved by Trustee Nagel, seconded by Trustee Gonzales, and carried on a 3-1-1 vote, with President Jacobs and Trustees Gonzales and Jacobs voting yes, Trustee Tafoya voting no, and Trustee Tallman abstaining, to rescind Item 5.4: Duties/Responsibilities of the Personnel Commission and Board of Trustees as approved at the May 16, 2000, Board of Trustees meeting. (Lawson - yes)

Barbara Harison, Personnel Commission, expressed her concerns regarding Items 5.5 and 5.6. President Jacobs indicated that both he and Trustee Nagel had requested consideration by the Board to rescind the Board Action Item 5.4 that was approved on May 16, 2000. It was pointed out that the Governing Board is the employer of all district employees, including those district employees assigned to the Personnel Commission. Ms. Harison asked for clarification regarding access to the files by the Personnel Commission. President Jacobs pointed out that the Personnel Commission would have access to these files, as appropriate. Trustees Tafoya and Tallman suggested that this item should be voted on at a later date.

- 3. Custody of and Access to Classified Personnel Files for Employees Reporting to the Personnel Commission (5.6)** was amended by a motion from Trustee Gonzales, seconded by Trustee Nagel, and carried on a 4-1 vote, with President Jacobs and Trustees Gonzales, Nagel and Tallman voting yes, and Trustee Tafoya voting no, to indicate that the Personnel Commission would have access to classified personnel files for employees reporting to the Personnel Commission on a routine basis. (Lawson - yes) It was moved by Trustee Gonzales, seconded by Trustee Nagel, and carried on a 4-1 vote, with President Jacobs and Trustees Gonzales, Nagel, Tallman voting yes, and Trustee Tafoya voting no, to approve that the Board of Trustees maintain exclusive custody of, and has full access to, personnel files for classified District employees assigned to the Personnel Commission, and that the Personnel Commission also has routine access to these files as appropriate on a routine basis. (Lawson - yes)

Chancellor Westin pointed out that the personnel files for the District employees reporting to the Personnel Commission would be maintained in the same manner as any other District personnel file.

### *Business Services*

- 4. Budget Amendment General Fund – Unrestricted (6.5.2)** was moved by Trustee Nagel, seconded by Trustee Tafoya, and carried on a 4-0-1 vote, with President Jacobs and Trustees Gonzales, Nagel and Tafoya voting yes, and Trustee Tallman abstaining, to restore the General Fund Reserve and amend revenue and expenditure accounts. (Lawson - yes)

Michael Gregoryk distributed a chart with projected legal expenditures for 1999-2000 and pointed out that state-mandated cost reimbursements should have been included in the chart.

- 5. Adoption of 2000-2001 Tentative Budget (6.8.2)** was moved by Trustee Nagel, seconded by Trustee Tafoya, and carried on a 4-1 vote, with President Jacobs and Trustees Gonzales, Nagel and Tafoya voting yes, and Trustee Tallman voting no, to adopt the 2000-2001 Tentative Budget for all funds of the District and to establish September 12, 2000, at 7:00 p.m. at the Cowan Conference Center as the date, time and location of the public hearing for adoption of the 2000-2001 Adopted Budget. Adoption of the Tentative Budget authorizes expenditures as proposed within various Fund categories of this budget and estimates revenue for each program that supports such expenditures. (Lawson - yes)

Michael Gregoryk pointed out that this is the Tentative Budget that is subject to revisions as a result of the adoption of the State of California Final Budget. Mr. Gregoryk acknowledged the joint budget committees and DCAS for their efforts in developing the tentative budget. Sue Johnson distributed an *Executive Summary for the 2000-2001 Tentative Budget* and provided a brief report on the tentative budget.

Trustee Nagel commented on the increase in health and welfare costs and suggested looking into the pros and cons of self-funding for medical and dental benefits. Trustee Tafoya reported on the state budget and asked that the Board send a letter to the Governor's office asking for support of the State Legislature's augmentations beyond the May Revise. Chancellor Westin encouraged trustees to send a letter to the Governor and asked them to contact Pat Kistler after the meeting, if they were interested.

*Action on Items Listed on the  
Consent Calendar but Pulled to be Considered Individually  
End of Board Actions*

*Approval of Minutes*

- 2.1 Action to Approve Minutes of the Regular Meeting of the Board of Trustees for May 16, 2000** was revised by a motion from Trustee Tallman, seconded by Trustee Gonzales, and carried on a unanimous vote. (Lawson - yes)

The minutes were revised as follows:

On page 8 under Selection of Audit Firm for Year Ending June 30, 2000:

*"Trustee Tafoya asked staff to look into a statewide process to attract more applicants next year."*

The following statement was added on page 5 under Personnel Commission Budget:

*"Trustee Tallman expressed his concerns about the cost and asked about backfill for the Human Resources Department. Chancellor Westin explained the budget shift between the Personnel Commission Office and the Human Resources Department."*

*Business Services*

**6.5 Budget Amendments**

- 6.5.1 Approval of Contract/Grant Amendments** was moved by Trustee Tafoya, seconded by Trustee Gonzales, and carried on a unanimous vote, to accept amendments to existing contracts/grants contained in the 1999-2000 FY adopted budget. (Lawson - yes)

Trustee Tallman suggested that students districtwide should be involved in support of the California Articulation Number System (CAN). Trustee Jacobs asked for a report on how CAN funds are spent.

## 6.6 Budget Transfers

**6.6.1 Monthly Budget Transfer Summary** was moved by President Jacobs, seconded by Trustee Tafoya, and carried on a unanimous vote, to ratify the monthly budget transfer summary for the month ending April 30, 2000, for the General Fund-Unrestricted and General Fund-Restricted. (Lawson - yes)

President Jacobs asked about budget transfers from salary savings accounts to cover expenditures. Chancellor Westin indicated that he would check into it.

## 6.7 Contracts

**6.7.1 Approval of Contracts/Grants** was moved by Trustee Tallman, seconded by Trustee Tafoya, and carried on a unanimous vote, to accept contracts/grants for FY 1999/2000. (Lawson - yes)

Trustee Tallman acknowledged the colleges for their efforts in obtaining grants.

**6.7.2 Approval of Contracts/Grants for FY 2000/2001** was moved by Trustee Tafoya, seconded by Trustee Tallman, and carried on a unanimous vote, to accept contracts/grants for the FY 2000/2001.

Trustee Tafoya congratulated the colleges for their efforts in obtaining grants.

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# Reports

## STUDENT AND STAFF ORGANIZATIONS REPORTS

- **Academic Senate representatives –**
  - Carmen Guerrero-Calderón congratulated Trustee Tafoya on his fellowship. Ms. Guerrero-Calderón pointed out that CAN funds at Oxnard College were used to partially fund faculty to go to the Statewide Senate Curriculum Institute.
  - Charlene Arnold acknowledged the retirement of Sid Adler and congratulated trustee Tafoya. Ms. Arnold reported that Elton Hall was a presenter at the State Senate Leadership Conference at Lake Tahoe. She commented on the retreat "Sustaining the Heart" based on the Parker Palmer books.
  
- **College Management Association representative**

Floyd Martin addressed the board regarding the Parker Palmer training.

#### CHANCELLOR'S REPORT

- **Emergency Exemption for STRS - Oxnard College**

- **Deans of Students Learning**

1. Business Technology
2. Liberal Education
3. Math/Science and Health
4. Student Services

Chancellor Westin pointed out that during conversations with Oxnard College management and the academic senate, it was agreed that in order to avoid preferential treatment, the individuals who temporarily fill the above positions should not be applicants. Dr. Westin indicated that the District hired the following four retired administrators to fill these positions and pointed out that under STRS regulation, retirees are allowed to return as employees for a limited amount of time.

- ❖ Jerry Barkley, Business Technology
- ❖ Joyce Black, Liberal Education
- ❖ William Norlund, Math/Science and Health
- ❖ Don Low, Student Services

- **Presidents' Reports**

- Steven Arvizu invited members of the Board to the "Silver Millennium Anniversary" Dinner Dance on June 30. Dr. Arvizu commented on the Ballet Folklorico Mestizo of Oxnard College performed in concert on June 16 at the Oxnard High School Performing Arts Center. He reported on the HACU Welfare-to-Work Grant.
- James Walker acknowledged Brenda Shubert and Nabil Abu-Ghazaleh, two new deans at Moorpark College, effective July 1. Dr. Walker announced that Moorpark College has nominated Sheriff Bob Brooks for the *Distinguished Alumni Award*. He commented on a grant for high school students who are gifted, but do not fit in the high school environment.
- Chancellor Westin announced that each college president would assume a countywide responsibility. He indicated that their full titles will be as follows:

**Dr. Steven F. Arvizu**, President, Oxnard College and  
Vice Chancellor, Grants, Contracts, and Extra Mural-Funding

**Dr. Larry A. Calderón**, President, Ventura College and  
Vice Chancellor, Economic Development

**Dr. James W. Walker**, President, Moorpark College and  
Vice Chancellor, Educational Outreach

- **Deputy Chancellor's Report**

Michael Gregoryk expressed his support for Chancellor Westin's decision to add the new vice-chancellor responsibilities to the college presidents to match their areas of interest and expertise. Mr. Gregoryk commented on classes at Leisure Village in Camarillo.

- **Vice Chancellor's Report**

Marion Boenheim acknowledged the retirees. She indicated that the Human Resources Office is in the process of organizational changes.

- **Governmental and Public Affairs Report**

Pat Kistler thanked the public information officers at the colleges for their support. Student Trustee Lawton acknowledged Ms. Kistler for her efforts as the Public Information Officer.

## First Reading Items

- **Course Approvals: New and Revised Courses - Moorpark, Oxnard, and Ventura Colleges** were accepted for Second Reading.

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### DISCUSSION

- **Reassignment of Ventura College EOPS Coordinator**

Patricia Navarro read a letter from Hank Lacayo in support of Paula Muñoz. Elizabeth Lerma read a letter from the Committee to Reinstate Paula Muñoz as EOPS Coordinator. Diane Volz expressed her concerns regarding the reassignment of Paula Muñoz as EOPS Coordinator.

### ADJOURNMENT

At 10:10 p.m., it was moved by Trustee Nagel, seconded by Trustee Gonzales, and carried on a unanimous vote, to adjourn the meeting.