

# Board of Trustees Ventura County Community College District

## MINUTES FOR THE MEETING OF FEBRUARY 1, 2000

The regular meeting of the Board of Trustees of the Ventura County Community College District was held on Tuesday, February 1, 2000, in the Cowan Conference Center – Ventura Room, Camarillo, California.

### **Roll Call**

#### **Board Members Present:**

Allan W. Jacobs, President  
Norman J. Nagel  
Robert S. Gonzales  
John D. Tallman  
Becky Lawson, Student Trustee

#### **Absent:**

Pete E. Tafoya, Vice-President

### **Management Present:**

Michael Gregoryk, Deputy Chancellor  
Marion Boenheim, Vice Chancellor, Human Resources  
James Walker, President, Moorpark College  
Steven Arvizu, President, Oxnard College  
Larry Calderón, President, Ventura College  
Jack Lipton, General Counsel  
Anthony Tricoli, Associate Vice Chancellor, Student Learning  
Vic Belinski, Associate Vice Chancellor, Information Technology  
Sue Johnson, Assistant Vice Chancellor, Business Services  
Harry Culotta, Director, College Budgets, Oxnard College  
Gil Putnam, Director, Facilities Planning and Construction  
Michael Johnson, Police Chief

### **Faculty/Staff/Student Representatives:**

Charlene Arnold, Moorpark College Academic Senate President  
Carmen Guerrero-Calderón, Oxnard College Academic Senate President  
Lydia Cosentino, Ventura College Academic Senate President  
Jack Miller, AFT President  
Donna Santschi, Classified Supervisors Representative  
Chris Valenzano, Director of External Affairs, Associated Students, Moorpark College  
Chris Fielder, Oxnard College Associated Students Representative

CALL TO ORDER

President Jacobs called the meeting to order in the Cowan Conference Center – Ventura Room at 5:07 p.m. with Trustee Tafoya absent.

PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA ITEMS

There were no requests to speak.

RECESS TO CLOSED SESSION

The Board of Trustees recessed to Closed Session at 5:10 p.m. in the Cowan Conference Center – Ojai Room, to address the following items:

**Possible Initiation of Litigation [Gov't Code §54956.9(c)]**

**Pending Litigation [Gov't. Code §54956(a)]**

- **VCCCD v. Ventura County Self-Funding Authority et al.**
- **AFT v. VCCCD (CSMCS Case No. 99 3 196)**
- **AFT v. VCCCD (CSMCS Case No. 99 3 194)**

**Public Employee Discipline/Evaluation**

**Employer/Employee Relations**

- **CMA**

**Public Employee Performance Evaluation**

- **Chancellor**

RECONVENE IN OPEN SESSION

President Jacobs reconvened the meeting in Open Session at 7:00 p.m. in the Cowan Conference Center, Ventura Room, with Trustee Tafoya and Student Trustee Lawson absent.

Student Trustee Lawson entered at 7:10 p.m.

PLEDGE TO THE FLAG

Barbara Buttner led the pledge to the flag.

CLOSED SESSION REPORT

There was no report from Closed Session.

President Jacobs noted that Dr. Westin was not present due to the death of his father-in-law and Eileen Welser was not present due to the birth of her grandson.

---

### *Consent Calendar Items*

It was moved by Trustee Tallman, seconded by Trustee Nagel, and carried on a 4-0 vote, with Trustee Tafoya absent, to approve the following Consent Calendar Items: (Lawson - yes)

#### *Approval of Minutes*

- 2.1 Action to Approve Minutes of the Regular Meeting of the Board of Trustees for January 18, 2000** was approved.

#### *Human Resources*

**5.1 Academic Actions**

- 5.1.1 Granting Sick Leave Days from Established Sick Leave Pool for Full-Time Faculty Member – Ventura College** was granted to David Robles, a full-time Counselor at Ventura College, for additional 25 sick leave days from the sick leave pool for the period December 8, 1999, through February 2, 2000.

**5.2 Classified Actions**

None.

- 5.3 Approval of Holiday Schedule for 2000-2001** was granted.

- 5.4 Proposed Addition to Board Policy Manual: Section E.23, Policy for Filling Vacancies on the Personnel Commission** was approved.

- 5.6 Approval of VCCCD-AFT Side Letter Agreement** was granted between the Ventura County Community College District and the Ventura County Federation of College Teachers, AFT Local 1828, AFL-CIO.

*Business Services*

**6.2 Checks**

**6.2.1 Ratification of Accounts Payable and Payroll for the Period of January 4, 2000 – January 14, 2000** was approved.

**6.3 Purchase Orders**

**6.3.1 Approval/Ratification of Purchase Order Report List #7 (FY 1999-2000)** was granted for January 4, 2000 – January 14, 2000.

**6.4 Award of Bids**

None.

**6.5 Budget Amendments**

**6.5.1 Approval of Contract/Grant Amendments** was granted to accept the amendments to existing contracts/grants contained in the 1999-2000 FY adopted budget.

**6.7 Contracts**

**6.7.1 Approval of 1999-2000 Contract/Grants General Fund-Restricted** was granted to accept ongoing contracts for the FY 1999/2000.

*Trustees/Chancellor*

**7.1 Action to Approve Board of Trustees Absence Due to Illness.** No absences were reported.

---

## Action Items

### *Human Resources*

1. **Consideration of Additional Sabbaticals for 2000-2001 (5.5)** was moved by Trustee Gonzales, seconded by Trustee Tallman, and failed on a 2-2 vote for lack of a majority, with Trustee Tafoya absent, to consider two sabbatical leaves for Mary Ellen Kazmark, Oxnard College and Joyce Frenette, Ventura College, that were recommended by the District Sabbatical Leave Committee for the Fiscal Year 2000-2001 in addition to those approved by the Board on January 18, 2000. (Lawson - yes)

#### Discussion

Carmen Guerrero-Calderón addressed the Board in support of the additional sabbaticals. She stated that the Academic Senate recommendation should have stated “Favor” rather than “Undetermined” and that the Fiscal Impact should be a savings.

Jack Miller thanked the Board for the sabbaticals that were previously approved and spoke about the sabbatical leave process. Mr. Miller clarified that under the terms of the AFT agreement, the Board can approve as many sabbatical leaves as the Board desires. He expressed disappointment that Dr. Westin had not recommended approval.

### *Business Services*

2. **Acceptance of Gifts (6.1)** was moved by Trustee Tallman, seconded by Trustee Gonzales, and carried on a 4-0 vote, with Trustee Tafoya absent, to accept the following gift: (Lawson - yes)

The following item was donated to Oxnard College.  
Mac II PC for the English Tech Program  
Donated by: Sandra Bunker  
1209 New Bedford Court  
Ventura, CA 93001

#### Discussion

Trustee Tallman thanked the donors on behalf of Trustee Tafoya.

*Action on Items Listed on the  
Consent Calendar but Pulled to be Considered Individually*

**6.6 Budget Transfers**

**6.6.1 Quarterly Budget Transfer Summary** was moved by Trustee Tallman, seconded by Trustee Nagel, and carried on a 4-0 vote, with Trustee Tafoya absent, to ratify the Quarterly Budget Transfer Summary, for the period ending December 31, 1999, for General Fund-Unrestricted, and General Fund – Restricted. (Lawson - yes)

**6.8 Other**

**6.8.1 Quarterly Financial Status Report, General Fund - Combined** was moved by Trustee Tallman, seconded by Trustee Nagel, and carried on a 4-0 vote, with Trustee Tafoya absent, to accept the Quarterly Financial Status Report. (Lawson - yes)

Trustee Tallman asked for confirmation that the projected ending balance is lower. Mike Gregoryk said that he would have a report for the March meeting on projected FTES this year including summer and projected borrowing.

**6.8.2 Acceptance of the Five-Year Capital Construction Plan** was moved by Trustee Gonzales, seconded by Trustee Nagel, and carried on a 4-0 vote, with Trustee Tafoya absent, to accept the District's Five Year Capital Construction Plan. (Lawson - yes)

John Tallman congratulated staff on the plan and stated that planning needs to start now to get Oxnard College in the loop in a year or two.

*End of Board Actions*

---

## Reports

### STUDENT AND STAFF ORGANIZATIONS REPORTS

- **Student Government representatives**

Student Trustee Lawson spoke about a conference she attended in Orlando regarding common course names and units. She said that courses are named and numbered differently at each of the District colleges and that the Associated Students would like to work with the Academic Senates on this issue.

Chris Fielder thanked Becky for comments on common course numbering. He said that Oxnard College students are in favor of common course numbering and noted that CalSACC is attempting to adopt a five-year plan for common course numbering. He spoke about three fund-raising projects at Oxnard College: A 5K, an Air Show, and a high school leadership workshop. He noted that the Department of the Interior toured Oxnard College and have agreed to donate computers under the "Adopt a Computer" program. He reported on the CalSACC meeting in Cambria. He noted that the pile of tiles on the LRC building at Oxnard College have been removed.

Chris Valenzano spoke about common course numbering. He noted that the CalSACC Spring conference will be April 7-9. He noted that a carnival held at Moorpark College and sponsored by the Associated Students was a big success. He said there have been reports that campus escorts are driving too fast and that the Safety committee has asked Associated Students to draft a driving policy. He said that he had received complaints from students regarding student directory information being released to the military and suggested that the Board Policy be revised to notify students of this practice.

- **Academic Senate representatives**

Lydia Cosentino responded to Student Trustee Lawson's comments on common course numbering and indicated that she would be glad to meet with students to discuss the matter from the Academic Senate's viewpoint.

Carmen Guerrero indicated that she will give a presentation on February 26 at Moorpark College to the "Brighter Horizons" conference, which is for young girls. She asked Student Trustee Lawson to meet with the Academic Senate to discuss common course numbering.

Charlene Arnold noted that the Senate elections have been completed for 2000-2001, and that the same officers were re-elected. She spoke about a constitutional revision, which will allow part-time faculty to serve as Senate representatives. She said that her Academic Senate

Council supports students in the election to collect fees. She thanked Dr. Walker, Dr. Conrad, and Dr. Hemming for the planning sessions being held at Moorpark College and Patti Ross for her role in facilitating a retreat.

#### CHANCELLOR'S REPORT

- **Presidents' Reports**

Dr. Arvizu noted that Oxnard College continues to have conceptual discussions with the council and city of Oxnard on the development of College Park as a regional facility. He spoke about Oxnard College's 25<sup>th</sup> anniversary and a series of events being held including mixers with local chambers of commerce. He said the Oxnard College's planning process is proceeding well and that there will be a planning retreat in April. He noted that Oxnard College will reapply for Title 5 funding, and spoke about the campus visit by the Department of the Interior.

Dr. Walker spoke about a Moorpark College planning retreat next weekend and noted that David Viar will be the facilitator. He spoke about Founders Day and indicated that John Collins was in attendance.

- **College Presentation – Ventura College**

Dr. Calderón indicated that he attended a meeting of the Board Subcommittee on Construction. He introduced Joe Spirito, Superintendent of the Ventura Unified School District, and Judy Warner, president of the new Foothill Technology High School. Dr. Spirito spoke about the new Foothill Technology High School and thanked Dr. Calderón for his support. Ms. Warner gave a presentation on the partnership Ventura Unified is forming with Ventura College for the new Foothill High School, which will focus on Communications Technology and Health Sciences. She thanked the Board for an opportunity to present information on the high school. She noted that Ventura College administration and staff have been very welcoming and supportive of their efforts. Dr. Calderón noted that additional information will be forthcoming. Mr. Gregoryk thanked Dr. Spirito and Ms. Warner for their presentation. Trustee Tallman congratulated everyone in the District who has helped and participated in this project. Dr. Jacobs seconded Mr. Tallman's comments and stated that it is important for high schools to have a connection with colleges. He thanked Dr. Spirito for his leadership.



- **Deputy Chancellor's Report**

**International Student Program.** Anthony Tricoli introduced Susan Brent and Linda Calderón from Oxnard College, Maureen Rauchfuss from Moorpark College, Barbara Buttner, liaison for international students, and Betty Hough and Ruth Schlimgen from the District Office. He handed out materials and presented an update on the International Student Program. He noted that there is a 15% increase in international students since last year and that the staff works very hard to provide services. Mr. Tallman said that he was very pleased with the report and asked Mr. Gregoryk to discuss with the Chancellor how best to disseminate the information to faculty and students. Ms. Lawson thanked Dr. Tricoli for the materials, which provide a list of services. Dr. Nagel thanked Dr. Tricoli for the report. Dr. Jacobs inquired as to the attrition rate. Dr. Tricoli indicated that he would gather that information.

## First Reading Items

None.

## Trustee Issues

- **Governing Board Subcommittee Reports**

Trustee Nagel reported that he attended the Board Subcommittee on Construction on January 19 where Dr. Calderón presented information on Foothill Technology High School, boilers and chillers were discussed, as was the Oxnard College roof replacement and the priority of District projects.

- **Other District Issues**

Trustee Tallman indicated that he is pleased that the Academic Senate representatives have indicated a willingness to work with students on common course numbering. He said that providing student directory information to the military has been an issue in the past and discussion had been held of setting a policy to charge the military for the information.

Trustee Nagel applauded Ms. Lawson and the other students on the common course numbering issue.

President Jacobs noted that the next Board meeting will be held on March 7 and a Board retreat will be held on March 11. He asked for input on agenda items for the retreat and the location. Mr. Tallman asked Dr. Calderón if he would host the retreat in the Ventura College cafeteria conference room. Dr. Calderón responded that he would be happy to.

Trustee Nagel noted that his calendar has changed and he would be available on April 4 for a Board meeting. The Board calendar had been changed to move the meeting to April 11. An agenda item will be placed on the March 7<sup>th</sup> meeting to change the April meeting to April 4.

#### ADJOURNMENT

At 8:55 p.m., it was moved by Trustee Tallman, seconded, and carried on a 4-0 vote to adjourn the meeting.

C:/mydocuments/board/agenda/min2-1