

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

Board Construction Subcommittee

(Trustee Members: Robert Huber and Stephen Blum)

February 27, 2007

5:15 p.m.

103 Durley Avenue

Camarillo, CA.

Meeting Notes

PRESENT: Trustee Bob Huber, Trustee Stephen Blum, Chancellor James Meznick, Ken Bailey, Mary Anne McNeil, Handel Evans, Linda Cooper

GUESTS: Christopher Godfrey, Bruce McDowell, Cynthia Martinez, Christian Chavez

CALL TO ORDER

The meeting was called to order at 5:15 p.m.

PUBLIC COMMENTS ON AGENDA ITEMS

None

AGENDA ITEMS

Trustee Huber asked that "Update on Status of Fire & Sheriff Training Academy" be the first item presented. Trustee Huber stated that this project is a priority, is important to the community, and should be a "first class" facility when completed. He also stated that regular and accurate communication between all parties is necessary. Mr. Evans then presented a project timeline schedule. Issues of concern are: timeline for DSA approval of construction documents, County approval of the remediation program, and the demolition of bunkers and clean up that must be done prior to construction. Representatives from the Sheriff's Department, Chief Deputy McDowell and Commander Godfrey voiced concerns about the location of the retention basin in the current design plans, requesting that it be relocated to the original plan location. Mr. Evans explained that this would be a design issue, would involve professional fees, and would be reviewed. Trustee Huber suggested that quarterly updates be presented to Sheriff and Fire Department representatives. The next update would be at the May, 2007 Board Construction Subcommittee meeting.

Business Services/Purchasing

- **Award of Bid 294, Ventura College Aquatic Center Roofing Project**

This item presents for approval the award of Bid 294, Aquatic Center Roofing Project, to Channel Islands Roofing with the low bid of \$51,652. This item was presented, discussed and recommended for approval.

Capital Planning, Design and Construction

- A. Ratification of "Takeover Agreement" between the District and XL Specialty Insurance Company**

This item presents for approval a draft for a proposed "Takeover Agreement" between the District and XL Specialty Insurance Company. Mr. Evans explained the contract termination with EA Environmental, and the proposed "Takeover

Agreement” with XL Specialty Insurance Company. This change allows for the Surety to complete the project. This item was presented, discussed and recommended for approval.

B. Approval to Issue a Contract Addendum to Carrier Johnson Architects for Project # 89106: Fire and Sheriff Training Academy at Camarillo Airport Site

This item presents for approval a contract addendum with Carrier Johnson Architects in the amount of \$32,370 for additional professional services involving revision and redesign of District approved Design Development drawings for the Fire & Sheriff Training Academy at Camarillo Airport Site. Mr. Evans explained that changes to the project have caused additional fees. This item was presented, discussed and recommended for approval.

C. Approval to Supplement the Agreement for Professional Services with Legal Firm of Orbach, Huff & Suarez LLP

This item presents for approval a supplement to an existing agreement with the legal firm of Orbach, Huff & Suarez LLP in an amount not to exceed \$200,000 for professional legal services relating to the District’s Capital Planning and Construction and Facility issues. This item was presented, discussed and recommended for approval.

D. Budget Amendment: Capital Projects Fund (State Construction Funds)

This item request approval to amend the Capital Projects Fund budget as presented. This item was presented, discussed and recommended for approval.

E. Acceptance of Completion of Contract with S. C. Anderson, Inc. for Project # 19059: Child Development Center at Moorpark College

This item presents for approval the acceptance of completion and close-out of construction contract with S. C. Anderson, Inc. for Project # 19059: Child Development Center at Moorpark College. This item was presented, discussed and recommended for approval.

F. Approval to Issue a Supplement to Perkins & Will for Architectural Services for Project # 19117: Health Science Complex at Moorpark College

This item presents for approval a supplement to the contract with Perkins & Will for architectural services in the amount of \$223,905 to provide design and construction administration for the new Health/Science Complex at Moorpark College. This item was presented, discussed and recommended for approval.

G. Approval to Issue a Contract to Scott Hunt for Project # 19118: Library Renovation at Moorpark College

This item presents for approval a contract with Scott Hunt for inspector of record services, as required by the Division of State Architect, for Project # 19118: Library Renovation at Moorpark College at a rate of \$70/hour, not to exceed \$60,000. This item was presented, discussed and recommended for approval.

H. Acceptance of Completion of Contract for Project # 19118: Library Renovation at Moorpark College

This item presents for approval the acceptance of completion of contract with Ventura Asbestos Control, Inc. for Project # 19118: Library Renovation at Moorpark College. This item was presented, discussed and recommended for approval.

I. Approval of Contract for Fire Alarm System for Project # 19123: P.E. Facility Renovation at Moorpark College

This item presents for approval a contract with lowest bidder in the amount of \$150,000 for the gymnasium fire alarm system for Project # 19123: P.E. Facility renovation at Moorpark College. This item was presented, discussed and recommended for approval with the condition that the contract from the March 1 bid be within the \$150,000 budget. Bid information with name of contractor will be presented at the March 13 Board meeting.

J. Acceptance of Completion of Contract with Century Contractors for Project # 19123: P.E. Facilities Renovation at Moorpark College

This item presents for approval the acceptance of completion of contract with Century Contractors Corporation for Project # 19123: gymnasium renovation at Moorpark College. This item was presented, discussed and recommended for approval.

K. Approval to Issue a Contract Addendum to Rincon Consultants, Inc. for Project # 29087: Maintenance & Operations Warehouse at Oxnard College

This item presents for approval a contract addendum for quarterly groundwater monitoring and preparation of bid documents in the amount of \$35,186 to Rincon Consultants, Inc. for the maintenance & operations warehouse at Oxnard College. This item was presented, discussed and recommended for approval.

L. Approval of Reduction in Retention for Project # 29110: Renovate Athletic Facilities at Oxnard College

This item presents for approval of the reduction in retention for Kubly Golf Construction from a current balance of \$261,541.33 to a new balance of \$50,000 for the Track and Field project at Oxnard College until the close out of the contract. This item was presented, discussed and recommended for approval.

M. Approval to Issue a Supplement to BTC/US Laboratories for Project # 39068: Buildings 'D' and 'CR' remodel at Ventura College

This item presents for approval a supplement to the contract with BTC/US Laboratories in the amount "not to exceed" \$60,000 to provide DSA inspections and testing for buildings 'D' and 'CR' remodel at Ventura College. This item was presented, discussed and recommended for approval.

N. Approval of Reduction in Retention for Project # 39068: Building 'D' at Ventura College

This item presents for approval of the reduction in retention for Pat McCarthy Construction from 10% to 5% of the contract value for A/C Piping at Building 'D' at Ventura College. Trustee Huber asked that agenda item include amounts when presented to the Board. With this change, this item was recommended for approval.

O. Approval to Issue a Supplement to BTC/US Laboratories for Project # 39105: Renovations at Athletic Events Center at Ventura College

This item presents for approval a contract increase of \$100,000 to BTC/US Laboratories for additional DSA Inspector Services for renovations at the Athletic Events Center at Ventura College. This item was presented, discussed and recommended for approval.

P. Approval of Contract for Paving Area for Project # 39120: Advanced Tech/General Purpose Classrooms/Health Science at Ventura College

This item presents for approval a contract for the paving of an area which will support two modular classrooms to be used for swing space (temporary classrooms) during the construction of the Advanced Tech/General Purpose Classrooms/Health Science Project # 39120 at Ventura College. Trustee Huber asked that the agenda item include the amount of not to exceed \$35,000 when presented to the Board. With this change, this item was recommended for approval.

Q. Purchase of Used Modular Classroom Buildings for Project # 39120: Advanced Tech/General Purpose Classrooms/Health Science at Ventura College

This item presents for approval the purchase of two used modular classroom buildings to be used for swing space (temporary classrooms) during the construction of the Advanced Tech/General Purpose Classrooms/Health Science Project # 39120 at Ventura College. This item was presented, discussed and recommended for approval.

R. Approval of Reduction in Retention for Project # 39126: Food Services Renovations at Ventura College

This item presents for approval of the reduction in retention for Frank Schipper Construction Co. from 10% to 5% of the contract value for Food Services renovation at Ventura College. Trustee Huber asked that agenda item include amounts when presented to the Board. With this change, this item was recommended for approval.

S. Approval of Change Order Summary Report for Capital Projects

This item presents for approval the Change Order Summary Report for Capital Projects. This item was presented, discussed and recommended for approval.

Report on Measure S

- Report of Measure S Bond Expenditures (under \$25,000)
- Update on status of Fire & Sheriff Training Academy
(Moved to first item of discussion)

Mr. Evans also provided updated information on projects with EA Environmental, Inc. and Bernards Brothers Construction, Inc.

ADJOURNMENT

Adjourned at 6:00 p.m.