

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

Board Construction Subcommittee

(Trustee Members: Mary Anne Rooney and Robert Huber)

June 7, 2005

MEETING NOTES

Present: Trustee Huber, Trustee Rooney, Ken Bailey, Vic Belinski, Les Dickey, Sandra Lovaas, John Sinutko, Mary Anne McNeill, Jim Meznec, and Eileen Welser

CALL TO ORDER

Trustee Rooney called the meeting to order at 5:20 p.m. Ms. Rooney requested that a representative from each campus attend the subcommittee meetings.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments.

AGENDA ITEMS

Purchasing/Business Services

1. Award of Bid 262, Electrical Upgrade for District Service Center

This item presents for approval the award of a contract for Bid 262, Electrical Upgrade for the District Service Center to the lowest responsible bidder, Oilfield Electric, for \$35,350.

2. Approval of a Contract with Scottel Voice and Data, Inc. for the PBX Phone System Replacement

This item presents for approval a contract, not to exceed \$1,103,000, to Scottel Voice and Data, Inc. for the PBX Phone System Replacement project.

Vic Belinski gave a brief overview of the contract. Sandra Lovaas commented on the bidding process.

Trustee Rooney commented on the need for cooperation between the staff in the Reserve Academy and the Fire Technology Program. There was a brief discussion regarding the development of the Camarillo site. Trustee Huber pointed out the need for a permanent Boardroom and suggested the Camarillo site.

Trustee Huber asked for additional detail in the Board items.

Capital Planning, Design and Construction

A. Acceptance of a Revision to the District's State Five-Year Capital Construction Plan

This item presents for approval a revision to the District State Five-Year Capital Construction Plan for 2007-11.

Les Dickey reported that the Oxnard College Library would become fully Measure S funded. He gave a brief overview of the project and pointed out that the existing LRC building would not be renovated until the new library was built. Ken Bailey said the new LRC Building would include the library, learning center, and tutorial center. He explained the architectural features of the building. Trustee Rooney asked for additional detail on the agenda item, including a summary.

B. Supplement to the Professional Services Contract with Legal Firm of Orbach, Huff & Suarez LLP for Various Construction-Related Issues

This item presents for approval a supplement for \$460,000 to the professional services contract with the legal firm of Orbach, Huff & Suarez LLP for various construction-related issues.

Les Dickey explained the legal costs and billing procedure. Mary Anne McNeil described the process used for reporting bond legal fees. There was a brief discussion regarding the approval process and billing for legal fees.

C. Purchase of New Modular Building for Bond Measure S Consultants

This item presents for approval the purchase of a new modular building for Bond Measure S consultants.

Sandra Lovaas gave a brief overview of the purchase. Trustee Huber commented on a *Ventura County Star* article on less expensive buildings and asked about the reuse of modular buildings. The subcommittee members requested additional detail on agenda items.

D. Approval of Agreement with Church of Jesus Christ of Latter Day Saints for Installation of a water Line at Moorpark College

This item presents for approval a License Agreement, dated May 24, 2005, with the Church of Jesus Christ of Latter Day Saints (LDS) to install a water line across property, which is owned by LDS.

Les Dickey and John Sinutko explained the agreement and the approval process.

E. Approval of Subcontractor Substitution for Project #19059: Child Development Center at Moorpark College

This item presents for approval the substitution of subcontractor Invironmentalists Commercial Services Company with DFS Flooring of the floor-covering portion of the work on Project #19059: Child Development Center at Moorpark College.

Les Dickey described the process that was used for the substitution.

F. Approval of Contract with Lucci & Associates, Inc., for Electrical Engineering Design Services for the Electrical Infrastructure at Moorpark College

This item presents for approval a contract with Lucci & Associates, Inc. in the amount of \$189,500 to provide electrical engineering design services for the upgrade to the campus-wide electrical infrastructure at Moorpark College.

Les Dickey reported on this item.

G. Approval of Design and Installation of Monument Signage at Oxnard College North Parking Lot

This item presents for approval the design and installation of two monument signs at Oxnard College North Parking Lot for a cost not to exceed \$20,000.

Les Dickey indicated signs were designed in accordance with the graphics from the Facilities Master Plan. There was a brief discussion regarding the development of the Oxnard College Facilities Master Plan. Trustee Huber asked for the pages from the Master Plan regarding the evolution of this plan. There was a brief discussion regarding the college logo and consistency across the campus. Trustee Rooney expressed her concerns about the use of opinion in this agenda item, such as . . . *excellent* examples.

The subcommittee members expressed their concerns about the appearance of the campus.

H. Approval of a Contract with Oilfield Electric Co., Inc., for the Electrical Systems Upgrade Phase II Improvements at Oxnard College, Project #29115

This item presents for approval a contract with Oilfield Electric Co., Inc., in the amount of \$473,000 for the construction of the Phase II improvements to the electrical infrastructure at Oxnard College.

Les Dickey said this was a continuation of an electrical infrastructure upgrade at Oxnard College and pointed out that Oilfield Electric Co., Inc., was a Ventura County firm.

I. Rejection of all Bids for the West Parking Lot Renovation Project at Ventura College

This item presents for approval the rejection of all bids for the West Parking Lot Renovation project at Ventura College.

Les Dickey said bid the exceeded the funding and indicated the project would be rebid next year. He reported on a recent walkthrough with VCREA. Trustee Rooney commented on the lighting in the parking lot and suggested lighting upgrades.

J. Approval of Contract for the Building “D” and “CR” Renovation at Ventura College

This item presents for approval a contract with EA Environmental Construction, Inc., in the amount of \$3,069,024 for the renovation of Buildings “D” and “CR” at Ventura College.

Les Dickey said this item is on the priority cluster.

K. Acceptance of Change Order Summary Report for Capital Projects

This item presents for approval the Change Order Summary Report for Capital Projects.

Action Items

• **Approval to Extend the Contract with HE Consulting, Inc. for Capital Construction Management**

This item presents for approval extending a contract with HE Consulting, Inc. for the services of J. Handel Evans to provide oversight of the Measure S Capital Construction Program and general facilities work for the District.

James Meznek expressed his support for this item.

Report on Measure S

• **Report of Measure S Bond Expenditures (under \$25,000)**

Trustee Rooney asked about the de-install and re-install of the antennae.

• **Moorpark Bleachers**

Les Dickey gave a brief update on the replacement of the bleachers at Moorpark College. Trustee Rooney expressed her concerns about this item and indicated that it should have been completed. Jim Meznek gave a brief overview of the need for strategic planning.

• **EATM Schematic Drawings**

Les Dickey reported on the meeting with the architects and pointed out that the options that were presented did not meet the standards provided by the Board. He said schematic drawings would be presented at the next subcommittee meeting.

• **OC Performing Arts Classroom/Auditorium–Arquitectonica Withdrawal**

Les Dickey said Arquitectonica would not sign the agreement. He explained the current process and suggested that the number 2 candidate, GKK, be permitted to provide 3 options for the committee to review. The subcommittee stressed the importance of an award-winning design. This item will be brought to the construction subcommittee meeting for review.

Other

- **Restrooms at Oxnard College**

Mary Anne McNeill reported that Oxnard College received \$260,000 from the Oxnard College Foundation for restrooms at the north parking lot for the market place. The Foundation selected a local architect, William Mitchell, to develop the design. Michael Bolton, JCM will oversee the construction and because this is not a Measure S Project, \$5,000 will be charged.

Mr. Dickey gave a brief update on projects that were below the line in the cluster of priorities and indicated that would be included in the Five Year Plan.

Les Dickey will provide to the subcommittee a list of projects that were submitted to VCREA.

ADJOURNMENT

The meeting adjourned at 8:11 p.m.