

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
Board Construction Subcommittee
October 27, 2004

Meeting Notes

PRESENT: Trustee Mary Anne Rooney, Trustee Al Jacobs, Jim Meznick, Handel Evans, Ray Di Guilio, Ken Bailey, Tom Kimberling, Mary Anne McNeil, Terry Cobos, Lydia Ledesma-Reese

CALL TO ORDER:

The meeting was called to order at 4:05 p.m.

PUBLIC COMMENTS ON AGENDA ITEMS:

None

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Old Business

New Business

Purchasing

1. **Award of Bid #247, Ventura East Campus Maintenance Project**
The scope of this work covers maintenance of the existing shop area located at the Ventura East Campus in Santa Paula. As specified in the least of this property, the College District is responsible for these types of repairs and refurbishing.

Capital Planning Design and Construction

1. **MC Child Development Center – Approval to increase the project budget**
This item requests an additional \$2.191 million be added to the project budget. All the bids came in over budget. The approval to increase the project budget is dependent upon the Board's decision to accept or reject the bid.
2. **MC Child Development Center – Acceptance or rejection of bid protest (action item)**
The low bid has been protested. The Board will be asked to accept or reject this protest at its regular meeting.
3. **MC Child Development Center – Approval of construction contract (action item)**
This item is dependent upon the acceptance of the bid, the resolution of the protest and the increase in the project budget.

4. **MC EIR – Increase contract with Rincon Consultants**
Rincon Consultants required additional time and effort to finalize the Environmental Impact Report at Moorpark College; therefore, this request is to supplement their contract by \$35,000.
5. **OC – Approval of Revised Measure S Project Budget and Campus Capital Project Priority List**
This item is the revised project priority list for Oxnard College, which was developed by a participatory group from the college. Moorpark and Ventura College have finished their revised project priority lists, and they will be brought to the December Board meeting.
6. **VC Building “F” Renovation – Approval of contract with Austin Veum Robbins**
At its October 12, 2004, meeting, the Board approved the architectural firm of Austin Veum Robbins for the “F” Building Renovation at Ventura College. This item presents the negotiated contract amount of \$145,000, which is the standard 10% fee for a remodel project.
7. **VC Warehouse – Approval of Schematic Design Drawings**
Chris Cardell, JCM Group, presented the architect’s schematic design drawings of the Ventura College Warehouse to the subcommittee. It is anticipated that this project will start in March and be finished by the end of 2005, and it will come in at or below the budget of \$2.1 million.
8. **VC LRC – Purchase of Library Detection System**
This item presents for approval the equipment purchase of a book detection system and self-checkout system for new Learning Resource Center at Ventura College in the amount of \$47,920.
9. **Change order summary report**
Change Order #22 for FTR International and Change Order #21 for Pat McCarthy Construction were presented for approval. The FTR change order is a “credit” change order

Report on Measure S

1. **General Oversight Report**
 - a. **Report of Measure S Bond Expenditures (under \$25,000)**
Mr. Evans reported that the master plan architects are being asked to review all bond projects as they come forward to ensure that they fit in the overall campus master plans.

Other

Ventura College Learning Resource Center -

Mr. Evans reported that the project is now complete with the exception of the punch list, and occupancy will not occur until the punch list is complete. Mr. Kimberling reported that the first floor punch list items will be done first, so furniture and equipment can be moved in the first part of December. The question was raised that if the college moves in on the first floor, does that constitute occupancy? FTR's retention will be held until all punch list items are finished.

Moorpark College Learning Resource/Telecommunications Center –

Discussions are underway with the contractor regarding the sub-ceiling issue, and it is anticipated that they will be complete in a couple of weeks. The project is progressing and the relationship with the general contractor has now improved since the replacement of the superintendent and the project inspector. Mr. Di Guilio reported that 90-120 timeframe for completion of the project is still realistic.

U.S. Dept. of Education –

Mr. Evans reported that the U.S. Department of Education has requested more information on the lease with the Ventura County Fire Protection District and that those concerns are being addressed.

County traffic issue –

This issue is still pending. It is expected that Marty Robinson, Deputy County Administrator, will respond to the Chancellor's position letter.

Santa Paula East Campus Center –

Chancellor Meznek, Mr. Evans and Mr. Gregoryk have been invited and are planning to attend a Santa Paula community town hall meeting on Saturday, November 13, to discuss the proposed East Campus Center.

NEXT MEETING: Monday, November 22, 2004, at 4 p.m. in the District Service Center downstairs conference room.

ADJOURNMENT

The meeting adjourned at 5:20 p.m.