

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
Board Construction Subcommittee
January 27, 2003

Meeting Notes

PRESENT: Trustee Art Hernandez, Trustee Mary Anne Rooney, Interim Chancellor Jim Walker, Deputy Chancellor Mike Gregoryk, Handel Evans, Les Dickey, Bob Liebling, Sandra Lovaas, Diane Stephens

CALL TO ORDER:

The meeting was called to order at 4:03 p.m.

PUBLIC COMMENTS ON AGENDA ITEMS:

None

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Report on Measure S

1. **Citizens Oversight Committee meeting**
 - a. **Draft minutes** – The draft minutes from the January 13, 2003, Citizens Oversight Committee were distributed for the Subcommittee's information.
 - b. **Bylaws (6.9.1)** – The Board of Trustees is being asked to ratify the Bylaws of the Citizens Oversight Committee. There were no objections.
 - c. **Audit Subcommittee** – There is a requirement that the Measure S bond expenditures be audited annually. An RFQ (Request for Qualifications) for auditors will be written soon and should be ready for review by the next Board Construction Subcommittee meeting on February 24.
2. **Infrastructure Study** – Twenty-one firms responded to the published RFQ for a Comprehensive Infrastructure Study. These 21 submittals will be screened and selected firms will be interviewed by a committee composed of the Vice Chancellor of Information Technology, a JCM representative, and campus representatives.
3. **Progress Report** – Mr. Dickey reported that several contracts are being negotiated for firms that have been Board-approved: AC Martin (master plan architect for Oxnard College), Leo A. Daly (master plan architect for Ventura College), Carrier Johnson (Fire/Sheriff's Academy Complex), Rincon Consultants (environmental consulting firm), and Gonzalez/Goodale (athletic facilities architects). The scope of work on these various projects is being defined to avoid duplication of effort. It was noted that some of the projects, i.e., the remodeling of the athletic facilities at Ventura College, will not require an environmental impact

report and may be started soon. State funding will be utilized, when available, to supplement the bond monies. Discussion took place regarding the academic and facilities master plans, and how they relate to the Measure S construction projects.

Old Business

1. **Report on Student Services Building at Oxnard College** – There have been substantial cost overruns on this project. Settlement discussions are now underway with the contractor, the architect and others, and final costs are being negotiated.

New Business

1. **Ongoing Capital Construction Projects**
 - a. **Moorpark College Learning Resources/Telecommunications Center** – This project is on schedule and on budget. At this point, there has been no further word from Custom Metal and Air Conditioning, the company that is being substituted for failure to produce a bond.
 - b. **Ventura College Learning Resources Center** – Mr. Dickey reported that this project is on schedule and on budget. He asked for clarification on how the Board would like to handle a change to the existing mark-up procedure on an existing contract. The trustees recommended that the item be brought to the Board Construction Subcommittee, at which point it will be decided whether it needs to be presented to the full Board.
2. **New Projects**
 - a. **Ventura College East Campus Remodel (6.4.1)** – Ventura College is requesting that the Board approve using Title V grant funds to remodel a leased building next door to the Santa Paula Center and convert it to classrooms. The trustees asked for clarification on the length of the two leases and when they expire (the Santa Paula Center and the building next door); what portion, if any, of the remodeling costs the landlord is paying; whether enrollment justified this remodel; and whether this project is being funded solely by the Title V grant or whether there will be other costs not yet identified that will be forthcoming. **This item was pulled for further discussion.**
 - b. **Geotech Soils Report for Oxnard College Parking Lot** – The process has begun for choosing a firm to conduct a geotechnical soils report for the Oxnard College parking lot. This item is brought forward for information only.

3. Contracts

- a. JCM Group contract extension (6.9.2)** – This item extends the JCM Group contract for one more month, through March 31, 2003. The Subcommittee agreed to this extension.

ADJOURNMENT

The meeting adjourned at 5:43 p.m.