

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT**  
**Board Construction Subcommittee**  
**November 12, 2002**

**Meeting Notes**

**MEMBERS PRESENT:** Allan Jacobs, Jim Walker

**OTHERS PRESENT:** J. Handel Evans, Diane Stephens, Terry Cobos, Mary Ann McNeil and members of the public

**CALL TO ORDER:**

The meeting was called to order at 12:25 p.m.

**PUBLIC COMMENTS ON AGENDA ITEMS:**

None

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**Presentations**

1. Rincon Consultants, Inc.  
On the recommendation of J. Handel Evans, JCM Group and campus representative, Rincon Consultants (Stephen Svete) made a presentation and was interviewed for the appointment as environmental consultant to the District for the Measure S bond program.
  
2. AC Martin Architects  
On the recommendation of the president of Oxnard College, AC Martin Architects (Richard Thompson) made a presentation and was interviewed for the appointment as master plan architect to Oxnard College.  
  
After discussion, it was recommended that both of these firms be forwarded to the full Board for confirmation.

**Old Business**

1. Report of Student Services Building at OC  
The north building is still on schedule for completion December 1; the south building will most likely be complete in January.
  
2. Campus Geological Surveys  
At a previous Board Construction Subcommittee meeting, Trustee Gonzales asked whether it was feasible to do a full geological survey of each campus. After discussion, Mr. Evans informed the committee that a geological survey would be appropriate and would probably be covered in

any campus-wide environmental work on the recommendation of our District environmental consultant.

### New Business

1. Campus-Funded/Capital Construction Projects
  - a. Building K Restroom Remodel, Ventura College (6.4.1)

This restroom is being remodeled to make it ADA compliant. This project is funded from the foreign student surplus money.
2. Ongoing Capital Construction Projects
  - a. Change Order #2 for Learning Resource Center – Ventura College (6.9.1)

This change order was anticipated and was included in the contract documents for this project. Abatement of hazardous materials on a unit cost basis is to be undertaken by the contractor.
  - b. Change Order #1 for Learning Resources/Telecommunications Center – Moorpark College (6.9.2)

This change order covers unforeseen site conditions, i.e., capping of a storm drain and an architect request for providing a weatherhood accessory for a book drop.
3. Contracts
  - a. Carrier Johnson contract (6.9.3)

Permission was requested to obtain Board approval to negotiate a contract with the firm of Carrier Johnson as the architects for the Fire/Police/Sheriff's Academy Complex.
  - b. Rincon Consultants, Inc. contract (6.9.4)

Permission was requested to obtain Board approval to negotiate a contract with Rincon Consultants, Inc. to provide environmental consulting services for the Measure S bond program.
  - c. AC Martin contract (6.9.5)

Permission was requested to obtain Board approval to negotiate a contract with AC Martin to provide architectural master planning services to Oxnard College.
  - d. JCM Group contract (6.9.6)

This contract covers work on State projects, such as the Five Year Capital Outlay Plan, Scheduled Maintenance, and Space Inventory. It was noted that the District may fill the vacant Facilities Director position, and if that occurs, this contract would not be necessary.
  - e. International Parking Design contract (6.9.8)

The initial phase of the International Parking Design contract was approved at the October Board meeting. This contract seeks approval for negotiating a second phase to design parking lots at Moorpark and Oxnard Colleges.

Other

1. Scheduled Maintenance Projects
  - a. Priority List of 2003/04 Scheduled Maintenance Projects  
The proposed priority list for 2003/04 scheduled maintenance projects was shared with the committee. It appears that the 36 projects on the scheduled maintenance priority list (all requests from the three campuses) could be undertaken utilizing a combination of bond funds with matching State funds.
  
5. Other
  - a. Moorpark College library ceiling FEMA project  
There will be a change order for approximately \$38,000 coming to the December meeting to complete the asbestos removal in the library ceiling. Funds have since been identified within the District's hazardous materials account to cover this cost.
  
  - b. Substitution of Subcontractor for the Moorpark College Learning Resource/Telecommunications Center  
This substitution request is being processed at this time and, if appropriate, will come to the December meeting. Bernards Bros. has requested to substitute Custom Metal & Air Conditioning.

Report on Measure S

Mr. Evans reported on activities surrounding the Measure S capital construction program. Architects for the Ventura College Student Center are being interviewed November 19. Other interviews are being scheduled for the Ventura College Master Plan and the PE facility projects on all campuses.

Dr. Jacobs stressed the need for continued communication with the Citizens Oversight Committee.

ADJOURNMENT

The meeting adjourned at 2:52 p.m.