

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
Audit, Budget, Foundation Relations Subcommittee**

Subcommittee Members: Trustee Heitmann (Chair) and Trustee Miller

*Ventura County Community College District
255 W. Stanley Avenue, Suite 150 (Room 119)
Ventura, CA 93001*

**June 6, 2008
3:00 P.M.**

MEETING NOTES

CALL TO ORDER

The Meeting was called to order at 3:14 p.m. by Trustee Heitmann.

PRESENT

Trustee Heitmann, Trustee Miller, Sue Johnson, Mary Anne McNeil, and Deborah La Teer

PUBLIC COMMENT REGARDING AGENDA ITEMS

There were no public comments.

PROPOSED JUNE BOARD OF TRUSTEES AGENDA ITEM – Budget Amendment

A proposed board agenda item was distributed and discussed. The agenda item requests that the Revenue Shortfall Contingency amount be increased to \$2 million. By increasing the Shortfall Contingency, it will provide the district with an added level of protection against the fiscal uncertainty and deficits of the State.

Ms. Johnson briefly explained that the current \$1 million Shortfall Contingency is currently overdrawn by \$1.5 million. The primary reasons for this are 1) prior year recalculation of P-2 (\$388,000); and 2) property tax shortfall (P1 & P2) (\$2.1 million).

The replacement of the \$1.5 million and the additional \$1 million will be transferred to the Revenue Shortfall Contingency from Unallocated Reserves and will not come from current year revenue. Some of the P2 property tax shortfall may be recovered at P1/Recalc next year.

After the discussion, the Budget Amendment General Fund – Unrestricted agenda item was approved and recommended to be agendized for approval by the full Board.

FTES

The FTES Comparison Schedule was distributed and discussed. Ms. Johnson noted that the district currently has 1,631 more FTES compared to last year. It was also noted that Ventura College is currently projected at 10,000 FTES for 2007-08. It is important to note that there are 14 classes at Ventura College that have not been reported for spring (positive attendance), but have been projected. VC is on the cusp of small vs. medium college in accordance with SB361. The small college revenue is reported in the Tentative Budget. If the 10,000 (or higher) FTES holds, the medium college revenue (additional \$550,000) will be included in the Adoption Budget. The additional revenue will flow through the Allocation Model.

TENTATIVE BUDGET BOOK

The Tentative Budget book was distributed and reviewed.

The Tentative Budget is built based on the May revise. VCCCD is not experiencing budget shortfalls as severe as many districts statewide due to two primary reasons: reserves were available to cover the P1 and P2 reductions from property tax shortfalls; and the district is reporting FTES at full restoration and growth to cap, thereby generating an additional \$6.6 million.

Ms. Johnson noted that Lottery revenue is expected to decrease. Recent word from the State Lottery Commission lowered projections from that included in the current and budget year. This change will also be reflected in the adoption budget. There was a brief discussion regarding the budgeting of Lottery funds in the district, and how to gradually move them out of the general allocation model.

State Categorical program funding is projected as a 4-11% decrease based on May revise.

The State is currently having Budget Subcommittee Meetings. If a COLA is given for this year, it is recommended that a portion of the COLA be put into a separate account for one-time expenditures in an effort to be less dependent on Lottery funds in light of current, pending legislation.

Audit, Budget, Foundation Relations Subcommittee members approved the 2008-09 Tentative Budget Book as presented, forwarded to the Board for approval.

The meeting was adjourned at 4:03 p.m.