

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

Board of Trustees

Audit, Budget, Foundation Relations Subcommittee
Subcommittee Members: Trustee Heitmann and Trustee Miller

*Ventura County Community College District
255 W. Stanley Avenue
Suite 150
Ventura, CA 93001*

*March 21, 2007
5:30 P.M.*

Meeting Notes

Present: Trustee Heitmann, Trustee Miller, Sue Johnson Vice Chancellor Business and Administrative Services

The meeting was called to order at 5:47 p.m. by Trustee Miller

Fiscal Year 2007-2008 Preliminary Projections

Handouts of the Preliminary Revenue Projections for FY08 were distributed for review. Ms. Johnson commented that she had shared the projections with the Board at the January 9, 2007 meeting, and there had been only minor changes since then. Ms. Johnson estimated that, based on the information known at this time, the preliminary projections may change plus or minus \$500,000. Any other projections would need to be based on the May Revise or the June/July enrollment figures.

Ms. Johnson briefly discussed restoration and how the district is still below base. Although the District only receives one year of stability funding from the state, we have three years to restore the FTES before they are permanently lost. Base FTES must be restored before the District qualifies for any growth FTES/dollars.

Proposed Budget Allocation Model

Handouts of the Districtwide Resource Budget Allocation Model power point presentation that has been used at DCAS were distributed.

Ms. Johnson described the composition of the District Council of Administrative Services (DCAS) as 1 AFT representative, 3 Academic Senate representatives (currently the Academic Senate Presidents), and 3 Classified Representatives, 3 College Vice Presidents of Business, Vice Chancellor of Business Services, and District Office budget staff.

Sue Johnson explained that the power point presentation was used as an orientation to cover the history as to why the model was set aside, as well as to address the issues a new model should resolve, and was updated as we attempted to resolve those issues. The purpose of the Districtwide Resource Budget Allocation Model is to distribute revenue, not to direct the

colleges on how to spend their allocation. This was discussed at great length at both Cabinet and DCAS. Sue Johnson stated that DCAS, as well as Cabinet, endorses the proposed model and recommends that the Board approve this model for implementation in FY08.

The committee raised the issue regarding accreditation, and the fact that accreditation addresses the need for aligning the expenditure of funds to the planning process. Ms. Johnson stated that the next step would be for DCAS to agree on templates that the colleges and district office could use that would tie expenditure budgeting to college/district strategic plans. That process would be outside this resource allocation model being considered by the Board.

The committee discussed the concept of productivity and expressed concerns on whether the proposed model included sufficient accountability measures.

The committee agreed with the basic elements of the model, and recommended that it be forwarded to the Governing Board.

It was suggested that prior to the study session and first reading at the April Board meeting, adequate time be spent with the other Board members to explain the concepts of the proposed model and process to date.

Next Meeting – Week of April 23, 2007

Sue Johnson stated that Vavrinek, Trine, Day & Co., the District auditors, are scheduled to be at the District Office the week of April 23, 2007 and suggested that a meeting take place during that period depending on the committee's availability. It was agreed that we would check availability closer to the date.

Other Business

There was no other business to be discussed.

The meeting adjourned at 7:00 p.m.

