

Board of Trustees Ventura County Community College District

Robert O. Huber

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Cheryl Heitmann

Vice Chair

Stephen P. Blum, Esq.

Trustee

Arturo D. Hernández

Trustee

Larry O. Miller

Trustee

Nick Turner

Student Member



James M. Meznek
Chancellor/Secretary to the Board

MINUTES FOR THE MEETING OF Tuesday, April 13, 2010

*Ventura County Community College District
255 West Stanley Avenue, Suite 150
Ventura, CA 93001*

District Mission

The Ventura County Community College District (VCCCD) is committed to assisting students in the attainment of its primary mission as a system of state supported two-year colleges.

The primary mission of the District is to produce student learning in lower division level academic transfer and career/vocational degree and certificate programs. Effective, efficient student support services are offered to assist in the accomplishment of the District's primary mission based on need and available resources.

Ventura County Community College District works to enhance state, regional, and local economic growth and global competitiveness within the pursuit of its primary mission. Additionally, workforce and economic development activities and services are offered based on need and available resources.

English as a Second Language instruction, remedial, adult education, and supplemental learning services that contribute to student success are offered and operated based on need and available resources.

Ventura County Community College District improves the quality of community life by offering non-credit, recreational, vocational, cultural, and civic programming based on community demand and available resources.

All District programs, services, and activities operate within a framework of integrated planning and budgeting. Ongoing, student learning outcome assessment and systematic program review are used to ensure District-wide excellence through sustainable, continuous quality improvement in compliance with its mission.

Board Members Present:

Robert O. Huber, Chair

Cheryl Heitmann, Vice Chair

Stephen P. Blum, Esq., Trustee

Arturo D. Hernández, Trustee

Larry O. Miller, Trustee

Nick Turner, Student Trustee

Management Present:

James Meznek, Chancellor

Robin Calote, President, Ventura College

Richard Durán, President, Oxnard College

Pam Eddinger, President, Moorpark College

Sue Johnson, Vice Chancellor, Business and Administrative Services

Patricia Parham, Vice Chancellor, Human Resources
Edward Knudson, Executive Vice President, Student Learning
Ramiro Sanchez, Executive Vice President
Iris Ingram, Vice President, Business Services
David Keebler, Vice President, Business Services
Erika Endrijonas, Executive Vice President
John al-Amin, Vice President, Business Services
Richard DeLaO, Chief of Police
Michael Arnoldus, Director
Gregory Beckley, Lieutenant
Lori Bennett, Dean
Dan Brown, Dean
Jaime Casillas, Dean
Terry Cobos, Director
Will Deits, Director
Sharon Dwyer, Director
Karen Engelsens, Dean
Clare Geisen, Director
Karen Gorback, Assistant Dean
Tim Harrison, Dean
Kim Hoffmans, Dean
Brian Hu, Director
Carolyn Inouye, Dean
Steven Kegley, Police Lieutenant
Gwen Lewis-Huddleston, Dean
Victoria Lugo, Dean
Mary Anne McNeil, Director
Darlene Melby, Business Manager
Lisa Miller, Dean
Jerry Mortensen, Assistant Dean
Inajane Nicklas, Dean
David Oliver, Dean
Kathy Scott, Dean
John Sinutko, Director
Julius Sokenu, Dean
Robert Taylor, Dean
Jay Wysard, Director

Faculty/Staff/Student Representatives

Robert Cabral, Academic Senate President, Oxnard College
Peter Sezzi, Academic Senate President, Ventura College
Jeff Baker, Academic Senate President, Moorpark College
Riley Dwyer, Academic Senate President-Elect, Moorpark College
Barbara Cogert, Classified Senate President, Ventura College
Valerie Lee, Classified Senate President, Oxnard College
Donna Santschi, Classified Senate Representative, Moorpark College
Trevor Zierhut, Associated Students Representative, Ventura College
Ryan Krebs, Associated Students Representative, Moorpark College
Kathleen Sage, AFT Executive Director
John Wagner, AFT President
Lori Annala, SEIU Representative
Handel Evans, Bond Measure S Program Director
Patti Blair, Executive Assistant to the Chancellor

CALL TO ORDER

Chair Huber called the meeting to order at 5:33 p.m.

PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA ITEMS

There were no public comments regarding closed session.

RECESS TO CLOSED SESSION

Chair Huber recessed to closed session at 5:35 p.m.

- CONFERENCE WITH LEGAL COUNSEL
 - ANTICIPATED LITIGATION
 - Initiation of Litigation (1 case) (*Gov. Code, § 54957.1, subd. (a)(2)*)
 - Claim Against a Public Entity (1 case) (*Gov. Code, § 54956.9, subd. (c)*)
- CONFERENCE WITH LABOR NEGOTIATOR
 - AFT/SEIU (*Gov. Code, § 54957.8, subd. (g)*)

RECONVENE IN OPEN SESSION

Chair Huber reconvened the meeting to order at 7:10 p.m.

CLOSED SESSION REPORT

- Initiation of Litigation (1 case) (*Gov. Code, § 54957.1, subd. (a)(2)*)
Pursuant to Government code section 54957.1(a)(2), on a motion by Trustee Blum, seconded by Trustee Miller, and approved by a vote of 5-0, the Board of Trustees authorized and directed the filing of a lawsuit in connection with the design professional services provided to the District concerning the Ventura college ATC-GPC-HSC project. The defendants and the particulars of the action, once formally commenced, will be disclosed to any person upon inquiry.
- Anticipated Litigation (*Gov. Code § 54956.9 (c)*)
Claim Against a Public Entity, it was moved by Trustee Blum, seconded by Vice Chair Heitmann, and carried on a 5-0 vote, that the Board reject the Claim in the matter of Mr. Randi Perkins against Ventura County Community College District.

PLEDGE TO THE FLAG

Vice Chair Heitmann led the Pledge to the Flag.

ACKNOWLEDGEMENT OF GUESTS AND SPECIAL RECOGNITIONS

There were no acknowledgements of guest or special recognitions.

PUBLIC COMMENTS

The following persons spoke during general public comments:

- Brian Hu
- Steve Hall
- Linda Loiselle

- Terri Taylor
- Amy Carter
- Linda Larsen
- Ross Fontes
- Peter Sezzi
- John Wagner
- Alexandra Chavez
- Sal Roman
- Francisco Pagan
- Joaquin Flores
- Ernest Stein
- Steve Pendleton speaking for Donna Johnson

REPORTS

- **Student Representatives**
 - Nick Turner, Student Trustee, commented on alternate forms of textbooks.
 - Ryan Krebs, Moorpark College Associated Students President, commented on Multi-Cultural Day, Associated Students' trip to Washington, D.C., visit to the White House and meeting with senior advisor of education, Los Angeles journalism conference attended by *Student Voice* students, Moorpark College Debate Team national win, and other student activities.
 - Trevor Zierhut, Ventura College Associated Students Director of External Affairs, commented on Alpha Beta Gamma conference and awarded received, student elections, Earth Day, and holistic healthcare.
- **Chancellor**
 - Susan Johnson, Vice Chancellor, Business and Administrative Services, provided a budget update and commented on state projections of a shortfall in the general fund. The District continues to attempt to balance the budget for 2010-11.
 - Vice Chair Heitmann requested an update about East Campus; Trustee Hernández requested more information about student services.
 - David Keebler, Ventura College Vice President, Business Services, presented a college bookstores update.
- **Academic Senates**
 - Robert Cabral, Oxnard College Academic Senate President, commented on Senate Plenary, governance manual, volunteerism, congratulated Phi Beta Kappa student Justin Bricker for having received a national silver scholar award for the All-U.S.A. Academic Team competition.
 - Peter Sezzi, Ventura College Academic Senate President, commented on contract tenure recommendations, curriculum, Holistic Wellness Week, and East Campus.
 - Jeff Baker, Moorpark College Academic Senate President, introduced Riley Dwyer, Moorpark College Academic Senate President-Elect, congratulated Moorpark College Debate Team for having won its ninth National Championship title, and commented on productivity survey results and current challenges facing colleges and the District.

- **Classified Senates**
 - Valerie Lee, Oxnard College Classified Senate President, commented on fundraising, staff recognition luncheon, and actions before the Board.
 - Donna Santschi, former Moorpark College Classified Senate President, commented on the 2010 Model Classified Senate Award, scholarship fundraising efforts, and staff activities.
 - Barbara Cogert, Ventura College Classified Senate President, commented on budget challenges, Earth Day, and staff appreciation events.
- **Trustees**
 - Trustee Miller commented on the fire academy event and Ventura County Housing Trust Fund Committee.
 - Vice Chair Heitmann congratulated Moorpark College Debate Team and Moorpark College Classified Senate for their recent awards, commented on the CARE Conference at Oxnard College and Oxnard College Bistro Dinner, invited all to attend the Ventura Music Festival, and congratulated Ventura College women's basketball team on its championship.
 - Chair Huber congratulated the Ventura College women's basketball team for winning the national championship.
 - Trustee Hernández congratulated Steve Hall for having been elected AFT president.
- **Committees:**
 - Policy Committee – March 11, 2010. Trustee Blum indicated the Policy Committee met and recommended the item brought forward.
 - Trustee Hernández indicated it was not necessary for the Capital Planning Committee to meet, and agenda items could be brought forward.

CHANGES TO THE AGENDA

- Item C-5G Acceptance of Change Order Summary Report for Capital Projects, Project 39120 was pulled.
- Item A4-C Action to Nominate Candidates to Serve on the California Community College Trustees Board. Recommendation of the Chancellor: The Chancellor recommends that the Board of Trustees “approve the nomination of candidates” to serve on the California Community College Trustees Board.

ACTION ITEMS

Human Resources

- A-1A Approval of Abolishment and Establishment of Positions [Page 7]** was moved by Trustee Miller, seconded by Trustee Blum, and carried on a unanimous vote to approve the abolishment and establishment of positions.

- A-1B Approval of Abolishment, Reduction and Modification of Positions [Page 10]**, after discussion, it was moved by Trustee Blum, seconded by Trustee Miller, and carried on a unanimous vote to approve the Abolishment and Reduction of Positions, Sections A, C, D, and E.

After discussion, it was moved by Trustee Miller, seconded by Vice Chair Heitmann, and carried on a unanimous vote to approve the Abolishment and Reduction of Positions, Section B.

- A-1C Approval of Granting a Leave of Absence for Union Business [Page 15]** was moved by Trustee Hernández, seconded by Vice Chair Heitmann, and carried on a unanimous vote to approve the Leave of Absence for Union Business.

Business Services

- A-2A** There were no items.

Student Learning

- A-3A** There were no items.

Trustees/Chancellor

- A-4A Action to Approve the Appointment of Members to the Citizens Advisory Committee [Page 18]** was moved by Trustee Blum, seconded by Trustee Hernández, and carried on a unanimous vote to approve the Appointment of Members to the Citizens Advisory Committee.
- A-4B Action to Approve Board Policy BP 5500 [Page 19]** was moved by Trustee Hernández, seconded by Vice Chair Heitmann, and carried on a unanimous vote to approve Board Policy BP 5500.
- A-4C Action to Approve the Nomination of Candidates to Serve on the California Community Colleges Trustees Board [Page 23]** was moved by Vice Chair Heitmann, seconded by Trustee Blum, and carried on a unanimous vote to approve the action to nominate candidates to serve on the California Community Colleges Trustees Board.
- A-4D Action to Approve Governing Board Member Absence [Page 25]**
There was no action taken.

Action on Items Listed on the Consent Calendar but Pulled to be Considered Individually

CONSENT CALENDAR ITEMS

It was moved by Trustee Blum, seconded by Vice Chair Heitmann, and carried on a unanimous vote, to approve the Consent Calendar Items.

Approval of Minutes

- C-1A Action to Approve the Minutes of the Regular Meeting of the Board of Trustees for March 9, 2010 [Page 26]** was approved.

Human Resources

- C-2A Employment and Position Control [Page 35]**
Approval of Changes to Classification Specifications was approved.

- C-3A Changes in Personnel/Employment Status**
There were no items.

Business Services

- C-4A Ratification of Accounts Payable and Payroll for the Period of February 17, 2010 to March 18, 2010 [Page 48]** was approved.
- C-4B Approval/Ratification of Board Purchase Order Report #11 for FY 2009-10 [Page 49]** was approved.
- C-4C Acceptance of Gifts [Page 58]** was approved.
- C-4D Surplus/Disposal of Equipment [Page 60]** was approved.
- C-4E Acceptance of Completion of Bid #357, Moorpark College Kiln Relocation [Page 62]** was approved.
- C-4F Approval of Bid #380, Moorpark College Parking Lot Lighting Replacement [Page 63]** was approved.
- C-4G Approval of Contract with Oracle Corporation for Software Maintenance [Page 64]** was approved.
- C-4H Approval of Contract Renewal with Campus Bookstore Consulting [Page 65]** was approved.
- C-4I Monthly Budget Transfer [Page 67]** was approved.
- C-4J Approval of Amendments to CCC Student Services Categorical Program Funds for Fiscal Year 2009-10 [Page 69]** was approved.

Capital Planning and Facilities

- C-5A Budget Amendment: Capital Projects Fund (State Construction Funds) [Page 71]** was approved.
- C-5B Approval to issue an Addendum to Paul Murdoch Architects for Continuing Construction Administration Services for the Oxnard College LRC Renovation/New Construction, Project #29124 [Page 72]** was approved.
- C-5C Approval to Execute a Contract with Geotechniques laboratories for the Oxnard College LRC Renovation/New Construction, Project #29124 [Page 73]** was approved.
- C-5D Approval of Subcontractor Substitution for Electrical work for the Ventura College S Building Renovation, Project #39082 [Page 74]** was approved.
- C-5E Approval of Contract with Geotechniques to Provide Geotechnical Construction Observation and Testing Services for the Ventura College G Building (Theater) Renovation, Project #39117 [Page 75]** was approved.
- C-5F Approval of Supplement to the Contract with Geotechniques to Provide Geotechnical Observation and Testing Services for the Ventura College ATC/GPC/HSC, Project #39120 [Page 76]** was approved.
- C5-G Acceptance of Change Order Summary Report for Capital Projects [Page 77]** was approved, with exception of Project #39120, which was pulled from the agenda.

Student Learning

- C-6A Authorization for Destruction of Records: Oxnard College [Page 99]** was approved.

Trustees/Chancellor

- C-7A Resolution of the Ventura County Community College District Ordering a Regular Governing Board Member Election, Ordering Consolidation with Other Elections, and Constituting “Specification of the Election Order” to be held on November 2, 2010 [Page 100]** was approved.

ADJOURNMENT

Chair Huber adjourned the meeting at 10:25 p.m.