

MOORPARK • OXNARD • VENTURA  
FINANCIAL AID OFFICE

**2015–2016 VERIFICATION WORKSHEET**  
*Independent Student - Tracking Group V4*

Your 2015-2016 Free Application for Federal Student Aid (FAFSA) or California Dream Act Application was selected for a process called “verification”. Verification is a procedure through which an institution checks the accuracy of the student information reported on the application. In this process, our office will be comparing information from your application against information you and/or your spouse provide on this worksheet or with documentation collected by the school. The Department of Education and California Student Aid Commission require that we verify this information before disbursing financial aid. Complete this verification form and submit it to the Financial Aid Office at your primary school.

**1. STUDENT’S INFORMATION**

LAST NAME	FIRST NAME	SSN or ID NUMBER
ADDRESS, CITY, STATE, ZIP		DOB
EMAIL ADDRESS	PHONE NUMBER	

**2. STUDENT’S OTHER INFORMATION TO BE VERIFIED**

**A. SNAP - Supplemental Nutrition Assistance Program (formerly known as food stamps):**

- YES, SNAP benefits were received by the student (or student’s spouse) in 2013 or 2014.  
*If asked by the school, I will provide documentation of the receipt of SNAP benefits during 2013 or 2014.*

**B. Child Support Paid:**

- YES, child support was paid by the student and/or spouse in 2014 for a child living outside of the home.  
*If asked by the student’s school, I will provide documentation of the child support paid during 2014.*

**COMPLETE THE TABLE BELOW:**

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Age of Child	Total Amount of Child Support Paid in 2014
				\$
				\$
				\$

**3. HIGH SCHOOL COMPLETION DOCUMENTATION** - Check the box of the document you will attach to this worksheet:

- The original high school diploma or official high school transcript including graduation date
- The student’s original General Educational Development (GED) certificate, an official GED transcript that indicates the student passed the exam, or an original state-authorized high school equivalent certificate
- For students who completed secondary education in a foreign country, a copy of the “secondary school leaving certificate” or other similar document\*
- Official Academic transcript of a completed two-year program acceptable for full credit toward a bachelor’s degree
- For a homeschooled student, the original secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent)\*

*\*See Financial Aid Office for further instructions*

Student’s Last Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

**4. DOCUMENTATION OF IDENTITY/STATEMENT OF EDUCATIONAL PURPOSE**

The student must appear in person at the Postsecondary Educational Institution to verify his/her identity by presenting valid government issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport.

**In addition, the student must sign, in the presence of the institutional official or notary, the following English or Spanish Statement:**

**STATEMENT OF EDUCATIONAL PURPOSE**

I certify that I \_\_\_\_\_ am the individual signing this *Statement of Educational Purpose* and  
Print Name

that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of

attending \_\_\_\_\_ for 2015-2016.  
Name of Postsecondary Educational Institution

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**DECLARACIÓN DE PROPÓSITO EDUCATIVO**

Certifico que yo, \_\_\_\_\_, soy el individuo que firma esta *Declaración de*  
Nombre de estudiante

*Propósito Educativo* y que la ayuda financiera federal estudiantil que yo pueda recibir, sólo será utilizada para fines educativos

y para pagar el costo de asistir a \_\_\_\_\_ para 2015-2016.  
Nombre de Institución Educativa Postsecundaria

\_\_\_\_\_  
Firma del Estudiante

\_\_\_\_\_  
Fecha

**5. NOTARY'S CERTIFICATE OF ACKNOWLEDGEMENT** – Complete this section only if you are **unable** to appear in person at the Postsecondary Educational Institution. This section must be completed in the presence of a notary.

If the student is **unable** to appear in person at \_\_\_\_\_ to verify his or her identity,  
(Name of Postsecondary Educational Institution)  
the student must provide:

- a. A copy of the valid government issued photo identification (ID) that is acknowledged in the notary statement below, such as, but not limited to a driver's license, other state issued ID, or passport; and
- b. The Statement of Educational Purpose in English or Spanish (page 2, section 4 of this worksheet) completed in the presence of a notary; and
- c. The original Notary's Certificate of Acknowledgement (page 3):

Student's Last Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

MOORPARK • OXNARD • VENTURA  
FINANCIAL AID OFFICE

NOTARY'S CERTIFICATE OF ACKNOWLEDGEMENT

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me \_\_\_\_\_,  
(Date) (Notary's Name)

personally appeared \_\_\_\_\_, and proved to me  
(Printed Name of Signer)

on basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of Government Issued Photo ID Provided)

to be the above named person who signed the foregoing instrument.

**WITNESS my hand and official seal**

(seal)

\_\_\_\_\_  
(Notary signature)

My Commission Expires on \_\_\_\_\_  
(Date)

**6. CERTIFICATION & SIGNATURES** -Each person signing this worksheet certifies that all of the information reported on it is complete and correct.

**WARNING: If you purposely give false or misleading information on this worksheet you may be fined, be sentenced to jail, or both. If the Financial Aid Officer determines or suspects fraud or forgery all information will be forwarded to the Dean of Student Services, the Office of Inspector General of the Department of Education, and/or the local law enforcement agency.**

The student must sign and date.

\_\_\_\_\_  
STUDENT SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SPOUSE SIGNATURE (OPTIONAL)

\_\_\_\_\_  
DATE

Student's Last Name: \_\_\_\_\_ Student ID: \_\_\_\_\_