

2016–2017 VERIFICATION WORKSHEET

Independent Student - Tracking Group V6

Your 2016-2017 FAFSA was selected for a process called "verification". Verification is a procedure through which an institution checks the accuracy of the student information reported on the application. The Financial Aid Office will be comparing information from your application against information you provide on this worksheet or with documentation collected by the school. The Department of Education requires that we verify this information before disbursing financial aid. Complete this verification form and submit it to the Financial Aid Office at your primary school.

1. STUDENT'S INFORMATION

LAST NAME	FIRST NAME	SSN or ID NUMBER
ADDRESS	CITY	STATE
	ZIP	DATE OF BIRTH
EMAIL ADDRESS	(AREA CODE)-PHONE NUMBER	

2. STUDENT'S FAMILY INFORMATION

- List yourself (the student)
- List your spouse (if married)
- *List your (or your spouse's) children if:*
 You or your spouse will provide more than half of their financial support from July 1, 2016 through June 30, 2017 OR the child would be required to provide your information if they submitted a FAFSA for 2016-2017. Include children who meet either standard, even if they do not live with you.
- List other people **now living with you** for whom you provide and will continue to provide **more than half of their financial support from July 1, 2016 to June 30, 2017**

PLEASE NOTE: Do not list children for whom you or your spouse (if married) pays child support if that child support is reported on the FAFSA.

Full Name	Age	Relationship to Student	Lives with you? <small>(Yes or No)</small>	Name of College / Student ID# <small>(if not applicable, leave blank)</small>	Enrolled at least half-time? <small>(Yes or No)</small>
		Self	Yes		

3. TAX RETURN FILING STATUS

Tax Filing Status <small>Please at least mark one checkbox in the "Student" column.</small>	Student	Spouse
Check here if you/your spouse filed/will file a 2015 U.S. Federal Tax Return (see page 4 & attach ALL 2015 W-2s)	<input type="checkbox"/>	<input type="checkbox"/>
Check here if you/your spouse earned income and are NOT required to file a 2015 U.S. Federal Tax Return (attach ALL 2015 W-2s)	<input type="checkbox"/>	<input type="checkbox"/>
Check here if you/your spouse did NOT work in 2015	<input type="checkbox"/>	<input type="checkbox"/>

4. UNTAXED INCOME & BENEFITS RECEIVED

MOORPARK • OXNARD • VENTURA
FINANCIAL AID OFFICE

<i>Complete all sections. If an item does not apply, enter a "0".</i>	Student 2015 Annual Amount	Spouse 2015 Annual Amount
Payments to tax-deferred pensions and savings plans (paid directly or withheld from earnings), including but not limited to, amounts reported on the W-2 in Boxes 12a through 12d, Codes D,E,F,G,H, and S in 2015. Do not include amounts reported in code DD (employer contributions toward employee health benefits).	\$	\$
Total annual amount of child support RECEIVED for any of your/your spouse's children in 2015.	\$	\$
Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits) in 2015. Do not include the value of on-base military housing or the value of a basic military allowance for housing.	\$	\$
Veterans' non-education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances in 2015.	\$	\$
Other untaxed income not reported <input type="checkbox"/> Disability <input type="checkbox"/> Untaxed portion of health savings accounts from IRS 1040 – line 25 <input type="checkbox"/> Worker's compensation <input type="checkbox"/> Other _____	\$	\$
Money received, or paid on your behalf (e.g. bills), not reported elsewhere on this form in 2015.	\$	\$

<i>Please check the box of each benefit received in 2015.</i>	Student Received	Spouse Received
Low-income housing assistance	<input type="checkbox"/>	<input type="checkbox"/>
Supplemental Nutrition Program for Women, Infants, and Children (WIC)	<input type="checkbox"/>	<input type="checkbox"/>
SNAP – Supplemental Nutrition Assistance Program (food stamps)	<input type="checkbox"/>	<input type="checkbox"/>
Welfare (including TANF)	<input type="checkbox"/>	<input type="checkbox"/>
Social Security	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> SSI (Supplemental Security Income) <input type="checkbox"/> SSP (State Supplementary Payment) The SSP Program is the state program which augments SSI.	<input type="checkbox"/>	<input type="checkbox"/>
General Relief	<input type="checkbox"/>	<input type="checkbox"/>

5. CHILD SUPPORT PAID

YES, child support was paid by the student (or student's spouse) in 2015 for a child not listed in Section 2 of this worksheet. If asked by the school, I will provide documentation of the child support paid during 2015.

COMPLETE THE TABLE BELOW:

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Age of Child	Total Amount of Child Support Paid in 2015
				\$
				\$
				\$

6. CERTIFICATION & SIGNATURES

- Each person signing this worksheet certifies that all of the information reported is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet you may be fined, be sentenced to jail, or both. If the Financial Aid Officer determines or suspects fraud or forgery all information will be forwarded to the Dean of Student Services, the Office of Inspector General of the Department of Education, and/or the local law enforcement agency.

The student must sign and date.

STUDENT SIGNATURE

DATE

SPOUSE'S SIGNATURE (OPTIONAL)

DATE

IRS Tax Return Transcript Instructions

Students/spouses that will file or are required to file a 2015 IRS Tax Return are required to submit verification to the Financial Aid Office. The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web.

HOW DO I USE THE IRS DATA RETRIEVAL TOOL?

If you have not already used the tool, go to www.FAFSA.gov, log in to your FAFSA record, select “Make FAFSA Corrections,” and navigate to the Financial Information section of the form. From there, follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2015 IRS income tax information into your FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers

WHAT IF I AM UNABLE OR DID NOT USE THE DATA RETRIEVAL TOOL?

If you are unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web, you will be required to submit a 2015 IRS Tax Return Transcript—**NOT** a photocopy of your income tax return.

WHAT IS AN IRS TAX RETURN TRANSCRIPT?

An IRS Tax Return Transcript is a typed copy of what was entered on your original Federal Tax Return.

HOW MUCH DOES IT COST TO GET AN IRS TAX RETURN TRANSCRIPT?

Obtaining an IRS Tax Return Transcript is FREE!

HOW DO I OBTAIN MY TAX RETURN TRANSCRIPT FROM THE IRS?

To obtain an IRS tax return transcript, go to www.IRS.gov and click on the “Get a Tax Transcript” link under the Tools menu. Click on the “Get Transcript by MAIL” button and enter the required information. The *Type of Transcript* should be **Return Transcript** for the *Tax Year 2015*, click Continue. If you are successful, the IRS website will display this message: “We have accepted your request for a 2015 Return Transcript. Please allow 5-10 days to receive it. The transcript will be sent to the address we have on file for you.”

If you wish to obtain an IRS Tax Return Transcript from a local IRS field office, you must call 844.545.5640 to make an appointment.

WHAT IF I FILED AN AMENDED TAX RETURN?

If you filed an amended tax return you will need to submit a signed copy of the 1040X as well as the Return Transcript.

For more information, please contact the Financial Aid Office:

Moorpark College

805.378.1462

Oxnard College

805.986.5828

Ventura College

805.289.6369