VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

CLASS TITLE: PERFORMING ARTS CENTER TECHNICIAN I

BASIC FUNCTION:

Under the general supervision of a Dean, provide skilled and complex technical support for a variety of theatrical, dance, music, and related live events in the following specialty areas: prop design, prop construction, stage set design, stage set construction, rigging, lighting, sound, and the operation/use of stage equipment.

DISTINGUISHING CHARACTERISTICS

A Performing Arts Center Technician I provides skilled and complex technical support in the following specialty areas: prop design, prop construction, stage set design, stage set construction, rigging, lighting, sound, and the operation/use of stage equipment. A Performing Arts Center Technician II performs work that is broader in scope and more complex. Specifically, a Performing Arts Center Technician II has all the responsibilities of a Performing Arts Technician I and also organizes and coordinates the use of the performing arts center, participates in meetings related to performing arts center functions, maintains inventory, recommends the purchase of equipment and supplies, and provides extensive technical training to staff and student workers pertaining to each of the technical functions previously mentioned.

REPRESENTATIVE DUTIES:

Prepare and administer sound for productions and live events by operating various mixers, sound consoles, and related equipment; create sound effects based on the specifications provided by the Technical Director. E

Construct and repair sets and scenery for various productions and live events using a variety of equipment including radial, table, circular, and vertical saws, welding tools, and other hand and power tools. E

Mix and apply a wide variety of paints and flame proofing or fire retardant chemicals to sets. E

Perform rigging and flying of curtains, backdrops, special props, and other apparatus required for a production or event; operate a stage counterweight system. E

Operate lighting equipment, video and multimedia equipment, and computer controlled light consoles; hang, install, and prepare lighting for various productions and live events. E

Prepare, review, interpret, and implement working plans, drawings, blueprints, props, light plots, and other written and verbal information concerning a wide variety of performing arts productions and live events. E

Investigate, diagnose, troubleshoot, and resolve a wide variety of technical malfunctions. E

Established February 2013
Provide technical guidance and work direction to staff and student workers. 

Communicate with users to establish, discuss, or clarify technical requirements of productions and events.

Interpret and enforce fire, safety, and health regulations for the protection and safety of facility users and audiences.

Provide technical assistance and supervision at the facility when rented by off-campus groups.

Perform related duties as assigned.

_E = Essential Duties_

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

- Principles and techniques of set construction, prop construction, lighting, sound, rigging, scenic painting, and special effects related to theatrical productions and live events
- Audio/visual and multimedia equipment
- Principles of operating contemporary sound consoles and related equipment
- Principles of operating contemporary lighting consoles and related equipment
- Proper use and care of power and hand tools used in stage production work
- Basic stage carpentry, painting, welding, and electrical work employed in stage production
- Pertinent federal, state, and local codes, laws, and regulations including safety, health, and fire regulations

**ABILITY TO:**

- Read, understand, and apply plans, plots, drawings, diagrams, blueprints, sketches, and other stage directions
- Learn new technological innovations and applications pertinent to the field
- Operate lighting and sound systems for stage productions
- Operate hand and power tools
- Enforce and be actively attentive to fire, safety, and health regulations
- Establish and maintain effective working relationships with those contacted in the course of work
- Work independently with little direction
- Analyze situations accurately and adopt effective courses of action
- Exercise tact and diplomacy in dealing with sensitive and complex issues and situations
- Work effectively under stressful and high pressure situations
- Interpret and apply applicable federal, state, and local laws, codes, and regulations
- Plan and organize work to meet changing priorities and deadlines
- Communicate effectively, both orally and in writing
EDUCATION AND EXPERIENCE:

A. Graduation from high school or its equivalent AND three years of experience in two or more of the following areas: prop design, prop construction, stage set design, stage set construction, rigging, lighting, sound, and operation/use of stage equipment.

OR

B. An associate degree with coursework in theatre arts, technical theatre, or a related field AND Two years of experience in two or more of the following areas: prop design, prop construction, stage set design, stage set construction, rigging, lighting, sound, and operation/use of stage equipment.

OR

C. A bachelor’s degree in theatre arts, technical theatre, fine arts, lighting, stage design or related field AND one year of experience in two or more of the following areas: prop design, prop construction, stage set design, stage set construction, rigging, lighting, sound, and operation/use of stage equipment.

OR

D. A graduate degree in theatre arts, technical theatre, fine arts, lighting, stage design or related field.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver license

WORKING CONDITIONS:

ENVIRONMENT:

College performing arts center environment
Variable work schedule

PHYSICAL ABILITIES:

Hearing and speaking to communicate with others
Visual acuity and normal color vision sufficient to focus lighting and apply paint
Lifting and carrying heavy objects
Pushing and pulling
Bending and reaching
Climbing ladders and stairs
Dexterity of hands and fingers to operate a variety of tools and equipment
Seeing to inspect equipment and to observe stage production activities for quality
Standing for extended periods of time
HAZARDS:

Exposure to high voltage electricity
Work at heights up to 72 feet
Exposure to hazardous materials such as fumes from paint and dust