VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

CLASS TITLE: GROUNDS MAINTENANCE WORKER

BASIC FUNCTION:

Under the direction of a Grounds Maintenance Supervisor, perform a variety of grounds keeping tasks for an assigned area of a campus; assist grounds maintenance crews as assigned for large-scale grounds maintenance projects.

REPRESENTATIVE DUTIES:

- Plant, cultivate, prune, fertilize and irrigate flowers, trees, shrubs and lawns. E
- Operate motorized equipment such as mowers, hedgers, trucks, tractors and sweepers. E
- Irrigate and cultivate around trees, shrubs and hedges; trim and prune trees, shrubs and hedges. E
- Perform a variety of regular maintenance to grounds such as trash pick-up and removal, weeding, raking and maintaining assigned areas in a clean and orderly condition. E
- Plant new lawns, trees, shrubs, hedges and flowers. E
- Spray landscaped areas with herbicide; prepare mixtures in proper proportions as directed; maintain related records; prepare paperwork related to pesticide usage. E
- Repair, replace, and service sprinkler heads; inspect functioning of sprinklers and report malfunctioning sprinkler systems to supervisor. E
- Prepare and maintain track and athletic fields for athletic events. E
- Locate, trap and bait rodents.
- Assist in the resurfacing of asphalt; mix and pour cement.
- Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Methods, materials, tools and equipment used in grounds maintenance and gardening work
- Operation and uses of power grounds equipment
- Appropriate safety precautions and procedures

Revised August 2015
ABILITY TO:

Perform general grounds maintenance and gardening work
Perform heavy manual labor
Use the tools and equipment of the grounds maintenance area skillfully and safely
Operate grounds maintenance equipment
Mix chemicals according to directions of supervisor
Work cooperatively with others
Establish and maintain effective working relationships with others

EDUCATION AND EXPERIENCE:

One year of gardening or grounds maintenance experience in a commercial or public setting, including experience operating blowers, mowers, weeders, hedgers, and edgers

LICENSES AND OTHER REQUIREMENTS:

A valid California driver's license

WORKING CONDITIONS:

ENVIRONMENT:

Outdoor environment
Driving a vehicle to conduct work

PHYSICAL ABILITIES:

Lifting heavy objects
Dexterity of hands and fingers to operate a variety of specialized grounds equipment and power and hand tools
Reaching overhead, above the shoulders and horizontally
Standing for extended periods of time
Walking over rough or uneven surfaces
Bending at the waist
Kneeling or crouching
Digging
Carrying, pushing and pulling grounds maintenance equipment

HAZARDS:

Exposure to adverse weather conditions, dust, dirt, chemical fumes, pollen, and working around and with machinery having moving parts
Exposure to chemicals associated with pesticide and herbicide spraying