

Ventura County Community College District
EEO Advisory Committee
September 18, 2015

Present: Emily Day, Ranford Hopkins, Dr. Carolyn Inouye, Marcos Lupian, Dr. Bernard Luskin, Gary Maehara, Paula Munoz, Mara Rodriguez, Michael Shanahan, Ken Sherwood, Karen Sutton, Dr. Pamela Yeagley
Guests: Michael Alexander, John Cooney
Recorder: Jillian Sturek
Approved: February 19, 2016

Meeting Minutes

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned To:
Meeting Opened	The meeting began at 1:00 p.m.	N/A	N/A	N/A
Review Meeting Minutes of May 8, 2015	Minutes were not reviewed.	N/A	N/A	N/A
Diversity and Equal Opportunity Draft Webpage	Mr. Shanahan showcased the Diversity website. The committee would like to have more faculty in the photographs and more diversity in gender and ethnicity.	Update photographs and present at next meeting	Next Meeting	Michael Shanahan
Diversity Dashboard Presentation	Mr. Alexander and Mr. Cooney presented the Diversity Dashboard. Discussion ensued regarding the ability to capture more diversity details during the application/onboarding process. The committee members also discussed presenting the Diversity Dashboard to the Board of Trustees.	N/A	N/A	N/A
EEO Plan Deliverables	Mr. Maehara presented an overview of the EEO Plan Deliverables. Discussion regarding each item took place.	N/A	N/A	N/A
(Faculty) Application Supplemental Question on Sensitivity to Diversity	Tabled until next meeting.	N/A	N/A	N/A
Future Agenda Topics	<ol style="list-style-type: none"> 1. (Faculty) Application Supplemental Questions on Sensitivity to Diversity. 2. Step-by-step procedure of what to do and how to handle a complaint. 3. Bring an applicant packet which includes EEO 	N/A	N/A	N/A

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	questions.			
Select Next Meeting Date	No future meeting date was discussed.	N/A	N/A	N/A