



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT  
DISTRICT ADMINISTRATION CENTER

INSTITUTIONAL RESEARCH ADVISORY COMMITTEE

FEBRUARY 18, 2015

9:30 AM – 10:30 AM > ONLINE

**MEETING NOTES**

Attendance: Connie Baker, Michael Callahan, John Cooney, Dave Fuhrmann, Lisa Putnam, Mike Rose, Pamela Yeagley

1. Review Meeting Notes of 01/21/15  
The notes were approved.
2. Institutional Effectiveness Partnership Initiative and System Goals Reporting  
This reporting is mandatory. It is anticipated that the metrics will be released by the end of February. Colleges will be responsible for generating their own goals and submitting them to the State. Patrick Jefferson is a member of the state level committee and might be a source for additional information. Pamela has related documents that she will distribute to the group.
3. Track Success and Completion for Special Populations (Example: Veterans)  
John shared the MIS reports that track basic information for special populations. It was decided that this would be a good starting point to build from for more detailed information. John will work on mapping the definitions, and once it is determined that the individual college needs will be met, the reports will be built in Argos.
4. Asian Pacific Islander Data Disaggregation  
The group discussed. VCCCD already tracks multi ethnicity for Asian-Pacific Islanders following the CCCCCO breakdowns. Additional breakdowns are being considered due to legislation. John will verify what our District tracks and report back to Dave. Mike mentioned that this would be a CALB change. If CALB has made the change it may just be a reporting change that needs to be addressed. If there is a major change, the costs to implement would need to be assessed.
5. Perceptions Survey - Update  
Dave distributed the survey for one final perusal. He requested that any changes be submitted to him by Monday, February 23. The survey will be distributed by the end of February. DCAP has requested guidance from IRAC on a strategy for distributing the survey. After discussion, the recommendation was to distribute the survey to all students online. In addition, approximately 100 classes would be given the survey on-ground at MC and VC, and approximately 50 classes at OC. This would total approximately 7,500 to 8,000 students. Survey Monkey may be utilized for the online surveys and then merged with the Class Climate data from hardcopy, or Class Climate may be used for both hardcopy and online. Dave will develop a cover sheet with instructions for the on-ground surveys. The email for

the online survey will include text indicating that students who have already taken the survey on-ground should ignore the online survey. Rupinder will enter the survey in Class Climate and send the link to this group to test. The online survey will also be tested.

6. Enrollment Management Report Status

The report is in development mode. Mike plans to schedule a demo for Dave Keebler and Patrick Jefferson per their request.

7. Other Business

Pam inquired if there was any new information on gainful reporting. Ellucian is assembling a steering committee to assist with developing gainful reporting in Banner. It will need to be determined if the reporting will be by college or district-wide.

8. Next Meeting