District Technical Review Workgroup  
Student Services – DTRW-SS  
AGENDA  

December 11, 2014 – DAC Lakin Boardroom  
3:00 p.m. – 4:30 p.m.

- Approval of October 9, 2014 Meeting Notes

Old Business
- Presentation: Case for Revised VCCCD Credit by Exam Policy (BP/AP 4235)  
  Providing Letter Grade Credit for High School Students under Articulation –  
  Karen Nicolas/Kathy Schrader/Celine Park (guests)
- BP/AP 5030 Student Activity Fee – Student Advisors
- Update: Collecting Information on Sexual Identity (for future Equity plans) –  
  Linda Kama’ila/Joel Diaz

New Business
- Choice Act – Section 702, In State Tuition for GI Bill - Registrars

BP/AP Status Update:
At the September meeting, DTRW-SS members were assigned to review the  
following policies and procedures to complete the two year review cycle:
- BP/AP 5110 Counseling – Gloria Arevalo, Graciela Casillas-Tortorelli, Marian  
  Carrasco Nungaray – under review by Academic Senates
- BP/AP 5120 Transfer Center - Gloria Arevalo, Graciela Casillas-Tortorelli,  
  Marian Carrasco Nungaray – under review by Academic Senates
- BP/AP 5140 Disabled Students – Karen Engelsen, Pat Ewins – under review  
  by Academic Senates
- BP/AP 5300 Student Equity – Mary Rees, Linda Kama’ila, Peter Sezzi –  
  status update required
- BP/AP 5410 Associated Student Elections – Clare Geisen – status update required
- BP/AP 5570 Student Credit Card Solicitation – Mary Rees, Linda Kama’ila,  
  Peter Sezzi – status update required
- BP/AP 5700 Athletics – Traci Allen, Tim Harrison – status update required

The following item from DTRW-SS was approved by Chancellor’s Cabinet on  
September 22, 2014, moved forward to Policy Committee on October 15, 2014,  
and was pulled from the November 11 Board Meeting by Business Services due  
to the objection of adding the underlined area below (with the following change):
- BP/AP 5020 Non Resident Tuition – suggested revision: “The calculation will  
  reflect the expense of education in the preceding fiscal year according to the  
  Budget and Accounting Manual, and it shall reflect nonresident tuition in  
  contiguous districts.” (underlined verbiage is the added area from the  
  registrars and objected to by Business Services)
Business on Hold or Under Review by Other Workgroups:


- BP/AP Distance Education - Develop New Policy/Procedure – Mary Rees – under review at DTRW-I

- BP/AP 5030 Student Activity Fee (Student Services) This item was returned (2.27.14 DTRW-SS) to the campuses for further vetting, support, and to obtain clarification regarding IT issues. Dr. Engelsen requested Ventura College ASG students to visit Oxnard College to provide an overview of the proposal.

Next Meeting Date: December 11, 2014 – 3 pm – DAC Lakin Boardroom
Submission deadline: December 5, 2014