

Ventura County Community College District
District Council on Human Resources (DCHR)
November 13, 2014

Present: Michael Arnoldus, Dr. Lori Bennett, Alan Hayashi, Gary Maehara, Krista Mendelsohn, Valerie Nicoll, Michael Shanahan
Present via Telephone: Dr. Carole Bogue, Dr. Patrick Jefferson, Mary Rees, Peter Sezzi
Absent: Dr. Greg Gillespie, Dr. Linda Kama'ila, Linda Resendiz
Recorder: Jennifer Holst

Meeting Minutes

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned To:
Meeting Opened	The meeting began at 10:04 a.m.	N/A	N/A	N/A
Approval of Minutes	After a motion by Mr. Sezzi, and a second by Dr. Bennett, the September 25, 2014, DCHR Meeting Minutes received approval.	Post final minutes on the VCCCD website.	As soon as possible.	Ms. Holst
BP/AP 7120-E Recruitment and Hiring Part-Time Faculty	After considering proposed revisions to AP 7120-E Recruitment and Hiring: Part-Time Faculty, Mr. Sezzi moved and Ms. Rees seconded a motion to approve. The motion passed with no objections.	Forwarded to Chancellor's Cabinet for review.	As soon as possible.	Mr. Shanahan
BP/AP 7211 Minimum Qualifications and Equivalencies	<p>The committee discussed proposed changes to the equivalency procedure. Mr. Arnoldus will prepare draft language for discussion in the Academic Senates.</p> <p>Ms. Mendelsohn will review the attachment with the curriculum technicians at Ventura College and Moorpark College to prepare a current list of disciplines unique to a college.</p> <p>There was discussion on teaching in a different discipline than the one in which a faculty member was originally hired. This conversation will continue at the next DCHR Meeting.</p>	<p>Mr. Arnoldus to revise language. Academic Senates to discuss.</p> <p>Ms. Holst to e-mail electronic document to Ms. Mendelsohn for update.</p> <p>Add to agenda.</p>	<p>Next DCHR meeting.</p> <p>Next DCHR meeting.</p> <p>Next DCHR meeting.</p>	<p>Mr. Arnoldus Dr. Kama'ila Ms. Rees Mr. Sezzi</p> <p>Ms. Mendelsohn</p> <p>Ms. Holst</p>

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned To:
Proposed Arrest and Conviction Policy	The committee reviewed and suggested revisions to the proposed Board Policy and Administrative Procedure. Mr. Maehara to incorporate suggested changes.	Revise and return for further review.	Next DCHR Meeting	Mr. Maehara
Update on PeopleAdmin	There was insufficient time to discuss this item.			
Discussion of Subcommittee to Develop Guidelines for Employee Leaves	There was insufficient time to discuss this item.			
HR Department Performance	There was insufficient time to discuss this item.			
Open Discussion	A reminder was made to submit a name for Classified Employee of the Year.			
Next Meeting	The meeting ended at approximately 11:10 p.m. DCHR will meet next on December 11, 2014, at 10:00 a.m., in the Lakin Board Room at the DAC.			

These Minutes were approved at the DCHR Meeting on December 11, 2014.