Ventura County Community College District

Ventura College
Studio Arts Building Renovation
Project #39140
and
Oxnard College
Learning Resources Center Renovation (Seismic Upgrades)
Project #29127

REQUEST FOR PROPOSAL

Construction Materials Testing and Inspection Services

Proposals due by:
4:00 p.m.
Tuesday, September 30, 2014

Deliver to:
Heery International, Inc.
c/o VCCCD, Capital Planning, Design and Construction
103 Durley Ave.
Camarillo, CA 93010
Tel. 805-654-6442
Attn: Richard Magill, PM and Dick Jones, PM
REQUEST FOR PROPOSAL

CONSTRUCTION MATERIALS TESTING AND INSPECTION SERVICES

Ventura College
Studio Arts Building Renovation
Project #39140
and
Oxnard College
Learning Resources Center Renovation (Seismic Upgrades)
Project #29127

1.0 PROJECT DESCRIPTION

These materials testing and inspection services will be for two projects:
- The SAB Renovation at Ventura College, 4667 Telegraph Rd., Ventura, CA
- The LRC Renovation at Oxnard College, 4000 S. Rose Ave., Oxnard, CA.

Plans and Specs for the SAB Renovation will be available for viewing at the Heery Office, Ventura College, 4667 Telegraph Rd., Ventura, CA 93003. Call 805-289-6080 for an appointment to view.

Plans and Specs for the LRC Renovation will be available for viewing at the Heery Office, Oxnard College, 4000 S. Rose Ave., Oxnard, CA. Call 805-857-9184 for an appointment to view.

The SAB Renovation is scheduled to start construction in January 2015 with an 18 month construction schedule. The LRC Renovation project is scheduled to begin January 2015 with an 18 month construction schedule.

2.0 PROJECT REQUIREMENTS

Testing / Inspection firm will be required to have current DSA lab certifications for construction materials testing. Provide proposal according to the following scope of services, per DSA requirements:
### Studio Arts Building Renovation

<table>
<thead>
<tr>
<th>Concrete</th>
<th>Quantity</th>
<th>Unit</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review mix designs</td>
<td>3</td>
<td>ea</td>
<td></td>
</tr>
<tr>
<td>(includes aggregate grading and</td>
<td></td>
<td></td>
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<tr>
<td>specific gravity)</td>
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<td></td>
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<tr>
<td>Batch plant inspection</td>
<td>96</td>
<td>hrs</td>
<td>based on 12 visits</td>
</tr>
<tr>
<td>(includes aggregate sampling)</td>
<td></td>
<td></td>
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<tr>
<td>ACI tech (cast cylinders)</td>
<td>96</td>
<td>hrs</td>
<td>based on 12 visits</td>
</tr>
<tr>
<td>Cylinder compression tests</td>
<td>48</td>
<td>ea</td>
<td></td>
</tr>
<tr>
<td>(includes pick-up)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Torque and pull tests</td>
<td>40</td>
<td>hrs</td>
<td>based on 10 visits</td>
</tr>
<tr>
<td>Drilled anchor inspection</td>
<td>40</td>
<td>hrs</td>
<td>based on 10 visits</td>
</tr>
<tr>
<td>Rebar sampling</td>
<td>16</td>
<td>hrs</td>
<td>based on 4 visits</td>
</tr>
<tr>
<td>Rebar testing</td>
<td>25</td>
<td>sets</td>
<td></td>
</tr>
</tbody>
</table>

| Structural Steel                 |          |      |                        |
| Shop welding inspection           | 40       | hrs  |                        |
| Field welding inspection          | 80       | hrs  |                        |
| Field U.T.                       | 16       | hrs  | based on 4 visits      |
| Test high strength bolts, nuts,  | 2        | ea   |                        |
| washers                          |          |      |                        |
| Field inspection bolts            | 16       | hrs  |                        |
| Test metal decking                | 1        | ea   |                        |

### Masonry

| Acceptance testing               | 1        | ea   |                        |
| Block sampling/tagging           | 4        | hrs  |                        |
| Grout mix design                 | 1        | ea   |                        |
| (includes aggregate grading and  |          |      |                        |
| specific gravity)               |          |      |                        |
| Aggregate sampling               | 2        | hrs  |                        |
| Inspect masonry mortar           | 16       | hrs  |                        |
| Inspect grouting                 | 8        | hrs  |                        |
| Cylinder compression tests       | 8        | ea   |                        |
| mortar and grout (includes       |          |      |                        |
| pick-up)                         |          |      |                        |
| Cylinder compression test prisms | 1        | ea   |                        |
| (includes pick-up)               |          |      |                        |
| Wall coring                      | 4        | hrs  |                        |
| Wall core compression test       | 3        | ea   |                        |
| Wall core shear test             | 3        | ea   |                        |

### Learning Resources Center Renovation

| Cast in Place Concrete/ Shot Crete |          |      |                        |
| Review mix design Shot Crete      | 2        | ea   |                        |
| Review mix designs                | 2        | ea   |                        |
| (includes aggregate grading and   |          |      |                        |
| specific gravity)                 |          |      |                        |
| and verify use                    |          |      |                        |
| Batch plant inspection            | 32       | hrs  |                        |
| (includes aggregate sampling)     |          |      |                        |
| Deputy Inspector (Concrete/Shot    | 100      | hrs  | based on 8 visits      |
| Crete placement, slump, air       |          |      |                        |
| content, test cylinders)          |          |      |                        |
| Cylinder compression tests        | 50       | ea   |                        |
| (includes pick-up) – Cast in place |          |      |                        |
| and Shot Crete                    |          |      |                        |
| Torque and pull tests             | 16       | hrs  | based on 4 visits      |
| Drilled anchor inspection         | 32       | hrs  | based on 12 visits     |
Rebar sampling 12 hrs based on 6 visits
Rebar testing 10 sets

Ceiling Wire Pull Test 24 hrs

Structural Steel
Field welding inspection 40 hrs
Field U.T. 8 hrs based on 2 visits
Test high strength bolts, nuts, washers 4 ea
Field inspection bolts 16 hrs

General Notes

Project Management:
Project Management shall be included in the individual wage rates and not be billed separately.

Prevailing Wages:
Project requires payment of prevailing wages.

3.0 DELIVERABLES

Provide industry standard daily field reports along with supporting laboratory documentation and document logs as required. Daily reports should be bound and provided bimonthly (two times per month), unless otherwise requested. Develop field reports and non-compliant report Logs in Excel format and keep them updated and submit to Project Manager (two times per month).

4.0 INSURANCE

The Consultant shall provide and maintain insurance coverage for claims under Workers Compensation Acts; claims for damages because of bodily injury, including personal injury, sickness or disease, or death of employees or of any other person; and from claims for damages because of injury to or destruction of tangible property, including loss of use resulting therefrom. The Consultant’s proposal shall be in conformance with the District required coverages and limits of liability of professional liability insurance that will be maintained for protection from claims arising out of the performance of professional services. Certificates of Insurance evidencing the above coverages shall be made available at the Owner’s request (see Exhibit B – Insurance and Indemnification Attachment for the Standard Consultant Agreement (Exhibit A)).

5.0 SERVICES NOT INCLUDED UNDER THIS PROPOSAL

The following services and all other services not specifically listed herein shall be excluded:

1. Materials testing other than items listed in Section 2.0.
6.0 TIME OF PERFORMANCE

All work shall run concurrent with the construction schedule. Approximate schedule of actual construction work for Studio Arts Renovation is 18 months; approximate schedule of actual construction work for the LRC Renovation is 18 months.

7.0 ITEMS TO BE SUPPLIED BY OWNER PRIOR TO CONTRACT EXECUTION

1. Architectural plans
2. Structural and MEP plans
3. Project specifications
4. Original geotechnical report for project

8.0 QUALIFICATIONS

All services shall be performed by qualified personnel under the supervision of a professional licensed or otherwise qualified by the State to practice Geotechnical Engineering / Civil Engineering, and the document(s) submitted shall bear the engineer’s seal and statement to that effect.

9.0 RATE SCHEDULE

The Testing and Inspection firm shall attach a “not to exceed” lump sum fee to their proposal. The cost of the services (including the furnishing of all materials, equipment and computers, labor and any required insurance) shall be based upon this stipulated sum for all services as outlined in this Request for Proposal. Please also attach an hourly rate schedule for labor and a rate schedule showing laboratory costs for specific testing. If adjustments to the scope of work are made by the District, then the added cost will be computed in accordance with the Testing / Inspection firm’s attached rate schedules. (Lump sum fee must be good for 120 days.). Indicate minimum personnel site hourly charges.

10.0 NON OBLIGATION

This Request for Proposal shall not be construed to create an obligation on the part of the District to enter into a contract with any firm. This request is an information solicitation of proposals only. This proposal is not intended, nor is it to be construed as, a request for formal bids pursuant to any statute, policy or regulation. The District reserves the right to reject any and all proposals or to accept the proposal that, in the judgment of the District, is in its best interest.

Attachments:

• Exhibit A – Standard Consultant Agreement
• Exhibit B – Insurance and Indemnification
  - Attachment for the Standard Consultant Agreement
Ventura County Community College District

Ventura College
Studio Arts Building Renovation, Project #39140
and
Oxnard College
LRC Renovation (Seismic Upgrades), Project #29127

Request for Proposal
Construction Materials Testing and Inspection Services

EXHIBIT A
Standard Consultant Agreement
VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
STANDARD CONSULTANT AGREEMENT

Project: __________________________________________________________

___Moorpark College   X__ Oxnard College   X__ Ventura College  ___ DSC   ____Camarillo Airport

THIS AGREEMENT, made and entered into this _____ day of ____________ 2014_____, by and
between the Ventura County Community College District, hereinafter referred to as ‘DISTRICT’ and
______________________________________________, hereinafter referred to as “CONSULTANT.”

Consultant Information:

Name: _____________________________________

Address: _____________________________________

_____________________________________

Contact Person: _____________________________________

Phone: _____________________________________

Fax: _____________________________________

Tax ID or Social Security #:  _____________________________________

Business License #:   _____________________________________

Corporation _______              Partnership _______  Individual _________

WITNESSETH, the parties do hereby contract and agree as follows:

Scope of Work: The CONSULTANT shall perform, within the time stipulated, the contract as herein
defined, and shall provide all labor and materials to complete in a professional manner all of the work
required in connection with the following:

   Ventura College Studio Arts Building Renovation, Project #39140 and
   Oxnard College LRC Renovation (Seismic Upgrades), Project #29127

   _____________________________________

   _____________________________________

   _____________________________________
Insurance and Indemnification: See “Exhibit B.”

Termination: This agreement may be terminated by either party upon a thirty (30) day written notice to the other party in the event of failure of performance.

Contract Pricing: The DISTRICT shall pay to the CONSULTANT as full consideration for the faithful performance of the contract, the sum of ____________________________ Dollars ($_______) according to the following payment dates or schedule: Monthly progress payments proportional to work completed.

The CONSULTANT shall assume all expense incurred in connection with the performance of this agreement and the DISTRICT shall not be responsible for payment of any other expenses.

Term of Agreement: The term of this agreement shall be completed per CONSULTANT’S schedule (to be provided by Consultant and attached hereto).

IN WITNESS THEREOF, the parties have executed this Agreement as of the day and year first above written.

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT (“DISTRICT”)

By: ______________________________________________________
Name: ____________________________________________________
Title: ______________________________________________________
Date: ______________________________________________________

_________________________________________________ (“CONSULTANT”)

By: ______________________________________________________
Name: ____________________________________________________
Title: ______________________________________________________
Date: ______________________________________________________

Required Attachments for this Agreement:
W-9 (if one has not been filed with the District within the past year.)
Ventura County Community College District

Ventura College
Studio Arts Building Renovation, Project #39140
and
Oxnard College
LRC Renovation (Seismic Upgrades), Project #29127

Request for Proposal
Construction Materials Testing and Inspection Services

EXHIBIT B
Insurance and Indemnification
Attachment for the
Standard Consultant Agreement
Insurance and Indemnification Attachment
for the
Standard Consultant Agreement

1.0 Architect/Engineer Insurance

1.1 Workers Compensation and Employers Liability Insurance
Architect/Engineer shall purchase and maintain Workers’ Compensation Insurance covering
claims under workers or workmen’s compensation, disability benefit and other similar employee
benefit acts as may be liable. Architect shall purchase and maintain Employer’s Liability insurance
covering bodily injury (including death) by accident or disease to any employee, which arises out of the
employee’s employment by Architect. The Employer’s Liability Insurance required of Architect/Engineer
hereunder may be obtained by Architect/Engineer as a separate policy of insurance or as an additional
coverage under the Workers’ Compensation Insurance required to be obtained and maintained by
Architect/Engineer hereunder.

1.2 Comprehensive General Liability and Property Insurance
Architect/Engineer shall purchase and maintain Comprehensive General Liability and Property
Insurance as will protect Architect/Engineer from the types of claims set forth below which may
arise out of or result from Architect’s/Engineer’s services under this Agreement and for which
Architect/Engineer may be legally responsible: (i) claims for damages because of bodily injury,
occupational sickness or disease or death of Architect’s/Engineer’s employees; (ii) claims for
damages because of bodily injury, sickness or disease or death of any person other than
Architect’s/Engineer’s employee; (iii) claims for damages insured by usual personal injury liability
coverage which are sustained (a) by a person as a result of an offense directly or indirectly related to
employment of such person by Architect/Engineer, or (b) by another person; (iv) claims for damages,
other than to the Work itself, because of injury to or destruction of tangible property, including loss of use
resulting therefrom; (v) claims for damages because of bodily injury, death of a person or property
damages arising out of ownership, maintenance or use of a motor vehicle; and (vi) contractual liability
insurance applicable to Architect’s/Engineer’s obligations under this Agreement. District shall be an
additional named insured to Architect’s/Engineer’s comprehensive general liability insurance policy.

1.3 Professional Liability Insurance
Architect/Engineer will procure and maintain professional liability insurance covering claims arising out
of the performance of services under this Agreement.
1.4 **Coverage Amounts**
Insurance to be procured and maintained by Architect/Engineer thereunder shall be in the coverage amounts set forth in Section 4.0.

1.5 **Policy Endorsements; Evidence of Insurance**
Architect/Engineer shall deliver to the District Certificates of Insurance evidencing each of the policies of insurance in the coverage amounts required hereunder. All policies of insurance required hereunder shall be issued by insurer(s) admitted to issue insurance by the State of California and to the reasonable satisfaction of the District. Coverage’s under each policy of insurance, whether by endorsement or otherwise, shall provide that such policy will not be modified, canceled or allowed to expire without at least thirty (30) days advance written notice to the District. Certificate holder shall be the Ventura County Community College District, and additional insureds shall be HEERY International, Inc. and David Umstot, dba Umstot Project & Facilities Solutions, LLC.

2.0 **District General Liability Insurance**
District shall obtain and maintain General Liability Insurance covering District for claims of bodily injury, death or property damage arising out of the Project. District may, at its sole election, provide self-insurance in satisfaction of its obligations hereunder.

3.0 **Indemnity**

3.1 **Architect/Engineer Indemnity of District**
To the fullest extent permitted by law, the Architect/Engineer shall indemnify, defend and hold harmless the District and its employees, officer, Trustees, agents and representatives from any and all claims, demands, losses, responsibilities or liabilities for: (i) injury or death of Architect’s/Engineer’s employees arising out of this Agreement; (ii) injury or death of persons, damage to property, or other costs or charges, directly or indirectly arising out of or attributable, in whole or in part, to the negligent or willful acts, omissions, errors and/or other conduct of Architect/Engineer, the Sub-Consultants or the employees, agents or representatives of Architect/Engineer or any of the Sub-Consultants in performing or providing any of the obligations, services or other work product contemplated under this Agreement. The foregoing shall include without limitation, attorney fees and costs incurred by the District. The provisions of this Article 4.2.1 shall apply during the period of Architect’s/Engineer’s performance under this Agreement and shall survive the termination of this Agreement until any such claim, demand, loss, responsibility or liability covered by the provisions hereof is barred by the applicable Statute of Limitations.

3.2 **District Indemnity of Architect/Engineer**
The District shall indemnify and hold harmless Architect/Engineer from: (i) all claims arising out of bodily injury (including death) and physical damage (other than to the project itself and property covered by insurance under Article 4.2 hereof) which arise out of the negligent or willful acts, omissions or other conduct of the District.
4.0 **Insurance Coverage Amounts**

Coverage amounts and limits for policies of insurance to be obtained and maintained by Architect/Engineer pursuant to the conditions of this agreement are:

- **Workers Compensation**
  
  - In accordance with applicable law

- **Employers Liability**
  
  - $1,000,000

- **Commercial General Liability – Bodily Insurance or Death/Property Damage**
  
  - General Aggregate
    - $2,000,000
  
  - Products/Completed Operations Aggregate
    - $2,000,000
  
  - Personal & Advertising Injury
    - (Each occurrence $1,000,000)
    - $1,000,000

- **Automobile Liability – Bodily Injury or Death**
  
  - Combined Single Limit
    - $1,000,000
  
  - Professional Liability
    - $1,000,000