

**Citizens Oversight Committee
Fire/Sheriff Building Conference Room
Camarillo Airport
Wednesday, July 15, 2015
MINUTES**

Committee Members in Attendance: Jim Stueck, Dennis Gaiser, Sandy Nirenberg, Francisco Ferreyra, Charles Sandlin

Others in Attendance: Emily Day, Jay Sullivan, Dick Jones, Jim Limbaugh, Conni Bittinger

1. Call to Order

1.01 Call to Order.

Jim Stueck called the meeting to order at 3:14 p.m. A quorum was established. Introductions made around the room.

2. Public Comments

There were no public comments.

3. Committee Agenda

3.01 Changes to the Agenda.

No changes were made to the agenda.

3.02 APPROVAL OF MINUTES FOR THE BOND MEASURE S CITIZENS OVERSIGHT

COMMITTEE October 15, 2014. This item presents for approval the minutes of the October 15, 2014 Citizens Oversight Committee Meeting. Minutes for April 15, 2015 were moved and approved by Dennis Gaiser, seconded by Sandy Nirenberg, minutes approved with no changes.

4. Fiscal Business

4.01 REPORT EXPENDITURES TO DATE. This item presents for review and acceptance the report of expenditures as of March 31, 2015 and Bond Interest earned as of December 31, 2014. Emily Day went through the interest and earned incentive revenues handout. The Moorpark College and Camarillo projects are now closed out. Moorpark College decided how to use their remaining 1.2 million of the Measure S Bond money to renovate the gym lower locker room area. Oxnard College has two remaining projects, Dental Hygiene and Learning Resource Center. There is a bond audit in late August; Emily will bring to the January COC meeting.

5. New Business

5.01 REPORT STATUS OF BOND MEASURE S. This item presents for review an overview of construction status of all Bond Measure S Projects as of April 01, 2015. Dick Jones gave the status report. Dental Hygiene should be complete in September 2015. Oxnard College LRC Lease-leaseback project is going well. Ventura College Applied Science is near completion with a move in probably in August. Lighting project is done with the install of new light heads thanks to Proposition 39. It had to be done by June 30. Ventura College Studio Arts Building relocated into M&O during remodel. It is scheduled to be completed next summer for move in Fall 2016. Everything should be done by next summer and Heery will be complete with the Measure S Bond. Discussion regarding the Lease-leaseback (LLB) – Dick Jones explained that the building is being paid off on a monthly basis while work is currently underway and then we make final payment

before we move in. We are currently using the LRC while work is being done. Jay Sullivan – LLB is a construction delivery method and it leaves you a choice of your contractor.
Board actions: Question about interest and how it gets allocated to the district.
Bond audit in late august. Emily will bring to January.

5.02 REPORT BOARD ACTIONS. This item presents for review and acceptance a report of Board of Trustees actions taken involving bond funds. The committee reviewed the report. No questions or comments were made.

5.03 REPORT MEASURE S BOND EXPENDITURES UNDER \$25,000. This item presents for review and acceptance the report of expenditures under \$25,000. The committee reviewed the report. No questions or comments were made.

5.04 CITIZENS OVERSIGHT COMMITTEE ANNUAL REPORT 2015. This item presents for review and approval the annual report of the Citizens Oversight Committee. Each year the Citizens Oversight Committee submits an annual report to the community on how the Measure S Bond has progressed over the past year. The committee looked over the report. Please report any changes or corrections to this document to Conni Bittinger by the end of the month. It will then be sent to the Board of Trustees as in informational item and then posted on the District website. Suggestion was to create a report to the community to at the end of the bond. All were in favor of this suggestion.

6. Adjournment

6.01 The chair will adjourn the meeting.

The meeting was adjourned at 4:10 p.m.