

**Citizens Oversight Committee**  
**Oxnard College – Presidents Conference Room**  
Wednesday, April 19, 2017  
**Minutes**

Committee members present: Dennis Gaiser, Sandra Nirenberg, James Gilmer, James Stueck, Charles Sandlin, Arthur Valenzuela

Others present: Dave El Fattal, Emily Day, Laura Galvan

**1. Call to Order**

1.01 Call to Order.

The meeting was called to order at 3:05 p.m. and a quorum was established.

**2. Public Comments**

None

**3. Committee Agenda**

3.01 Changes to the Agenda.

No changes

3.02 This item presents for approval the minutes of the October 19, 2016 and February 8, 2017 Citizens Oversight Committee Meetings.

The minutes were approved with no changes.

**4. Fiscal Business**

4.01 This item presents for review and acceptance the report of expenditures and Bond Interest earned as of March 31, 2017.

Ms. Day explained that the majority of bond funds have been expenses. There are two budgeted projects at Moorpark College: parking structure and gym renovation. An architect for the gym renovation has been selected. The \$1.2 million is considered seed money and the remaining funding will be provided by other college funds. The overall project costs are estimated to be approximately \$12 million. The Moorpark College gym renovation project was initially identified as a priority. The \$1.2 million is the last remaining funds at Moorpark College.

At Oxnard College, \$110,000 remains in the Student Services Building. There are a few remaining expenses, DSA and architectural fees. The other two large projects are the LRC and Dental Hygiene. The NOC for LRC is anticipated to be June 2017. The dental hygiene project is complete. Some of the available balance on open projects will be reallocated/rebudgeted to LRC project.

Ms. Day explained that the majority of the projects at Ventura College have been closed out (accounting wise). The remaining funds will be reallocated to M&O and staff parking lot.

\$380,000,000 original budget; \$378,000,000 million has been committed and/or spent.

4.02 This item presents for review the proposition 39 general obligation bonds Measure S financial and performance audits

Ms. Day explained that the external auditors look at the appropriateness of the expenditures as well as performance of the bond.

The District received a clean audit opinion on the audit ending June 30, 2016 on the financial statements.

Ms. Day explained the second part of the external audit. There were no material weaknesses identified by the auditors. There were no internal control deficiencies identified. Additionally, there were no findings found during the audit.

On the performance audit, the District received a clean audit and found that all expenditures were accounted for properly.

#### 5. New Business

5.01 This item presents for review an overview of construction status of all Bond Measure S Projects as of January 3, 2017.

There is approximately \$2.5 million remaining in all District projects.

5.02 This item presents for review and acceptance a report of Board of Trustees actions taken involving bond funds.

#### 5.03 ONGOING DISCUSSION: CLOSE OF BOND - PUBLIC REPORT

Vice Chancellor El Fattal explained the ongoing work regarding a public report to thank the public for approving and supporting the Measure S Bond. Mr. Gilmer suggested a press conference to showcase existing projects, which can create a lot of publicity. The campaign would be a road show type effort to city councils, K-12 school district board meetings, direct mailings, etc. Each college president would represent their college at the specific council meetings, etc. (e.g., Moorpark College would present at Moorpark City Council). There was a suggestion of an open house to visit the colleges. Mr. Gilmer explained this is a way of positioning the District for future bond measures, if the need/desire arises.

Ms. Nirenberg suggested acknowledging the voters of Ventura County.

Vice Chancellor El Fattal explained that the marketing team is putting together a comprehensive budget for the acknowledgement campaign. It will be done thoughtfully and comprehensively.

#### 6. Adjournment

6.01 The chair will adjourn the meeting. The meeting was adjourned at 3:40 p.m.

Next meeting: 3:30 p.m. July 19, 2017 at Fire Technology Building at the Camarillo Airport.