

RESOLUTION NUMBER: 2015-02

RESOLUTION OF THE GOVERNING BOARD OF THE VENTURA COUNTY COMMUNITY COLLEGE DISTRICT REGARDING THE ENACTING OF INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT

WHEREAS, and the District has adopted the uniform public construction cost accounting procedures set forth in the Uniform Public Construction Cost Accounting Act (the "Act") set forth at California Public Contract Code Section 22000 et seq.; and

WHEREAS, pursuant to the Act, if a public entity adopts the uniform public construction cost accounting procedures, such public agency may, in its discretion, adopt and implement the alternative bidding procedures and certain informal bidding procedures set forth in the Act commencing at California Public Contract Code Section 22030 et seq;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Ventura County Community College District hereby elects to become subject to the alternative bidding procedures set forth in the Act and hereby adopts the following informal bidding procedures:

INFORMAL BID PROCEDURES

Public projects, as defined in the Act, of One Hundred Seventy-Five Thousand Dollars (\$175,000) or less may be let to contract by informal procedures as set forth in Sections 22032 et seq., of the California Public Contract Code.

LIST OF CONTRACTORS

A list of contractors shall be developed and maintained in accordance with the provisions of Section 22034 of the California Public Contract Code and criteria promulgated from time to time by the California Uniform Cost Accounting Commission. The list shall set forth the different categories of trade work that each listed contractor is qualified to perform on behalf of the District.

NOTICE INVITING INFORMAL BIDS

Where a public project is to be performed which is subject to the provisions of this policy, a notice inviting informal bids shall be mailed to: (1) all contractors for the category of work to be bid as shown in the list of contractors developed pursuant to this Resolution above, or (2) all trade journals specified in the California Uniform Cost Accounting Commission for Ventura County in accordance with section 22036 of the California Public Contract Code, or (3) both such contractors with such trade journals. All mailing of notices to the contractors and/or trade journals described above shall be completed not less than ten (10) calendar days prior to the date that the bids are due. Additional contractors and/or construction trade journals may be notified at the discretion of the Purchasing Department; provided that;

- (1) If there is no list of qualified contractors maintained by the District for the particular category of work to be performed, the notice inviting bids shall be sent to the construction trade journals specified by the Commission and such other contractors and trade journals as the Director of General Services may determine; and
- (2) If the product or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.

AWARD OF CONTRACTS

The Board of Trustees will award informal contracts pursuant to this policy. If the lowest bid submitted by a responsible bidder exceeds \$175,000, but does not exceed \$187,500, the Board may nevertheless award the contract to such lowest responsible bidder if it determines, by 4/5th vote, that the cost estimate of the public agency was reasonable.

The Vice Chancellor, Business and Administrative Services, or designee, are authorized, without further action or authorization of the Board of Trustees, to award contracts pursuant to the informal bidding procedures adopted by these resolutions (Public Contract Code Section 22034(e) allows the governing body of the public agency to delegate the authority to award informal contracts).

This resolution shall take effect and be in force as of April 1, 2015.

PASSED AND ADOPTED this 10th day of March, 2015.


Dianne McKay, Chair, Governing Board
Ventura County Community College District

ATTEST:


Dr. Jamillah Moore, Secretary, Governing Board
Ventura County Community College District