

May 2009

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
					Accrue Phones/Utilities. Memo to petty cash and change fund custodians for 6/30/09 reconciliation.	
3	4	5	6	7	8	9
			Expenditure - income transfers and chargebacks through 04/30/09			
10	11	12	13	14	15	16
		BOARD MEETING			Begin issuing 2009-2010 PO's (goods & svcs received after 06/30/09)	
17	18	19	20	21	22	23
					Tentative Budget cut-off for all funds	
24 / 31	25	26	27	28	29	30
	MEMORIAL DAY					