

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT  
JOINT MEETING of the PERSONNEL COMMISSION  
and the BOARD OF TRUSTEES  
March 14, 2006  
MINUTES**

1. CALL TO ORDER

Mary Anne Rooney, Chair of the Board of Trustees of the Ventura County Community College District, called the Joint Meeting to order at 5:36 p.m. and turned the time over to Barbara Harison, Chair of the Personnel Commission.

2. PUBLIC COMMENTS REGARDING AGENDA ITEMS

None

3. INFORMATION/DISCUSSION OF PERSONNEL COMMISSION ROLE AND ACTIVITIES

Ms. Harison thanked the trustees for meeting with the Commission and advised the commissioners had prepared a PowerPoint presentation for the trustees.

Mr. Jim King spoke of the role of the Commission, and identified maintenance of the classification plan and the classified rules and regulations as primary responsibilities. He also discussed the Commission's responsibility for the recruitment, selection and retention of new employees, guarantee of fair and equitable treatment of classified applicants and employees, and oversight of the appeals process.

Ms. Barbara Harison distributed the Annual Report for 2004-2005, reporting that the Commission staff processed 632 applications and administered 64 examinations, resulting in the certification of 54 positions and 41 regular appointments.

Mr. David Gonzales reviewed the Commission's outreach efforts and its support to employees throughout the year. He advised the Commission held one of their monthly meetings at each of the three campuses, where staff provided training on subjects of interest and importance to classified employees.

The trustees asked questions and the commissioners responded with information about testing, reclassifications, and their monthly meetings. Ms. Rooney thanked the commissioners for their presentation and for the work they do and the other trustees spoke in kind.

4. ADJOURNMENT

Ms. Rooney closed the Joint Meeting of the Personnel Commission and the Board of Trustees at 5:57 p.m.