

Classified Position Types

Category	Circumstances for Use	Testing Process	Length of Employment
Provisional (hourly) <i>Tutors, Interpreters, Fire Tech, readers/graders, events/production assistants</i>	No current list is available to fill temporary position or substitute position. Incumbent will work non-consecutive, sporadic hours and dates.	No test is required. Applicant must meet minimum qualifications.	90 full-time working days per fiscal year. Part-time employees may work over the 90 days.
Provisional (monthly)	No current list is available to fill a regular position, full or part-time. Incumbent will work full month(s)	No test is required. Applicant must meet minimum qualifications.	90 working days per fiscal year max or until the list is established, whichever is sooner
Limited Term (Hourly)	An appointment is made from an eligibility list to fill a temporary absence of a regular employee.	test required	length of employee's absence
Limited Term (monthly)	An appointment is made from an eligibility list to fill a temporary absence of a regular employee or to complete a specific assignment.	test required	maximum of six months or length of employee's absence
Professional Experts (Excluded from the classified service)	on a temporary basis for a special project	no test required	no specific maximum but must be temporary
Regular Employees	regular part and full-time classified positions	test required	no maximum
Seasonal Employees	peak or seasonal periods of employment	test required	Less than or equal to 6 months per fiscal year. Must have 2 periods of no service within the 6 months.