

- 6.1 The number of students per class (class size) shall be subject to limitations inherent in the nature of the class, the size of the room, the number of available student stations and available equipment, and the safety of students. The maximum class size under the above criteria may be recommended by affected faculty through the relevant department, and shall be subject to reasonable approval of the Executive Vice President of Student Learning or his/her designee.
- 6.2 **Maximum Class Size**
- 6.2.A. Classes for the Handicapped/Learning Disabled Students. The maximum class size for the handicapped and learning disabled students shall be 20 or shall meet existing laws and regulations.
- 6.2.B. The maximum class size for English composition classes shall be 27.
- 6.3 The minimum number of students enrolled in a regular credit course shall be 15 students at the end of the class adjustment period in order to continue. Exceptions may be approved on the basis of factors which include, but are not limited, to the following:
- 6.3.A. Individual classes that meet specific District graduation requirements.
- 6.3.B. A third or fourth semester of instruction in sequential class.
- 6.3.C. Single class offerings that are not scheduled annually, but meet specific curricular requirements.
- 6.3.D. Classes where added reimbursement pays one-half of the salary of the instructor or meets contract obligations with other agencies.
- 6.3.E. A combined class of two or more levels of instruction scheduled at the same instructional hour may be considered for the continuance of each section on the total enrollment of the combined groups.
- 6.3.F. Introduction of a new course essential to adopted curricula or approved for experimental study.
- 6.3.G. Essential remedial classes in which instruction must be highly individualized.
- 6.4 The District shall establish the dates of the class adjustment period (that period during which registered students may add and drop courses) on each campus. The class adjustment period shall be scheduled for a minimum of ten consecutive working days beginning with the first day that classes meet for instruction (not including flex days) each semester.
- 6.5 The District shall establish the dates of late registration on each campus. Late registration (that period after classes have begun and during which students may register to attend the District's colleges) shall be scheduled for a minimum of five consecutive working days beginning with the first day of classes each semester.
- 6.6 Non-graded classes will be discontinued when attendance for any such class falls below 15 for two consecutive sessions unless exception is specifically granted by the Executive Vice President.
- 6.7 First priority in resources (rooms, equipment, faculty) will be assigned to graded (credit) courses.