

Ventura County Community College District

District Council on Student Learning (DCSL) Committee

October 23, 2008

3:00 p.m. – 4:30 p.m.

Present: Denice Avila (MC), Michael Bowen (VC), Susan Bricker (VC), Susan Cabral (OC), Kathy Colborn (MC), Scott Corbertt (OC), David Farris (VC), Victoria Lugo (VC), Brenda Schubert (MC), Peter Sezzi (VC), Margaret Tennant (MC), Monica Zavala (VC)

Absent: David Bransky (VC), Robin Calote (VC), Jaime Casillas (VC), Patricia Ewins (MC), Lynn-Marie Glaze (DAC), Rene Maciel (VC), Marie Panec (MC), Ramiro Sanchez (VC)

Recorder: Linda Resendiz (VC)

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Welcome and Introduction	Margaret Tennant welcomed the attendees. Robin Calote could not attend today, but will chair the next meeting.			
Approval of Minutes from 9/25/08	The minutes from September 25, 2008 were reviewed and approved with minor changes.	The minutes were approved.		
Recency Prerequisites for Repeated Courses	There are two ways that the district can take advantage of course repetitions that may be allowed due to a "significant lapse of time". One is to include recency prerequisites at the course level (e.g., "PREQ: Math V01 with a grade of C or better within the last three years"). All students enrolling in the subsequent course would be held to the prerequisite requirement for recency.	The registrars have written a first draft of administrative procedures for sections AP 4225 and AP 4227, dealing with course repetition, which will be submitted to Dr. Eddinger for review.		Registrars

	<p>The other is to have district policy and procedures that allow the colleges to permit the repetition of a course due to a significant lapse of time since it was last taken. Students petitioning to repeat a course under this exception must meet one of the following conditions:</p> <ol style="list-style-type: none"> 1. The course was successfully completed more than ?? years prior, and: <ol style="list-style-type: none"> a. is required as part of the student's designated educational goal and/or b. is in a sequence of courses based on prerequisites, or 2. Another institution of higher education to which the student seeks to transfer has established a recency requirement which the student will not be able to satisfy without repeating the course in question. 			
<p>Student Services Procedures</p>	<p><u>SECOND READING</u></p> <p>Item 5030– This item was tabled pending more information.</p> <p>Item 5035– Change “College Registrar” to “District”.</p> <p>Item 5050–This item was tabled for further review.</p> <p>Item 5055– Added “ACCESS” to line 35.</p> <p>Item 5110– Boilerplate. This item was tabled pending review of the content.</p> <p>Item 5120- Approved.</p> <p>Item 5210 – Approved.</p>	<p>Approved as amended.</p> <p>Approved as amended</p> <p>Approved.</p> <p>Approved.</p>		<p>Victoria Lugo</p>

	<p>Item 5500 – Boilerplate. This item was tabled.</p> <p>Item 5550- This item was tabled for further review.</p> <p>Item 5570- This item was tabled for further review.</p> <p><u>FIRST READING</u></p> <p>Item 5013 – This item was tabled. It is yet to be done. Needs to be incorporated under AP 5015.</p> <p>Item 5020 – Boilerplate. Approved for second reading with minor change. Line 31 – delete “d” from “and”.</p> <p>Item 5052 – Approved for second reading.</p> <p>Item 5130 – Approved for second reading.</p> <p>Item 5140 – This item was tabled for further review.</p> <p>Item 5150 – Approved for second reading.</p> <p>Item 5200 – Approved for second reading.</p>	<p>Margaret Tennant will contact activities office to have them draft a proposal for this procedure</p> <p>Send back to registrars.</p> <p>Brenda Schubert will take this item to the Student Health Office for further review.</p>		<p>Scott Corbett</p> <p>Margaret Tennant</p> <p>Brenda Schubert</p>
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