

## Ventura County Community College District

### Minutes of the District Council on Student Learning (DCSL) Committee

January 24, 2008

3:00 p.m. – 4:30 p.m.

**Present:** David Bransky (VC), Susan Bricker (VC), Susan Cabral (OC), Robin Calote (VC), P. Scott Corbett (OC), Patricia Ewins (MC), David Farris (VC), Glenda Gardner (VC), Jeanette Redding (OC), Ramiro Sanchez (VC), Margaret Tennant (VC)

**Absent:** Denise Avila (MC), Jeff Baker (MC), Kathy Colborn (MC), Mayo de la Rocha (VC), Pam Eddinger (MC), Lyn MacConnaire (VC), Rene Maciel (VC), Kathryn Schoenrock (VC)

**Recorder:** Lynn-Marie Glaze

**Minutes:**

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Approval of Minutes from 11/29/07		The minutes were approved as distributed, with a minor correction.		
DegreeWorks Demonstration	<p>Dave Fuhrmann arranged for a demonstration of the DegreeWorks capabilities. Presenter Michael Fox in Spokane demonstrated the DegreeWorks/Luminus portal. DegreeWorks operates at the campus level, and Michael demonstrated screens accessible to students and advisors.</p> <p>Luminus interfaces with Banner, and will pull student information from Banner. The prime focus is to provide specific advice to students working from an algorithm to indicate the shortest path to complete the student's objectives. The Process audit will check the student's learning plan against the program rules to identify problems.</p> <p>The data in DegreeWorks is real-time, and the server can be located anywhere. The creation of learning plans will be beneficial to students to know what they will need to take in future</p>			

	<p>terms, and to assist the District to determine how many sections are needed. The program compiles information regarding how many students are planning to enroll in specific courses at future dates. This system provides many checks and balances, and brings various sources of information together to have a uniform approach to advisement.</p> <p>A data sheet and references of current DegreeWorks users was distributed by Dave Fuhrmann and is attached.</p> <p>The suggested retail price for a centrally-managed system, which includes catalog conversion from our data source, would be \$245K for the 3 campuses, and \$20 to \$30K per year ongoing. It would be easier to implement the program separately on each campus, but it would be more expensive (approximately \$330K total).</p> <p>The consensus of the DCSL members was generally in support of the program, but they suggest bringing the presentation to ATAC.</p>	<p>Dave Fuhrmann will present the DegreeWorks program for consideration at the ATAC meeting on February 21.</p>	<p>February 21, '08</p>	<p>Dave Fuhrmann</p>
<p>Title V, Section 55070 (Titles for shorter-unit certificates)</p>	<p>As Pam Eddinger was unable to attend today's meeting, this discussion has been tabled to the February 28 DCSL meeting.</p>			
<p>Title V, Section 55041 (Recency prerequisites)</p>	<p>As above, this item has been tabled to the February 28 meeting.</p>			
<p>Banner Prospect Module / Luminus</p>	<p>The representative from SunGard has rather abruptly left their employ. The District already owns the recruitment module of Banner, which will require activation but no capital costs and minimal training costs. Luminus was approved at the December meeting of the Board of Trustees. There will be a kick-off next week.</p> <p>One challenge moving forward is that Banner</p>			

	will need to be upgraded to interface with Luminus, which means that some services may be pushed back to Spring '09.			
Second Reading: Credit by Examination Fee	<p>Students are allowed to receive course credit by challenging by examination. It is proposed to charge <del>an optional a</del> fee for the credit by exam, to be equal to the per-credit enrollment fee for the class that is challenged (the mandated enrollment fee). The challenge by exam process is used primarily in the criminal justice and nursing programs.</p> <p>The DCSL members <u>agreed to recommend that a fee for credit by exam be assessed. have accepted these fees and recommend that the policy be brought forward to the Board of Trustees.</u></p>	The <del>proposed revised</del> Credit by Examination policy will be presented to the <u>Chancellor's Cabinet, Board of Trustees.</u>	<u>February 2008</u> (time frame?)	(responsible party?) <u>Robin Calote</u>
Timeline for Implementing Pass/No Pass Policy	There was originally a question regarding the timeline for implementing the new Pass/No Pass policies, but it is not necessary to implement these changes sooner than Fall '09. The Title V guideline mandates the deadline. Course catalogs for Fall '09 will need to reflect the new verbiage.			
Next Meeting	<p>The next meeting will be held Thursday, February 28 from 3:00 – 4:30 pm in the DAC multipurpose room.</p> <p>Topics for discussion will include:</p> <ol style="list-style-type: none"> <li>1. FERPA issues / threshold of perceived threat to break privacy</li> </ol> <p>Susan Bricker suggested contacting John Snodgrass, a local person who has reasonable charges to make a presentation to address faculty and student concerns with FERPA.</p> <ol style="list-style-type: none"> <li>2. Tracking of students experiencing mental health crisis / connected behavioral intervention teams</li> </ol>	Susan Bricker will provide additional information regarding John Snodgrass to Robin Calote.		

	<ol style="list-style-type: none"><li>3. Second part of Title V changes</li><li>4. Statute of limitations on grade changes</li><li>5. CLEP / IB changes (must be implemented by March)</li></ol>	Robin Calote and Eva Conrad will meet to discuss the division of Title V issues between the committees		
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