

Ventura County Community College District

Minutes of the District Council on Student Learning (DCSL) Committee

October 25, 2007

3:00 p.m. – 4:30 p.m.

Present: David Bransky (VC), Susan Bricker (VC), Susan Cabral (OC), Robin Calote (VC), Kathy Colborn (MC), Mayo de la Rocha (VC), Pam Eddinger (MC), Patricia Ewins (MC), David Farris (VC), Rene Maciel (VC), Jeannette Redding (OC), Romiro Sanchez (VC), Kathryn Schoenrock (VC), Margaret Tennant (MC)

Absent: Jeff Baker (MC), Glenda Gardner (VC), Lyn MacConnaire (VC)

Guests: Dave Fuhrmann

Recorder: Lynn-Marie Glaze

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Approval of Minutes from 9/27/07		The minutes were approved as distributed.		
Automating Individual Education Plans	<p>Dave Fuhrmann presented information regarding DegreeWorks, an integrated software system that can be used to create individual learning plans. The committee members agreed that they would like to have an automated tool available for this purpose. Currently, 30 community colleges in California use this program which also has auditing capabilities. Information provided by Sunguard regarding DegreeWorks was provided as handout. No other program has been reviewed that would coordinate with the Banner program.</p> <p>The price is high for this program: individual site licenses would be \$60K for Ventura and Moorpark and \$50K for Oxnard. A combined purchase would drop the price to around \$76,500 for all three colleges. The inclusion of</p>	There will be a call for volunteers for further review of this program. Dave Fuhrmann will arrange for demonstrations of DegreeWorks and related programs, if possible by the next meeting (Nov 29). Dave will provide a list of existing customers, set up bridge calls with the company, etc.	11/29/07	Dave Fuhrmann

	<p>the professional services package and catalogs are additional charges, and the estimated total purchase for the entire district would be approximately \$245,610. The price for the annual license renewal would be approximately \$11K with additional discounts available. The need for this program should be weighed against other budgetary needs.</p>			
Banner Recruitment Capabilities	<p>Banner Prospect Module: This is a student information system with an IT infrastructure. A module called Prospect can be used to store information on potential students. A Banner representative can be available to demonstrate the capabilities of this module.</p> <p>The Chancellor asked the Executive Vice Presidents to convene to look at a new student recruitment protocol. The purpose is to share information and to coordinate recruitment efforts where possible. Thus far, the group is enthusiastic about this project. The EOPS recruitment model is shared by 3 campuses already. It is planned to have one additional meeting this semester, with more review to be scheduled in the spring.</p> <p>SunGuard's Luminus product, which is compatible with Banner, has recruitment prospecting and alumni components. Individual prospecting databases are being maintained, but are not connected to the Banner system to determine the number of prospects, conversion rates, etc. The program data can be sorted by areas of interest and other categories.</p>	<p>David Fuhrmann will contact the Banner representative to arrange for a demonstration of the Prospect module, with reviewers to include DCSL committee members, college outreach personnel, the recruitment task force and matriculation members.</p>		
Review of Title V Changes Relative to DCSL	<p>Title V, Section 55070: Pam Eddinger will be attending the CIO conference, and anticipates having more information to share on the topic of what to call shorter-unit certificates when she returns.</p>	<p>Pam Eddinger will attend CIO conference and report back</p>	1/24/08	Pam Eddinger
Permissive Fees	<p>The State Chancellor's Office authorizes</p>		11/29/07	Susan Bricker

	<p>colleges to charge certain additional non-mandated fees. Presently at some community colleges one additional approved fee is to charge for the credit by examination process. This is permissible as an optional fee for service since the examination process uses counseling, staff, and faculty resources. The majority of colleges do impose this fee, which is usually the same cost per unit as the enrollment fee (\$20 per unit).</p> <p>With Ventura County's current system, departments have to be agreeable to do credit by exam and a fee is currently not charged. This testing results in the posting of units to students' records.</p> <p>Moorpark college performs about 3 dozen credit by examinations annually.</p> <p>At Ventura College, the credit by examination process is most often used by police officers and building inspectors. There is currently no unit credit given for passing the CLEP, International Baccalaureate, or Advanced Placement examinations, so students who have taken these examinations to document competency are disappointed that no units come with the passing scores. In lieu of a change in this policy, instructors can offer credit by exam.</p> <p>Accepted for first reading: Add "per unit fee in accordance with current charges"</p>			
Next Meeting	<p>The next meeting will be held November 29, 2007.</p> <p>Proposed agenda items:</p> <ul style="list-style-type: none"> • Credit by examination fee (Bricker) • Brainstorm AP, CLEP, IB policies regarding awarding of units and fees (Farris) 	<p>Present for second reading at the next meeting.</p> <p>Admissions Officers to prepare several draft procedures for DCSL to consider</p>	11/29/07	Susan Bricker

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| | <ul style="list-style-type: none">• DegreeWorks demo, other program demos (Fuhrmann, Eddinger)• Begin development of Student Services Administrative procedures in support of newly-adopted Board policies (Bricker). | | | |
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