

## AP 5055 Enrollment Priorities

### References:

***Title 5 Section 58106; Education Code Section 66025.8***

Enrollment in courses and programs may be limited to students meeting properly established prerequisites and co-requisites.

Enrollment may be limited due to the following:

- Health and safety considerations
- Facility limitations
- Faculty workload
- Availability of qualified instructors
- Funding limitations
- Regional planning
- Legal requirements
- Contractual requirements

When enrollment must be limited, enrollment priorities are established based on one or more of the following approaches:

- Limiting enrollment to first come, first served, or other non-evaluative selection techniques
- In the case of intercollegiate completion, honors courses, or public performance courses, allocating available seats to those students judged most qualified
- Limiting enrollment to any selection procedure expressly authorized by statute
- Priority for registration for enrollment must be granted to any member or former member of the Armed Forces of the United States for any academic term within two years of leaving active duty
- Limiting enrollment in one or more sections to students enrolled in one or more other courses, provided that a reasonable percentage of all sections of the course do not have such restrictions

Within the Ventura County Community College District, registration appointments are given in the following priority order:

1. EOPS students, DSPS students, CalWORKS students, and military veterans
2. Continuing students
3. Returning students
4. New matriculated students

5. New students who have not gone through matriculation
6. Special admission high school students
7. Walk-in registration for all students

Adopted: April 14, 2009

Revised: \_\_\_\_\_