

AP 4232 Pass/No Pass

Reference:

Title 5 Section 55022

VCCCD Colleges may offer courses in two Pass/No Pass (P/NP) options:

- **Pass/No Pass Only:** Courses in which all students are evaluated on a "pass-no pass" basis.
- **Pass/No Pass Option:** Courses in which each student may elect on registration, or no later than the end of the first thirty percent (30%) of the term or length of the class, to take the course on a "pass-no pass" basis.

Pass/No Pass Only: includes those courses in which all students in the course are evaluated on a Pass/No Pass (P/NP) basis as noted in the College Catalog. This P/NP grading is used to the exclusion of all other grades in courses for which there is a single satisfactory standard of performance and for which unit credit is assigned. "Pass" shall be assigned for meeting that standard, and "No Pass" for failure to do so.

Pass/No Pass Option: is comprised of courses designated by the college wherein each student may elect, no later than the end of the first thirty percent (30%) of the term or length of the class, whether the basis of evaluation is to be Pass/No Pass or a letter grade.

Once the thirty percent (30%) deadline has passed, the request cannot be withdrawn and the student becomes ineligible to petition to change a grade. It is the student's responsibility to notify the instructor of his/her intent to be graded on a Pass/No Pass basis and to file the appropriate form; otherwise a letter grade will be assigned.

Petition Process and Limitations:

- Student must complete the "Request for Pass/No Pass."
- All units earned on a Pass/No Pass basis from accredited California institutions of higher education or equivalent out-of-state institutions shall be counted toward satisfactory completion of community college curriculum requirements.
- A student may apply a maximum of 20 units of credit earned under the Pass/No Pass option to an Associate Degree or Certificate of Achievement. Exceptions to this unit limitation will be granted only to students enrolled in the designated occupational programs specified.
- Pass (P) is used to denote "passed with credit" when no letter grade is given. Credit is assigned for work of such quality as to warrant a letter grade of "C" or better.
- Units earned on a Pass/No Pass basis shall not be used to calculate grade point averages. However, units attempted for which NC is recorded shall be considered when determining probation and dismissal status.
- Other colleges and universities may restrict the acceptance of courses taken on a Pass/No Pass, especially for satisfaction of requirements for the major.

Adopted: June 23, 2009

Revised: _____