

# AP 2365 Recording

**Reference:**

***Government Code Section 54953.5***

Overview

The Ventura County Community College District will maintain an audio recording of regularly-scheduled public Board meetings. Master copies will be maintained by the Chancellor's Office for a period of 30 days, pursuant to the Public Records Act.

Requests for Access to Recordings

Requests for access to a Board meeting recording must be made to the Chancellor's Office. Access will be granted promptly but on a not to interfere with business operations of the District. To obtain a copy, the requesting party will be required to provide a blank CD to the Chancellor's Office and will normally receive the copy within two business days following the request.

Adopted: March 10, 2009  
Revised: \_\_\_\_\_