

# AP 2340 Agendas

**Reference:**

***Education Code Section 72121***

Agenda Development

The Chancellor in consultation with the Board of Trustees Chair shall direct the compilation of the agenda for Board meetings. Agendas will include the meeting date, time, location, and a brief description of each item of business to be transacted or discussed.

The agenda for Board meetings will be posted adjacent to the place of meeting at least 72 hours prior to the time for regular meetings, and 24 hours prior to the time for special and emergency meetings. The agendas will also be distributed to the Board, District Chancellor's Consultation Council (DCCC), and posted on the District website. If requested, the agenda will be provided in appropriate alternative formats to be accessible to persons with a disability.

Notice shall be provided to the media via email.

Public Access

Agendas are available to the public on the District website at [www.vcccd.edu](http://www.vcccd.edu). Agendas are available at the Chancellor's office.

Adopted: March 10, 2009  
Revised: \_\_\_\_\_