

Board of Trustees Ventura County Community College District

Robert O. Huber, Chair
Stephen P. Blum, Esq., Vice Chair
Cheryl Heitmann, Trustee
Arturo D. Hernández, Trustee
Larry O. Miller, Trustee
Nick Turner, Student Member



James M. Meznek

Meeting Location:
District Administrative Center
Multi-Purpose Room
255 W. Stanley Avenue, Suite 150
Ventura, CA 93001

District Mission Statement

The Ventura County Community College District (VCCCD) is committed to assisting students in the attainment of its primary mission as a system of state supported two-year colleges.

The primary mission of the District is to produce student learning in lower division level academic transfer and career/vocational degree and certificate programs. Effective, efficient student support services are offered to assist in the accomplishment of the District's primary mission based on need and available resources.

Ventura County Community College District works to enhance state, regional, and local economic growth and global competitiveness within the pursuit of its primary mission. Additionally, workforce and economic development activities and services are offered based on need and available resources.

English as a Second Language instruction, remedial, adult education, and supplemental learning services that contribute to student success are offered and operated based on need and available resources.

Ventura County Community College District improves the quality of community life by offering non-credit, recreational, vocational, cultural, and civic programming based on community demand and available resources.

All District programs, services, and activities operate within a framework of integrated planning and budgeting. Ongoing, student learning outcome assessment and systematic program review are used to ensure District-wide excellence through sustainable, continuous quality improvement in compliance with its mission.

ORDER OF THE AGENDA FOR THE MEETING OF TUESDAY, SEPTEMBER 8, 2009

CALL TO ORDER
5:30 p.m.

PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA ITEMS

Limit: three minutes per person and 30 minutes per topic.

RECESS TO CLOSED SESSION

PUBLIC EMPLOYEE/DISCIPLINE/DISMISSAL/RELEASE *{Government Code §54957}*

OPEN SESSION
6:30 p.m.

PLEDGE TO THE FLAG

CLOSED SESSION REPORT (if necessary)

ACKNOWLEDGEMENT OF GUESTS AND SPECIAL RECOGNITIONS

PUBLIC COMMENTS

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| Limit: Three minutes per person and 30 minutes per topic. The public is invited to speak on any item on the agenda or an item of interest that is not on the agenda. Agendized items may be addressed at the time the Board of Trustees considers the item. |
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REPORTS

- **Student Representatives**
- **Chancellor**
 - **Information Technology/Emergency Preparedness Update**
 - **Budget Update**
- **Academic Senates**
- **Classified Senates**
- **Trustees**
 - **Committees**
 - Capital Planning and Facilities – August 19, 2009
 - Audit, Budget, Foundation Relations – September 3, 2009
 - **Reports/Announcements/Correspondence**

CHANGES TO THE AGENDA

CONSENT CALENDAR ITEMS

Approval of Minutes

C-1 Meeting Minutes

A. Action to Approve the Minutes of the Regular Meeting of the Board of Trustees for August 4, 2009. [Page 7]

This item presents for approval the minutes of the regular meeting of the Board of Trustees for August 4, 2009.

Human Resources

C-2 Employment and Position Control

A. Approval/Reclassification of Positions [Page 16]

This item presents for approval a reclassification action.

C-3 Changes in Personnel/Employment Status

A. Reassignment in Lieu of Layoff [Page 17]

This item presents for approval reassignment of employee in lieu of layoff.

B. Approval/Ratification of Separation from Employment [Page 20]

This item presents for approval/ratification the separation from employment of employees.

C. Approval of Changes in Positions and Assignments [Page 23]

This item presents for ratification a change in the position and assignment of classified employees.

D. Approval of Extension of Full-Time Temporary and/or Grant Funded Non-Tenure Track Academic Positions/Employee Assignments [Page 24]

This item presents for approval then extension of the full-time temporary and/or grant funded non-tenure track position/assignment for the following academic personnel for the time period indicated or upon expiration of grant funding for the position.

Business Services

C-4 Ratification of Accounts Payable and Payroll for the period of July 15, 2009 to August 13, 2009 [Page 25]

This item presents for ratification Accounts Payable and Payroll for the period of July 15, 2009 to August 13, 2009.

C-5 Approval/Ratification of Board Purchase Order Report #4 [Page 26]

This item presents for approval/ratification of Board Purchase Order Report #4, for FY 2009-10 from July 13, 2009 to August 13, 2009.

C-6 Acceptance of Gifts [Page 38]

This item presents for approval the acceptance of gifts.

- C-7 Award of Bid 368, Ventura College AA Building Casework Modernization Project [Page 40]**
This item presents for approval the award of Bid 368, Ventura College AA Building Casework Modernization Project to Tomar Construction with the low bid of \$73,550.
- C-8 Acceptance of Completion of Bid 341, Ventura College Institute Community Professional Development Building (ICPD) Restroom Renovation [Page 41]**
This item presents for approval the acceptance of completion of Bid 341, Ventura College Restroom Renovation.
- C-9 Acceptance of Completion of Bid 359, Moorpark College Technology Building Acoustical Ceiling Tile Replacement [Page 42]**
This item presents for approval the acceptance of completion of Bid 359, Moorpark College Technology Building Acoustical Ceiling Tile Replacement.
- C-10 Acceptance of Completion of Bid 360, Moorpark College Technology Building Lighting Replacement [Page 43]**
This item presents for approval the acceptance of completion of Bid 360, Moorpark College Technology Building Lighting Replacement.
- C-11 Acceptance of Completion of Bid 361, Moorpark College Technology Building Interior Painting [Page 44]**
This item presents for approval the acceptance of completion of Bid 361, Moorpark College Technology Building Interior Painting.
- C-12 Approval of Amendments to Grants for Fiscal Year 2008-09 [Page 45]**
This item presents for approval amendments to grants for FY2008-09.
- C-13 Approval of New Contracts and Grants for Fiscal Year 2009-10 [Page 48]**
This item presents for approval new contracts and grants for FY 2009-10.
- C-14 Acceptance of Annual Financial and Budget Report for FY2008-09 (CCFS-311) [Page 53]**
This item requests acceptance of the Annual Financial and Budget Report (CCFS-311) for FY 2008-09 as required by law.
- C-15 Establishment of 2009-10 GANN Appropriation Limit as Required by the California Constitution [Page 85]**
This item authorizes establishment of the 2009-10 GANN Appropriations Limit as required by Article XIII B of the California Constitution and Government Code Section 7910.

C-16 Fiscal Year-End Budget Transfers [Page 89]

This item requests for approval of 2008-09 fiscal year-end closing budget transfers between major expenditure classifications in accordance with Education Code Section 70902 and Title 5, California Code of Regulations, Section 58307.

Capital Planning and Facilities**C-17 Capital Planning and Facilities [Page 91]****A. Approval to Contract with Golden State Labor compliance for Labor Compliance Services for the Moorpark College EATM Facility, Project #19116**

This item presents for approval a contract to Golden State Labor Compliance in the amount of \$36,450 for all Labor Wage Compliance requirements for the Moorpark College EATM Facility, project #19116.

B. Approval of Proposal to Provide Geotechnical Construction Testing Services for the Moorpark College EATM Facility, Project #19116 [Page 92]

This item presents for approval the proposal for Geotechniques to provide geotechnical construction testing services in the amount of \$79,315 for the Moorpark College EATM Facility, project #19116.

C. Approval to Remove the Ventura College Building H Renovation Project from the State Capital Outlay 5-Year Plan and Revert (Reject) State funding of the Project, Project #39140 [Page 93]

This item presents for approval the removal of the Ventura College Building H (Studio Arts) from the five year state capital outlay program and by doing so revert any State funding, project #39140.

D. Approval of Subcontractor Substitution for Roofing for the Regional Fire, Sheriff & Police Education and Training Academy, Project #89106 [Page 95]

This item presents for approval the substitution of Progressive Roofing for Stone Roofing as the listed Roofing subcontractor for the Regional Fire, Sheriff & Police Education and Training Academy, project #89106.

E. Acceptance of Change Order Summary Report for Capital Projects [Page 96]

This item presents for approval the Change Order Summary Report for Capital Projects.

Student Learning

C-18 Approval of New Winter 2009 Community Education Classes at Ventura College [Page 108]

This item presents for approval the Winter 2009 Community Education new classes at Ventura College.

Action on Items Listed on the Consent Calendar but Pulled to be Considered Individually

ACTION ITEMS/SECOND READING ITEMS

Business Services

A-1 Approval of the Process to Select Primary Law Firms to Provide Legal Services to the District [Page 111]

This item presents for approval a process to be used to screen and select for interviews law firms that respond to a Request for Proposal (RFP) for Legal Services.

Trustees/Chancellor

A-2 Approval of the Revision to 2009 Schedule of Meetings for the Board of Trustees [Page 116]

This item presents for approval the revised 2009 Schedule of Board of Trustees Meetings.

A-3 Action to Approve Governing Board Member Absence [Page 118]

This item presents for approval Board of Trustees Member(s) Absence.

ADJOURNMENT

Pursuant to the federal Americans with Disabilities Act, if you need any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of Chancellor James Meznek, Ph.D., VCCCD, 255 W. Stanley Avenue, Suite 150, Ventura, CA.